



# Legislative Assembly of Manitoba

## Legislative Assembly Management Commission Annual Report (April 1, 2024 – March 31, 2025)





## MANITOBA LEGISLATIVE ASSEMBLY

To All Members of the Legislative Assembly of Manitoba

I have the privilege of presenting for your information the Annual Report of the Legislative Assembly Management Commission for the fiscal year ended March 31, 2025.

Respectfully Submitted,

Honourable Tom Lindsey  
Speaker of the Legislative Assembly and  
Chairperson of the Legislative Assembly  
Management Commission

# Composition of the Commission

## Members as at March 31, 2025

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Honourable Tom Lindsey  
Speaker and Chairperson

Honourable Nahanni Fontaine  
Government House Leader

Mr. Derek Johnson  
Official Opposition House Leader

MLA Billie Cross

Mrs. Kathleen Cook

MLA David Pankratz

MLA Robert Loiselle

Mr. Greg Nesbitt

## Secretary to the Commission

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Mr. Rick Yarish  
Clerk of the Legislative Assembly

# REPORT OF THE LEGISLATIVE ASSEMBLY MANAGEMENT COMMISSION FOR THE FISCAL YEAR ENDED MARCH 31, 2025

## COMMISSION PROCESS

This is the annual report to the Legislative Assembly of the Legislative Assembly Management Commission (the Commission) for the fiscal year ended March 31, 2025.

The Commission is comprised of the Speaker as Chairperson, four MLAs appointed by the Government Caucus and three from the Official Opposition Caucus. The Clerk of the Legislative Assembly is the Secretary.

During the 2024/2025 fiscal year the Commission held meetings on the following dates to consider various matters:

|                 |                   |                   |
|-----------------|-------------------|-------------------|
| April 11, 2024  | May 23, 2024      | May 29, 2024      |
| October 1, 2024 | December 11, 2024 | December 12, 2024 |
| March 10, 2025  |                   |                   |

*The Legislative Assembly Management Commission Act* assigns the following duties and responsibilities to the Commission:

- carrying out those Rules of the Assembly and those provisions of *The Legislative Assembly Act* which relate to the financial management of the Assembly;
- reviewing the estimates of expenditure and the establishment of positions for staff required for the proper conduct of the business operation of the Assembly and for the Assembly offices and for the Advocate for Children and Youth, the Auditor General, the Chief Electoral Officer, the Ethics Commissioner appointed under *The Conflict of Interest (Members and Ministers) Act*, the Information and Privacy Adjudicator appointed under *The Freedom of Information and Protection of Privacy Act*, the Ombudsman and the registrar appointed under *The Lobbyists Registration Act*, and their respective offices;
- determining the salary and benefits of:
  - (i) the Advocate for Children and Youth in accordance with section 5 of *The Advocate for Children and Youth Act*,
  - (ii) the Auditor General in accordance with section 5 of *The Auditor General Act*,
  - (iii) the Chief Electoral Officer in accordance with section 24 of *The Elections Act*,
  - (iv) the Clerk of the Assembly in accordance with section 33.3 of *The Legislative Assembly Act*,

- (v) the Ethics Commissioner appointed under *The Conflict of Interest (Members and Ministers) Act*,
- (vi) the Information and Privacy Adjudicator in accordance with section 58.1 of *The Freedom of Information and Protection of Privacy Act*,
- (vii) the Ombudsman in accordance with section 7 of *The Ombudsman Act*, and
- (viii) the registrar in accordance with section 11 of *The Lobbyists Registration Act*;

- in cooperation with the Government, providing facilities and services required by the Members of the Assembly, by the Caucuses of the various parties to the Assembly and by the Leaders of the parties in Opposition;
- formulating administrative policies in respect of the Clerk and the offices required for the administration of the Assembly, *The Legislative Assembly Act* and *The Legislative Assembly Management Commission Act*; and
- advising and giving directions respecting the efficient and effective operations and management of the Assembly.

Meetings are held in camera, however Officers of the Assembly and staff required to be present may attend. Members of the Assembly who are not Commission members may attend Commission meetings if so invited by the Commission.

Decisions about the following matters are not included in the minutes of the Commission and by statute must not be disclosed or made available for inspection:

- (a) a personal matter relating to one or more employees of the Assembly or to one or more assembly offices;
- (b) a legal matter involving existing or anticipated legal proceedings;
- (c) a matter relating to the preparation of annual estimates of expenditure of the Assembly and the assembly offices.

The Speaker must also ensure that the minutes circulated or posted do not contain information that identifies an individual.

As of November 2009, the minutes of Commission meetings, and the Annual Report of the Commission are posted on the Legislative Assembly website.

