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**MINISTER OF  
MUNICIPAL GOVERNMENT  
MINISTER RESPONSIBLE FOR THE  
CITY OF WINNIPEG**

His Honour the Honourable Philip S. Lee, C.M., O.M.  
Lieutenant Governor of Manitoba  
Room 235, Legislative Building  
Winnipeg MB R3C 0V8

May It Please Your Honour:

We have the privilege to present for your information the Annual Report of Manitoba Municipal Government for the fiscal year ended March 31, 2014.

Sincerely,

*“Original signed by”*

Stan Struthers  
Minister of Municipal Government



*“Original signed by”*

Kevin Chief  
Minister Responsible for the  
City Of Winnipeg





Honourable Stan Struthers  
Minister of Municipal Government  
301 Legislative Building  
Winnipeg MB R3C 0V8

Honourable Kevin Chief  
Minister Responsible for the  
City Of Winnipeg  
314 Legislative Building  
Winnipeg MB R3C 0V8

Dear Ministers:

I am pleased to present the Annual Report of Manitoba Municipal Government for the fiscal period April 1, 2013 to March 31, 2014. This letter highlights our recent accomplishments as we move toward fulfilling the priorities of government and the Department.

Budget 2013 provided an increase in revenues to support municipal infrastructure. As a result of this increase, Manitoba Municipal Government has implemented several initiatives:

\$21.0M more over the next 3 years (\$7.0M/year) for local street renewal in Winnipeg, doubling the Province's annual investment in local streets from \$7M to \$14M in each of these years;

\$7.5M over the next 3 years for a new Winnipeg Community Infrastructure Program (WCIP), providing grants for upgrades to not-for-profit or City-owned facilities such as community centres, gymnasiums, sports fields and libraries;

\$12.0M more over the next 3 years (\$4M/year) for water and sewer projects outside of Winnipeg, managed through the Manitoba Water Services Board; and

\$21.0M over the next 3 years (\$7M/year) for a new Municipal Road Improvement Program for municipalities outside of Winnipeg.

These initiatives are part of the comprehensive funding support Manitoba Municipal Government provides to municipalities every year. Over \$347 million was distributed to municipalities in 2013/14, including \$294 million through the Building Manitoba Fund.

On March 27, 2014 Canada launched the program details of the New Building Canada Fund (NBCF). As administrator of the NBCF for Manitoba, the Canada-Manitoba Infrastructure Secretariat (CMIS) continues to work in partnership with the federal government and municipalities to ensure Manitobans' priorities are addressed under the NBCF.

A new 10-year Canada-Manitoba Administrative Agreement on Federal Gas Tax Funds was signed by the Province of Manitoba and Government of Canada in March 2014. Through this renewed Agreement, \$713 million in federal gas tax funds are estimated to flow to Manitoba municipalities over the next 10 years, starting in 2014/15.

The Municipal Amalgamations Act was passed in September 2013 as part of the Municipal Amalgamation Initiative to modernize and strengthen Manitoba's municipalities. In 2013/14, 23 amalgamations involving 48 municipalities were completed by Regulation under the Act. In total, the Amalgamation Initiative will result in 47 amalgamations involving 107 municipalities, and will reduce the number of municipalities in Manitoba by 60, from 197 to 137.

New, amalgamated municipalities will elect councils in the October 22, 2014 general municipal elections, and will begin to operate January 1, 2015. Over the coming year, in partnership with the Association of Manitoba Municipalities (AMM) and the Manitoba Municipal Administrator's Association (MMAA), we will provide supports to assist municipalities with the smooth transition to new, amalgamated municipalities.

2013/2014 also brought the addition of the Energy Division to Manitoba Municipal Government and with it a mandate to implement the priorities under the Manitoba Clean Energy Strategy. These priorities are focused on ensuring there is a reliable and affordable energy supply to Manitobans, reducing greenhouse gas emissions, and creating economic opportunities throughout the province. Two significant initiatives underway this year were the public review of Manitoba Hydro's preferred development plans for new hydro generation and transmission through the Needs For And Alternatives To process and the development of a Canadian Energy Strategy, committed to by Canada's premiers and co-chaired by Manitoba.

