

### Averaging Agreement

This agreement will affect:

\_\_\_\_\_

(specify employee name or group of employees)

Start date: \_\_\_\_\_

End date: \_\_\_\_\_

The employee(s) will be scheduled for a maximum of:

\_\_\_\_\_ hours per day (maximum 12 per day)

\_\_\_\_\_ hours per week (maximum 60 per week)

over a \_\_\_\_\_ week cycle, averaging back to 40 hours per week

(maximum of a 12 week cycle, with a maximum of 480 regular hours)

- This agreement can be re-negotiated by the employer and employee(s) at any time.
- This agreement will be posted in the business where it can be seen until it expires.
- Overtime must be paid at 1 ½ times the employee's regular wage rate for any hours worked over the standard hours in this agreement.
- The Director of Employment Standards, by written notice to the employer, can terminate or prohibit this agreement if the agreement will negatively affect the safety, health or welfare of the public or the employee(s) to which the agreement applies.

By signing below, I agree to the above schedule and conditions

Employer \_\_\_\_\_ Date \_\_\_\_\_

Employee \_\_\_\_\_ Date \_\_\_\_\_

For multiple employees, use the multiple employee signature page below

Averaging agreement start date: \_\_\_\_\_ end date \_\_\_\_\_

Employee \_\_\_\_\_ Date \_\_\_\_\_

Employee \_\_\_\_\_ Date \_\_\_\_\_

Employee \_\_\_\_\_ Date \_\_\_\_\_

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Employee \_\_\_\_\_ Date \_\_\_\_\_