Initiatives undertaken by the Commission with respect to accessibility issues are to be reported in accordance with s.37 of *The Accessibility for Manitobans Act*.

This report provides an overview of the decisions and recommendations made by the Commission.

**2024/2025**

**LEGISLATIVE ASSEMBLY MANAGEMENT COMMISSION**  
**DECISIONS/RECOMMENDATIONS**

## ***2025/2026 LEGISLATIVE ASSEMBLY ESTIMATES***

The Commission met on December 11 and 12, 2024, to consider and approve the 2025/2026 Estimates for the Assembly Offices and Offices of the Independent Officers.

## ***ACCESSIBILITY ISSUES***

No issues were raised with the Commission regarding accessibility issues during the 2024/2025 fiscal year.

## ***LEGISLATIVE ASSEMBLY CAPITAL PROPERTY INSURANCE PROGRAM ANNUAL REPORT***

The Commission was advised that from April 1, 2023 to March 31, 2024, there were no claims made under the Assembly's Capital Insurance Program.

## ***RESPECTFUL WORKPLACE POLICY ANNUAL REPORT***

The Commission was advised that during the 2023/2024 fiscal year, two complaints were filed and resolved under the Respectful Workplace Policy. One complaint was filed and was ongoing at the time of the report (April 11, 2024).

## ***FINANCE, AUDIT AND RISK ADVISORY COMMITTEE ANNUAL REPORT***

The 2023/2024 Finance, Audit and Risk Advisory Committee (Audit Committee) annual report was approved as presented.

## ***LAMC ANNUAL REPORT***

The 2023/2024 LAMC Annual Report was approved as presented.

## ***FRENCH LANGUAGE SERVICES PLAN – MANITOBA ADVOCATE FOR CHILDREN AND YOUTH***

The multi-year strategic French Language Service Plan for the Manitoba Advocate for Children and Youth was approved as presented.

## ***FRENCH LANGUAGE SERVICES PLAN – MANITOBA OMBUDSMAN***

The multi-year strategic French Language Service Plan for the Ombudsman was approved as presented.

## ***ATTENDANCE OF THE DEPUTY CLERK AT LAMC MEETINGS***

The Commission agreed that the Deputy Clerk should attend LAMC meetings to support the Clerk as a staff resource.

## ***COMPENSATION FOR THE REAPPOINTMENT OF THE ETHICS COMMISSIONER***

The Commission discussed and approved compensation upon re-appointment for the Ethics Commissioner, Information and Privacy Adjudicator and Lobbyist Registrar.

## ***MLA ALLOWANCES REPORT***

The Commission agreed to change the name of the “*Report of Amounts Claimed and Paid Respecting the xx/xx Fiscal Year*” to the “*Reports of Members’ Expenses for the xx/xx Fiscal Year*”.

## ***TEMPORARY RESIDENCE EXPENSES AND AUTHORIZED LIVING EXPENSES REVIEW REQUEST***

The Commission agreed that the Commissioner be asked to review and make a recommendation on living allowance (temporary residence expenses and authorized living expenses) as it was not specifically addressed in the June 28, 2024 Report of the Commissioner on Salaries, Allowances and Retirement Benefits for Members of the Manitoba Legislative Assembly.

## ***APPOINTMENT OF AUDITORS TO PERFORM ANNUAL AUDITS OF THE OFFICE OF THE AUDITOR GENERAL***

The Commission approved the appointment of Craig & Ross for a five-year term to examine the accounts of the office of the Auditor General, starting with the review of fiscal year 2024/2025 and ending with the review of fiscal year 2028/2029.

## ***FRENCH LANGUAGE SERVICES ANNUAL REPORTS***

The 2023/24 Annual Reports for each of the Independent Offices, as provided to the Francophone Affairs Secretariat, were provided to the Commission for information purposes.

## ***NEW INDEPENDENT OFFICER OF THE LEGISLATIVE ASSEMBLY - SENIORS' ADVOCATE***

The Commission approved the classification for the Seniors' Advocate position.

## ***DEPUTY APPROVAL PROCESS***

The Commission agreed to continue the current practice of the house leaders being informed of and approving the recruitment outcome prior to the successful candidate receiving an offer for Deputy Officers of the Assembly and the Independent Offices. In such cases, the approval would be recorded in the minutes of the next commission meeting.

## ***POLICY UPDATES***

Updates to the “*Workplace Impairment Policy; Respectful Workplace Policy: Addressing and Preventing Sexual Harassment, Harassment and Bullying, and the Accessible Employment Policy*” were approved by the Commission.