

Individual Flex-time Agreement

I, _____, and the employer, _____, have agreed to the following standard
(employee's name) (employer's name)
hours of work:

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday

We understand that these standard hours of work cannot exceed 10 hours in a day and 40 hours in a week. Overtime must be paid at 1 ½ times the employee's regular wage rate for any hours worked over the alternative standard hours to which we have agreed.

This agreement is voluntary and can be terminated by either party with a two week notice period. A lesser notice period may be provided if both the employer and employee agree.

Employee's signature

Date

Employer's signature

Date