In 2013/14 we also continued to provide land use planning services to municipalities and planning districts, approving 46 development plans and development plan amendments, and processing 846 subdivision applications. We also continue to deliver comprehensive property assessment services in support of municipal and school property taxation for approximately 423,000 properties in municipalities outside of Winnipeg; ensuring property taxes are equitably distributed. Reassessment 2014 was implemented and used as the basis for property taxation in 2014.

We look forward to continuing our efforts to build towards sustainable and prosperous communities for a stronger Manitoba.

Yours sincerely,

*"Original signed by"*

Fred Meier  
Deputy Minister  
Municipal Government



Monsieur Stan Struthers  
Ministre des Administrations municipales  
Palais législatif, bureau 301  
Winnipeg (Manitoba) R3C 0V8

Monsieur Kevin Chief  
Ministre responsable des relations avec la Ville de Winnipeg  
Palais législatif, bureau 314  
Winnipeg (Manitoba) R3C 0V8

Messieurs les Ministres,

J'ai le privilège de vous présenter le rapport annuel du ministère des Administrations municipales pour l'exercice allant du 1<sup>er</sup> avril 2013 au 31 mars 2014. Cette lettre met en évidence nos récentes réalisations en vue de respecter les priorités du gouvernement provincial et du ministère.

Dans le cadre du Budget 2013, une portion des recettes ont été alloués au soutien de l'infrastructure municipale. Grâce à cette augmentation, le ministère des Administrations municipales a été en mesure de mettre en œuvre plusieurs initiatives en investissant les sommes suivantes :

21 millions de dollars de plus au cours des trois prochaines années (7 millions par année) pour le renouvellement des rues de Winnipeg, ce qui double l'investissement annuel (allant de 7 à 14 millions) de la Province dans les rues de Winnipeg pour chacune de ces années;

7,5 millions de dollars au cours des trois prochaines années pour le nouveau Programme d'infrastructure des services communautaires de Winnipeg, fournissant des subventions pour la mise à niveau d'installations à but non lucratif ou appartenant à la Ville, comme les centres communautaires, les gymnases, les terrains de sports et les bibliothèques;

12 millions de dollars de plus au cours des trois prochaines années (4 millions par année) pour des projets d'eau et d'égouts à l'extérieur de Winnipeg qui sont gérés par la Commission des services d'approvisionnement en eau du Manitoba;

21 millions de dollars au cours des trois prochaines années (7 millions par année) pour le nouveau programme d'amélioration des routes municipales, qui vise les municipalités à l'extérieur de Winnipeg.

Ces initiatives font partie du soutien financier global qu'accorde Administrations municipales Manitoba aux municipalités chaque année. Plus de 347 millions de dollars ont été distribués aux municipalités pendant l'exercice 2013-2014, ce qui comprend 294 millions de dollars accordés par le Fonds de croissance du Manitoba.

Le 27 mars 2014, le Canada a annoncé les détails du programme du Nouveau Fonds Chantier Canada. En tant qu'administrateur du Nouveau Fonds pour le Manitoba, le Secrétariat d'Infrastructures Canada-Manitoba continue de travailler en partenariat avec le gouvernement fédéral et les municipalités afin de veiller à ce que les priorités du Manitoba soient respectées par le Nouveau Fonds.

Une nouvelle Entente administrative Canada-Manitoba sur le Fonds de la taxe sur l'essence fédéral de dix ans a été signée par la Province du Manitoba et le gouvernement du Canada en mars 2014. Dans le cadre de

cette entente renouvelée, on estime que 713 millions de dollars provenant du Fonds de la taxe sur l'essence fédéral seront versés aux municipalités manitobaines au cours des dix prochaines années, commençant en 2014-2015.

La *Loi sur la fusion des municipalités* a été adoptée en septembre 2013 dans le contexte de l'initiative de fusion des municipalités, afin de moderniser et de renforcer les municipalités du Manitoba. Pendant l'exercice 2013-2014, les règlements d'application de la *Loi* ont permis 23 fusions, comprenant 48 municipalités. En tout, l'initiative de fusion entraînera 47 fusions comprenant 107 municipalités, ce qui fera passer le nombre de municipalités de 197 à 137, soit 60 de moins.

