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**Quality & Innovation Resource Collection (QUIRC)
2011/2012**

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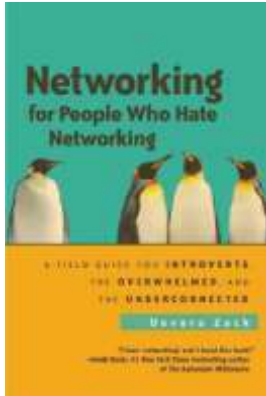
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Librarian's Picks



[**Networking for people who hate networking : a field guide for introverts, the overwhelmed, and the underconnected**](#) / Devora Zack. San Francisco : ðBerrett-Koehler Publishers, ðc2010. 242 p.
HD 69 .S8 Zac

From **Ingram Publishing Services**:

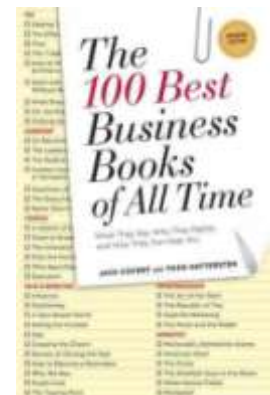
This book shatters stereotypes about people who dislike networking. They're not shy or misanthropic. Rather, they tend to be reflective—they think before they talk. They focus intensely on a few things rather than broadly on a lot of things. And they need time alone to recharge. Because they've been told networking is all about small talk, big numbers and constant contact, they assume it's not for them.

But it is! Zack politely examines and then smashes to tiny fragments the “dusty old rules” of standard networking advice. She shows how the very traits that ordinarily make people networking-averse can be harnessed to forge an approach that is just as effective as more traditional approaches, if not better. And she applies it to all kinds of situations, not just formal networking events. After all, as she says, life is just one big networking opportunity—a notion readers can now embrace.

[**The 100 best business books of all time : what they say, why they matter, and how they can help you**](#) / by Jack Cover and Todd Sattersten. New York : Portfolio, 2009. 348 p.
Z 7164 .C81 Cov

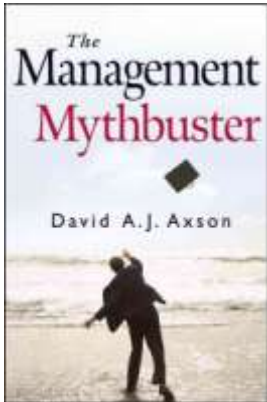
From **Penguin Putnam**:

The 100 Best Business Books of All Time puts each book in context so that readers can quickly find solutions to the problems they face, such as how best to spend *The First 90 Days* in a new job or how to take their company from *Good to Great*. Many of the choices are surprising—you'll find reviews of *Moneyball* and *Orbiting the Giant Hairball*, but not Jack Welch's memoir.



At the end of each review, Jack and Todd direct readers to other books both inside and outside The 100 Best. And sprinkled throughout are sidebars taking the reader beyond business books, suggesting movies, novels, and even children's books that offer equally relevant insights.

This guide will appeal to anyone, from entry-level to CEO, who wants to cut through the clutter and discover the brilliant books that are truly worth their investment of time and money.



[*The managementmythbuster*](#) / David A.J. Axson. Hoboken, N.J. : Wiley, 2010. 345 p.
HD 31 Axs

From **WILEY**:

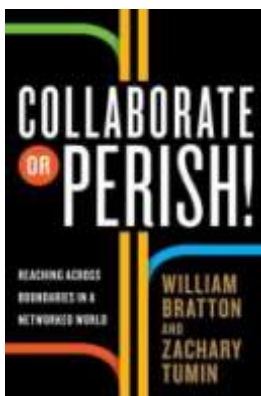
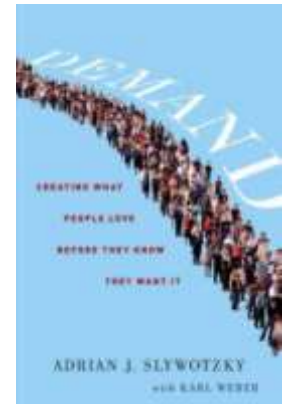
A humorous review of current management practice with a very serious message, *The Management Mythbuster* makes an entertaining case for questioning much of the conventional wisdom that pervades the corporate world today.

