

**Identification Form**

**Maintenance Enforcement Program** Telephone: 204-945-7133  
 100-352 Donald St Winnipeg, MB R3B 2H8 Facsimile : 204-945-5449  
 ManitobaMEPinquiries@gov.mb.ca Toll free in Canada: 1-866-479-2717

Maintenance Enforcement File No. \_\_\_\_\_

**CREDITOR/RECIPIENT** (Person who receives support):

Name: \_\_\_\_\_

Do you have or have you had any other file(s) registered with Manitoba MEP? If yes, please provide the name you were registered under and the file number (if known): \_\_\_\_\_

Address: \_\_\_\_\_ City /Town: \_\_\_\_\_

Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Home phone: \_\_\_\_\_ Work phone: \_\_\_\_\_ Cell phone: \_\_\_\_\_

Treaty No.: \_\_\_\_\_ Social Insurance No: \_\_\_\_\_

Email Address: \_\_\_\_\_ Date of birth (Day, Month, Year): \_\_\_\_\_

Names and dates of birth of children:

\_\_\_\_\_

\_\_\_\_\_

Contacts (name/relationship/phone number) \_\_\_\_\_

\_\_\_\_\_

Concerns of Family Violence: Yes \_\_\_\_\_ No \_\_\_\_\_

**THIS PORTION OF THE FORM MUST BE COMPLETED AS FULLY AS POSSIBLE, AS EACH ITEM ASSISTS IN THE COLLECTION OF YOUR SUPPORT PAYMENTS**

**DEBTOR/PAYOR** (Person who pays support):

Name: \_\_\_\_\_

Please provide any other names the debtor may use together with any information on other file(s) the debtor may have registered with Manitoba MEP (file number, other party name named in the file): \_\_\_\_\_

\_\_\_\_\_

Address: \_\_\_\_\_

City/Town: \_\_\_\_\_ Province: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Home phone: \_\_\_\_\_

Work phone: \_\_\_\_\_ Cell phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Treaty No.: \_\_\_\_\_ Social Insurance No: \_\_\_\_\_

Date of birth (Day, Month, Year): \_\_\_\_\_

Mother's maiden name: \_\_\_\_\_

**Description**

Male \_\_\_\_\_ Female \_\_\_\_\_ Height \_\_\_\_\_ Weight \_\_\_\_\_ Glasses \_\_\_\_\_

Eye colour \_\_\_\_\_ Hair colour \_\_\_\_\_ Complexion \_\_\_\_\_

Build \_\_\_\_\_ Clean Shaven / Moustache / Beard \_\_\_\_\_

Clothing habits and tastes \_\_\_\_\_

Visible distinguishing marks, scars, etc. \_\_\_\_\_

Other \_\_\_\_\_

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**DEBTOR/PAYOR** (continued):

**Employment**

Occupation: \_\_\_\_\_

Current employer (and address): \_\_\_\_\_  
\_\_\_\_\_

Previous employers (and address): \_\_\_\_\_  
\_\_\_\_\_

Police record: Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, explain: \_\_\_\_\_

Vehicles: (automobiles, vans, motorhomes, boats, snowmobiles, motorcycles, machinery, etc.)

Make, model, year, colour, license number

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

Driver's Licence: Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, from which province: \_\_\_\_\_

Driver's Licence No. (if known): \_\_\_\_\_

Military Service: Country \_\_\_\_\_ Branch \_\_\_\_\_

Service number \_\_\_\_\_ Pensions \_\_\_\_\_

Friends/relatives/contacts - names, addresses and phone numbers:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

Insurance Policies - company, agent, type of coverage, policy number:

1. \_\_\_\_\_
2. \_\_\_\_\_

Bank accounts (chequing, savings, investments, RSPs, etc.) - name and address of institute:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

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**DEBTOR/PAYOR (continued):**

Monies owed to debtor from other sources:

Pensions: (name of companies/pension administrator) \_\_\_\_\_

Other Income/assets (rent, property, etc): \_\_\_\_\_

Provide any additional information that may be helpful in locating the debtor and collecting support:

If at any time you receive a maintenance payment directly from the debtor, you are required to immediately report it to the Maintenance Enforcement Program, either in writing or through the Interactive Voice Response (IVR) which is available twenty-four hours a day, seven days a week. Include the date and amount of the payment(s) received, as well as your signature and account number if advising the Program in writing.

\_\_\_\_\_ Date

\_\_\_\_\_ Signature

*Please send this completed form to:*  
 Maintenance Enforcement Program  
 100 – 352 Donald Street  
 Winnipeg, Mb R3B 2H8  
 FAX: (204) 945-5449  
 Phone (204) 945-7133 in Winnipeg or outside Canada, or  
 1-866-479-2717 toll-free in Canada