Les nouvelles municipalités fusionnées éliront leurs conseils lors des élections municipales générales du 22 octobre 2014. Ceux-ci entreront en fonction le 1<sup>er</sup> janvier 2015. En collaboration avec l'Association des municipalités du Manitoba et la Manitoba Municipal Administrator's Association, nous offrirons des soutiens au cours de l'année prochaine afin de faciliter la transition des municipalités fusionnées.

L'exercice 2013-2014 a aussi vu l'ajout de la Division de l'énergie au ministère des Administrations municipales, accompagné d'un mandat de mise en œuvre des priorités de la Stratégie manitobaine d'énergie propre. Ces priorités sont de veiller à ce que l'approvisionnement en énergie des Manitobains et Manitobaines soit fiable et abordable, de réduire les émissions de gaz à effet de serre et de créer des possibilités économiques partout dans la province. Deux importantes initiatives ont également été entreprises cette année, soit : l'examen public du plan de développement privilégié de Manitoba Hydro en ce qui concerne la production et la transmission d'énergie, cela grâce au processus d'évaluation des besoins et des solutions de rechange; et l'élaboration d'une stratégie de l'énergie canadienne, à laquelle se sont engagés les premiers ministres des provinces et des territoires et qui sera coprésidée par le Manitoba.

En 2013-2014, nous avons aussi poursuivi l'offre de services d'aménagement du territoire aux municipalités et aux districts d'aménagement. Ainsi, nous avons approuvé 46 plans et modifications de plans de mise en valeur et traité 846 demandes de lotissement. Nous continuons aussi la prestation de services complets d'évaluation foncière pour soutenir les régimes d'imposition municipale et scolaire pour environ 423 000 propriétés dans des municipalités à l'extérieur de Winnipeg, ce qui permet de veiller à ce que les impôts fonciers soient répartis de manière équitable. La réévaluation de 2014 a été mise en œuvre et a servi de base à l'imposition foncière lors de cette même année.

Nous comptons poursuivre nos efforts visant à bâtir des collectivités durables et prospères qui renforceront le Manitoba.

Veillez agréer, Messieurs les Ministres, mes salutations distinguées.

*“Original signed by”*

Fred Meier  
Sous-ministre  
Administrations municipales



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# Preface

## Introduction

The Department of Municipal Government was created by a government reorganization in October of 2013. At that time the Energy Division, along with responsibilities for Hydro were added to the former department of Local Government. Also at that time a new position of Minister Responsible for Relations with the City of Winnipeg under the Department of Municipal Government was created.

## Report Structure

This Annual Report is organized in accordance with the appropriation structure of the Department of Local Government as set out in the Main Estimates of Expenditure of the Province of Manitoba for the fiscal year ending March 31, 2014, and as re-organized and renamed the Department of Municipal Government in October 2013. It thereby reflects the authorized votes of the Department as approved by the Legislative Assembly. The Report contains financial performance and variance information at the Main and Sub-appropriation levels relating to the Department's objectives and results. A five-year adjusted historical table of departmental expenditures and staffing is provided.

## Role and Mission

Vision: Sustainable and prosperous communities and municipalities for a stronger Manitoba.

Mission: Manitoba Municipal Government's mission is to support municipalities in partnership with other stakeholders, to:

- be accountable and responsive to the needs of their communities;
- plan for a healthy and sustainable development;
- make strategic use of existing infrastructure, and
- maximize investment in new infrastructure

Further the Department supports:

- the development of clean, renewable energy policy and resources;
- increased energy efficiency and conservation measures

The Department establishes a legislative, financial, planning and policy framework that:

- supports democratic, accountable, effective and financially efficient local government;
- provides a high quality and efficient property assessment system, and
- encourages sustainable development of our communities;
- helps ensure our energy is affordable, clean, and contributes to sustainable economic development and greater opportunity for First Nation partnerships.

Within this framework, the Department delivers training, on-going advice, technical analysis, and funding related to local governance capacity, land management, community revitalization, energy resource development and infrastructure. The Department now has a Minister assigned specifically to the City of Winnipeg to foster and enhance relations with the City of Winnipeg.