Through contrarian and provocative points of view, real world examples and deep analysis, author and management thought leader David Axson offers over a dozen short, pithy commentaries on the important issues in management today:

[*Demand : creating what people love before they know they want it*](#) / Adrian J. Slywotzky ; with Karl Weber. New York : Crown Business, 2011. 357 p.
HB 801 Sly

From **Baker & Taylor**:

"Combines the clever, counterintuitive stories about everyday life and human behavior of *Freakonomics* with the big idea impact of *Execution* and *Good to Great* to provide a powerful way of getting a grip on the big issue facing not only business but nonprofits and cultural organizations: declining demand. A core business title as useful for CEOs and middle managers as for the pastor of a church wondering how best to build a congregation and the head of the local symphony looking to diversify and build an audience"--



[*Collaborate or perish! : reaching across boundaries in a networked world*](#) / William Bratton, Zachary Tumin. New York : Crown Business, 2012. 336 p.
HD 2963 Bra

From **Random House, Inc.:**

In *Collaborate or Perish!* former Los Angeles police chief and New York police commissioner William Bratton and Harvard Kennedy School's Zachary Tumin lay out a field-tested playbook for collaborating across the boundaries of our networked world. Today, when everyone is connected, collaboration is the game changer. Agencies and firms, citizens and groups who can collaborate, Bratton and Tumin argue, will thrive in the networked world; those who can't are doomed to perish.

Today companies and managers face unique challenges—and opportunities—in reaching out to others, thanks to the incredibly connected world in which we live. Bratton and Tumin provide practical strategies anyone can use, from the cubicle to the boardroom. This is the ultimate guide to getting things done in today's networked world.

New QUIRC Titles for 2011/2012

CHANGE, DECISION-MAKING and PERSONAL HAPPINESS

1. ***Future babble : why expert predictions fail-- and why we believe them anyway*** / Dan Gardner. Toronto : Emblem Editions, 2011. 305 p.
BF 463 .U5 Gar
2. ***Good strategy, bad strategy : the difference and why it matters*** / Richard P. Rumelt. New York : Crown Business, 2011. 322 p.
HD 30.28 Rum
3. ***Necessary endings : the employees, businesses, and relationships that all of us have to give up in order to move forward*** / Henry Cloud. New York : HarperBusiness, 2010. 238 p.
BF 637 .C4 Clo
4. ***New : understanding our need for novelty and change*** / Winifred Gallagher. New York : Penguin Press, 2012. 259 p.
BF 637 .C4 Gal
5. ***Obliquity : why our goals are best achieved indirectly*** / John Kay. New York : Penguin Press, 2011. 228 p.
BF 637 .S8 Kay
6. ***Off balance : getting beyond the work-life balance myth to personal and professional satisfaction*** / Matthew Kelly. New York : Hudson Street Press, 2011. 142 p.
HF 5549.5 .J63 Kel
7. ***The seed : finding purpose and happiness in life and work*** / Jon Gordon. Hoboken, N.J. : Wiley, 2011. 146 p.
HF 5548.8 Gor
8. ***Thinking, fast and slow*** / Daniel Kahneman. New York : Farrar, Straus and Giroux, 2011. 499 p.
BF 441 Kah

ENGAGEMENT and SUCCESS

9. ***The 3rd alternative : solving life's most difficult problems*** / Stephen R. Covey with Breck England. New York : Free Press, 2011. 456 p.
BF 449 Cov
10. ***The art of the start : the time-tested, battle-hardened guide for anyone starting anything*** / Guy Kawasaki. New York : Portfolio, 2004. 226 p.
HD 62.5 Kaw
11. ***Change anything : the new science of personal success*** / Kerry Patterson ... [et al.]. New York : Business Plus, 2011. 262 p.
BF 637 .C4 Cha

12. ***Great by choice : uncertainty, chaos, and luck? : why some thrive despite them all*** / Jim Collins and Morten T. Hansen. New York, NY : HarperCollins Publishers, 2011. 304 p.
HF 5386 Col
13. ***It's not about you : a little story about what matters most in business*** / Bob Burg and John David Mann. New York : Portfolio/Penguin, 2011. 127 p.
HF 5386 Bur
14. ***Persuasion : a new approach to changing minds*** / Arlene Dickinson. Toronto : HarperCollins, 2011. 270 p.
HC 112.5 Dic
15. ***Practical genius : the real smarts you need to get your talents and passions working for you*** / Gina Amaro Rudan. 1st Touchstone hardcover ed. New York : Touchstone Book, 2011. 203 p.
BF 637 .S4 Rud
16. ***The progress principle : using small wins to ignite joy, engagement, and creativity at work*** / Teresa Amabile, Steven Kramer. Boston, Mass. : Harvard Business Review Press, c2011. 260 p.
HF 5549.5 .M63 Ama