The Department works collaboratively with Manitobans to ensure their communities are places of opportunity. The Department's clients include individuals, municipal governments, non-governmental organizations, industry, academic communities and utilities.

In the interest of promoting the well being of our residents and communities, the Department is a catalyst and co-ordinator of action. The Department promotes intergovernmental relationships and strategic partnerships between and among the Province, the Federal government, local governmental and non-governmental organizations.

## **Statutory Responsibilities**

The Department delivers services and programs under the authority of the following Acts of the Consolidated Statutes of Manitoba (as per schedule "R", Order in Council 388/2013 and schedule "T", Order in Council 388/2013).

*The Biofuels Act*

*The Capital Region Partnership Act*

*The Community Revitalization Tax Increment Financing Act*

*The Energy Act*

*The Energy Savings Act*

*The Gas Pipe Line Act*

*The Gas Allocation Act*

*The Greater Winnipeg Gas Distribution Act (S.M. 1988-89, c.40)*

*The Local Government Districts Act*

*The Municipal Act*

*The Municipal Assessment Act*

*The Municipal Affairs Administration Act*

*The Municipal Amalgamations Act*

*The Municipal Board Act*

*The Municipal Councils and School Boards Elections Act*

*An Act Respecting Debts Owning by Municipalities to School Districts*

*The Municipal Taxation and Funding Act [Part 2]*

*The Official Time Act*

*The Planning Act [except Part 10]*

*The Property Tax and Insulation Assistance Act [Part V, and section 1  
and Part VI as they relate to subjects covered under Part V]*

*The Regional Waste Management Authorities Act*

*The Renewable Energy Jobs Act*

*The Soldiers' Taxation Relief Act*

*The Unconditional Grants Act*

*The Manitoba Water Services Board Act*

*As per schedule "R", Order in Council 388/2013.*

## **Statutory Responsibilities of the Minister Responsible for the City of Winnipeg**

*The City of Winnipeg Charter (S.M. 2002, c.39)*

*The Taxicab Act*

*As per schedule "T", Order in Council 388/2013.*

## Organizational Structure

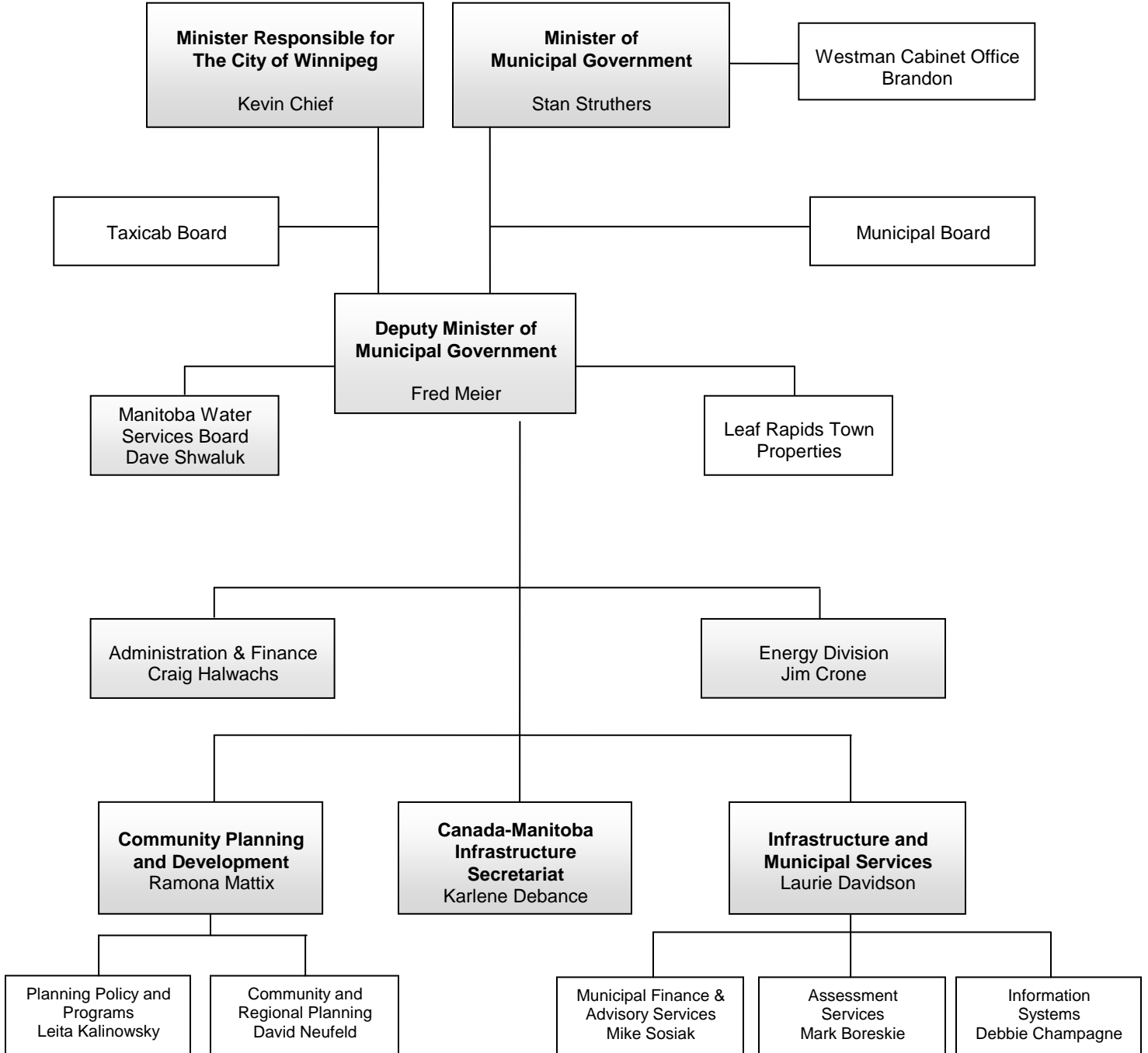
The Department's organizational structure is illustrated in the Organizational Chart and in the accompanying map depicting the regional delivery system. The Department is organized into five functional areas:

- Community Planning and Development is responsible for creating and managing an effective land use planning policy and legislative framework, providing the basis for all provincial and local decisions on land use, and delivering planning services and advice to communities across Manitoba. The Division is also responsible for co-ordinating and developing sustainable, integrated urban public policies and programs with the community, and for supporting revitalization efforts in the downtowns/distressed areas of Winnipeg and Brandon, through initiatives such as Building Communities, Urban Development Initiatives, and the Winnipeg and Brandon Regeneration Strategies.
- Infrastructure and Municipal Services establishes and maintains a relevant and enabling policy and legislative framework for Manitoba's municipalities, delivers comprehensive funding support to all 197 municipalities and provides advisory and consulting services to elected and non-elected municipal officials. The Division also delivers property assessment services, including producing assessment notices and property tax statements for municipalities outside Winnipeg, undertakes property tax policy research and analysis, given the importance of property tax as a municipal revenue source, and provides related computer services to support program delivery.
- The Manitoba Water Services Board provides field resources to deliver technical advice/information to develop and upgrade sewer and water infrastructure. The Board also provides operating and capital financial assistance in support of local governments.
- The Canada-Manitoba Infrastructure Secretariat provides for Manitoba's contributions to and relationships with the Canada-Manitoba Infrastructure Programs for the construction, renewal, expansion or material enhancement throughout Manitoba. The Secretariat also manages provincial grant programs such as the Winnipeg Community Infrastructure Program.
- The Energy Division is responsible for broad provincial energy policy, the facilitation of renewable energy development projects, the provision of business development support to energy equipment related manufactures and entities involved in energy research and development, and provincial energy efficiency policy.