ETHICS

17. ***Ethics across the professions : a reader for professional ethics*** / [compiled by] Clancy Martin, Wayne Vaught, Robert C. Solomon. New York : Oxford University Press, 2010. 443 p.
BJ 1725 Eth
18. ***Screw business as usual*** / Richard Branson. New York : Portfolio/Penguin, 2011. 372 p.
HD 60 Bra

INNOVATION and COMPETITION

19. ***Corporate agility : a revolutionary new model for competing in a flat world*** / Charles E. Grantham, James P. Ware, Cory Williamson. New York : AMACOM-American Management Association, c2007. 275 p.
HD 30.28 Gra
20. ***Demand : creating what people love before they know they want it*** / Adrian J. Slywotzky ; with Karl Weber. New York : Crown Business, 2011. 357 p.
HB 801 Sly
21. ***Escape velocity : free your company's future from the pull of the past*** / Geoffrey A. Moore. New York, NY : HarperBusiness, 2011. 213 p.
HD 30.28 Moo
22. ***Find your next : using the business genome approach to find your company's next competitive edge*** / by Andrea Kates. New York : McGraw-Hill, 2012. 226 p.
HF 5415.153 Kat

23. **Grow : how ideas power growth and profit at the world's greatest companies** / Jim Stengel. New York : Crown Business, 2011. 322 p.
HD 31 Ste
24. **Innovative intelligence : the art and practice of leading sustainable innovation in your organization** / David S. Weiss and Claude Legrand. Toronto : J. Wiley & Sons Canada, 2011. 282 p.
HD 53 Wei
25. **The innovator's manifesto : deliberate disruption for transformational growth** / Michael E. Raynor. New York : Crown Business, 2011. 244 p.
HD 45 Ray
26. **The lean sustainable supply chain : how to create a green infrastructure with lean technologies** / Robert Palevich. Upper Saddle River, N.J. : FT Press, 2012. 428 p.
HD 38.5 Pal
27. **The other side of innovation : solving the execution challenge** / Vijay Govindarajan, Chris Trimble. Boston, Mass. : Harvard Business Review Press, c2010. 220 p.
HD 45 Gov

LEADERSHIP

28. **The anatomy of ethical leadership : to lead our organizations in a conscientious and authentic manner** / Lyse Langlois ; translated by Della Marcus. Edmonton : AU Press, c2011. 120 p.
HD 4905 Lan
29. **Death by meeting : a leadership fable-- about solving the most painful problem in business** / Patrick Lencioni. 1st ed. San Francisco, CA : Jossey-Bass, c2004. 260 p.
HF 5734.5 Len
30. **The executive and the elephant : a leader's guide for building inner excellence** / Richard L. Daft. San Francisco, CA : Jossey-Bass, 2010. 324 p.
BF 637 .L4 Daf
31. **From bud to boss : secrets to a successful transition to remarkable leadership** / Kevin Eikenberry, Guy Harris. San Francisco : Jossey-Bass, 2011. 306 p.
HD 57.7 Eik
32. **Good boss, bad boss : how to be the best-- and learn from the worst** / Robert I. Sutton. New York : Business Plus, c2010. 308 p.
HF 5549.12 Sut
33. **How leaders speak : essential rules for engaging and inspiring others** / Jim Gray. Toronto : Dundurn Press, 2010. 228 p.
HF 5718 Gra
34. **One piece of paper : the simple approach to powerful, personal leadership** / Mike Figliuolo. San Francisco, CA : Jossey-Bass, 2011. 238 p.
HM 1261 Fig

35. **Power : where is it?** / Donald J. Savoie. Montreal : McGill-Queen's University Press, 2010. 302 p.
HN 49 .P6 Sav
36. **Start with why : how great leaders inspire everyone to take action** / Simon Sinek. New York : Portfolio, 2009. 246 p.
HD 57.7 Sin
37. **The trustworthy leader : leveraging the power of trust to transform your organization** / Amy Lyman. San Francisco, CA : Jossey-Bass, 2012. 209 p.
HD 57.7 Lym
38. **Why are we bad at picking good leaders : a better way to evaluate leadership potential** / Jeffrey Cohn and Jay Moran. San Francisco : Jossey-Bass, 2011. 279 p.
HM 1261 Coh