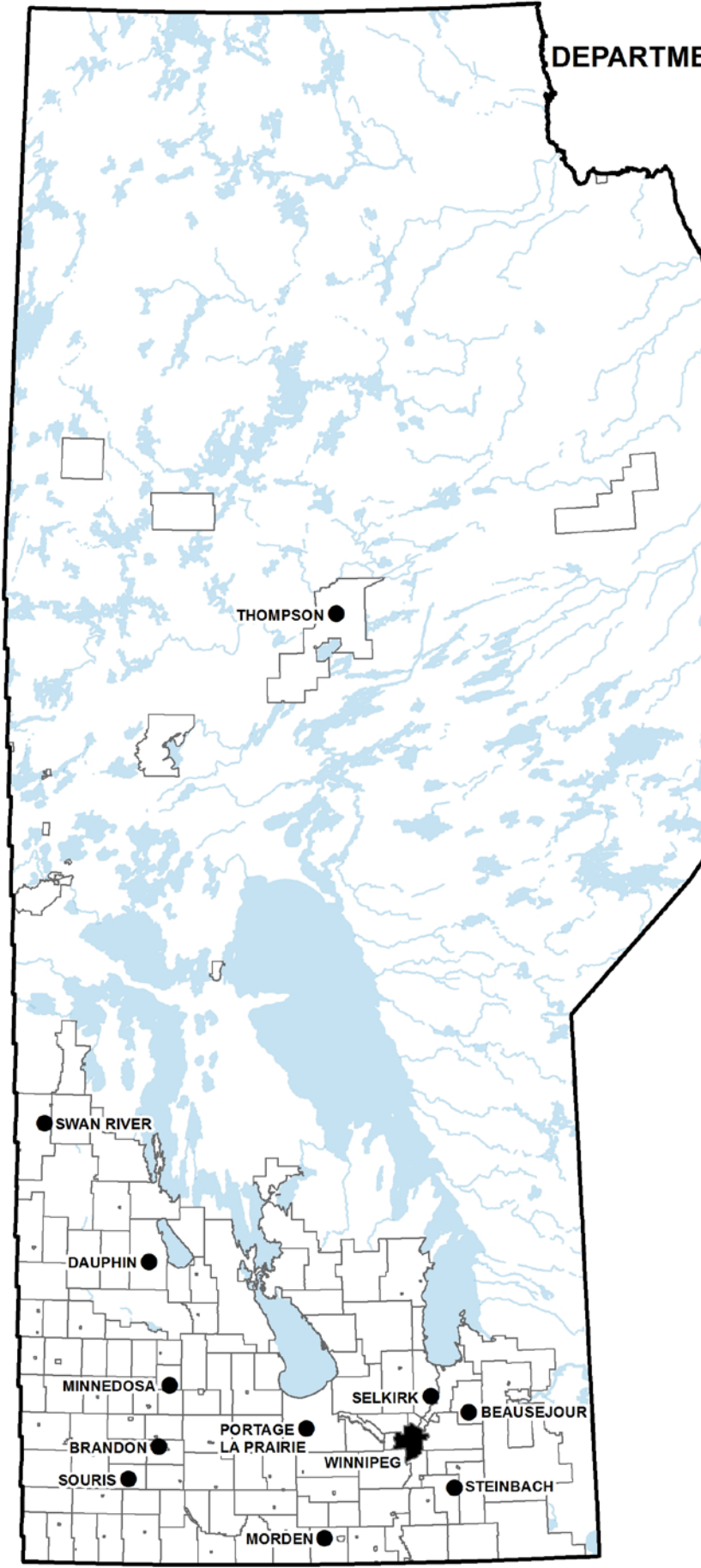
These areas are supported by Executive management, which includes the Financial and Administrative Services Branch.

In addition to these core functions, several Boards and Committees also function within the Department.

# DEPARTMENT OF MUNUCIPAL GOVERNMENT ORGANIZATIONAL CHART



# DEPARTMENT OF MUNICIPAL GOVERNMENT REGIONAL OFFICES



## DEPARTMENT OF MUNICIPAL GOVERNMENT WINNIPEG OFFICE

- Administration and Finance
- The Municipal Board
- The Taxicab Board
- Community Planning and Development
- Provincial-Municipal Support Services
- Canada Manitoba Infrastructure Secretariat
- Energy Division

## DEPARTMENT OF MUNICIPAL GOVERNMENT REGIONAL OFFICE SERVICES

### Legend

- ▲ Assessment
- ✦ Community and Regional Planning
- ◆ Manitoba Water Services Board
- ★ Municipal Finance & Advisory Services

### REGIONAL OFFICE SERVICES

As of March 31, 2014.