MANAGEMENT and HUMAN RESOURCES

39. **The 100 best business books of all time : what they say, why they matter, and how they can help you** / by Jack Covert and Todd Sattersten. New York : Portfolio, 2009. 348 p.
Z 7164 .C81 Cov
40. **The essential HR handbook : a quick and handy resource for any manager or HR professional** / by Sharon Armstrong and Barbara Mitchell. Franklin Lakes, N.J. : Career Press, c2008. 255 p.
HF 5549 Arm
41. **Get rid of the performance review : how companies can stop intimidating, start managing--and focus on what really matters** / Samuel A. Culbert with Lawrence Rout. New York : Business Plus, 2010. 243 p.
HF 5549.5 .R3 Cul
42. **How to hire A-players : finding the top people for your team--even if you don't have a recruiting department** / Eric Herrenkohl. Hoboken, N.J. : Wiley, 2010. 218 p.
HF 5549.5 .S38 Her
43. **HR from the heart : inspiring stories and strategies for building the people side of great business** / Libby Sartain with Martha I. Finney. New York : AMACOM, 2003. 253 p.
HF 5549 Sar
44. **Influencer : the power to change anything** / Kerry Patterson ... [et al.]. New York : McGraw-Hill, 2008. 299 p.
BF 774 Inf
45. **Just enough project management : the indispensable four-step process for managing any project, better, faster, cheaper** / Curtis R. Cook. New York : McGraw-Hill, c2005. 146 p.
HD 69 .P75 Coo
46. **The management mythbuster** / David A.J. Axson. Hoboken, N.J. : Wiley, 2010. 345 p.
HD 31 Axs

47. ***The rare find : spotting exceptional talent before everyone else*** / George Anders. New York : Portfolio/Penguin, 2011. 276 p.
HF 5549.5 .R44 And
48. ***Retooling HR : using proven business tools to make better decisions about talent*** / John W. Boudreau. Boston, Mass. : Harvard Business Press, c2010. 212 p.
HF 5549 Bou
49. ***Taming the abrasive manager : how to end unnecessary roughness in the workplace*** / Laura Crawshaw. San Francisco : Jossey-Bass, [2007?] 216 p.
HF 5548.83 Cra
50. ***Who : the A method for hiring*** / Geoff Smart and Randy Street. New York : Ballantine Books, c2008. 188 p.
HF 5549.5 .S38 Sma

NETWORKING and COMMUNICATION

51. ***Collaborate or perish! : reaching across boundaries in a networked world*** / William Bratton, Zachary Tumin. New York : Crown Business, 2012. 336 p.
HD 2963 Bra
52. ***Failure to communicate : how conversations go wrong and what you can do to right them*** / Holly Weeks. Boston, Mass. : Harvard Business Press, c2008. 240 p.
HF 5718 Wee
53. ***The fine art of small talk : how to start a conversation, keep it going, build networking skills, and leave a positive impression*** / Debra Fine. New York : Hyperion, 2005. 202 p.
BJ 2121 Fin
54. ***Networking for people who hate networking : a field guide for introverts, the overwhelmed, and the underconnected*** / Devora Zack. San Francisco : Berrett-Koehler Publishers, 2010. 242 p.
HD 69 .S8 Zac
55. ***The no asshole rule : building a civilized workplace and surviving one that isn't*** / Robert I. Sutton. New York : Warner Business Books, 2007. 238 p.
HD 58.7 Sut
56. ***Touchpoints : creating powerful leadership connections in the smallest of moments*** / Douglas R. Conant, Mette Norgaard. San Francisco, CA : Jossey-Bass, 2011. 173 p.
HD 57.7 Con
57. ***Smart trust : creating prosperity, energy, and joy in a low-trust world*** / Stephen M.R. Covey and Greg Link, with Rebecca R. Merrill. 1st Free Press hardcover edition. New York ; Toronto : Free Press, 2012. 296 p.
HF 5387 Cov

SERVICE

58. ***The art of client service*** / Robert Solomon. New York : Kaplan, 2008. 180 p.
HF 5415.5 Sol
59. ***The supernova advisor : crossing the invisible bridge to exceptional client service and consistent growth*** / Rob Knapp. Hoboken, N.J. : John Wiley & Sons, 2008. 127 p.
HG 4621 Kna
60. ***Uncommon service : how to win by putting customers at the core of your business*** / Frances Frei, Anne Morriss. Boston, Mass. : Harvard Business Review Press, 2012. 247 p.
HF 5415.5 Fre

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