Beausejour		✦		
Brandon	▲	✦	◆	★
Dauphin	▲	✦		
Minnedosa	▲			
Morden	▲	✦		
Portage La Prairie	▲	✦		
Selkirk	▲	✦		
Souris	▲			
Steinbach	▲	✦		
Swan River	▲			
Thompson	▲	✦		

## Administration and Finance

The Division provides the Minister and staff responsible for the portfolio with advice and administrative support. These services are provided by Executive Support, the Brandon Office, and the Financial and Administrative Services Branch. This Division also includes The Municipal Board and The Taxicab Board.

### Minister's Salary

The Minister provides leadership in maintaining and enhancing the direct partnership the Province has with its municipal partners, and its land use and resource management organizations. The Minister provides direction to ensure departmental goals and objectives are met.

#### 1(a) Minister's Salary

Expenditures by Sub-appropriation	Actual 2013/14	Estimate 2013/14		Variance Over/(Under)	Expl. No.
	\$	FTE	\$		
<b>Total Salaries</b>	<b>37</b>	<b>1.00</b>	<b>37</b>		

### Executive Support

The office of the Deputy Minister provides the Minister and his staff with information and advice to ensure open and continuing lines of communication within the municipal/provincial partnership, the federal/provincial partnership, and between the Department and its diverse client groups. The Deputy Minister's office carries out policy decisions initiated by the Minister and sets direction for the activities of the Department's branches. Administrative assistance is extended to the Minister's office.

#### 1(b) Executive Support

Expenditures by Sub-appropriation	Actual 2013/14	Estimate 2013/14		Variance Over/(Under)	Expl. No.
	\$	FTE	\$		
Total Salaries	987	9.00	877	110	1
Total Other Expenditures	101	0.00	80	21	
<b>TOTAL</b>	<b>1,088</b>	<b>9.00</b>	<b>957</b>	<b>131</b>	

#### Explanation

1. The over-expenditure is due to the costs associated with a retirement and the provision of Staff Turnover Allowance.



## Brandon Office

Opened in 1989, the Brandon Cabinet Office provides citizens in western Manitoba with ready and convenient access to government. The store-front office provides information about government programs, and access to contact people in government departments and agencies.

### 1(c) Brandon Office

Expenditures by Sub-appropriation	Actual 2013/14	Estimate 2013/14		Variance Over/(Under)	Expl. No.
	\$	FTE	\$		
Total Salaries	121	2.00	113	8	
Total Other Expenditures	59	0.00	65	(6)	
<b>TOTAL</b>	<b>180</b>	<b>2.00</b>	<b>178</b>	<b>2</b>	

## Financial and Administrative Services

This Section provides central support services essential to the operation of the Department, including comptrollership, accounting, financial reporting, budget co-ordination, and administrative services. Within the authority of *The Financial Administration Act*, central co-ordination is provided to ensure the financial integrity of management information systems. Staff is also responsible for interpreting directives and regulations of Manitoba Finance.

### Principal Activities in 2013/14

- Maintained the Minister of Municipal Government Trust Account with receipts of approximately \$9.4 million and disbursements of approximately \$8.8 million.
- Processed expenditures totalling approximately \$397.8 million. Maintained a revenue collection and deposit system totalling \$12.0 million.
- Co-ordinated and consolidated the financial information necessary to prepare Detailed Estimates of Expenditure and Revenue, an Estimates Supplement, Annual Report, Public Accounts Variance Explanations and Quarterly Forecasts of Expenditures and Revenues.
- Co-ordinated the operation and maintenance of approximately 62 fleet vehicles.
- Co-ordinated requests under *The Freedom of Information and Protection of Personal Privacy Act*. In 2013/14, 39 requests were submitted to the departmental Access Officer.
- Prepared financial reports for departmental management, and administered the Soldier's Taxation Relief By-laws.
- Within the Department, provided continuing support for the SAP software. Provided technical advice, review, and revision of all policies and procedures related to the business processes necessitated by SAP.
- Co-ordinated the Department's procurement activities and represented the Department on relevant committees.

### 1(d) Financial and Administrative Services

Expenditures by Sub-appropriation	Actual 2013/14	Estimate 2013/14		Variance Over/(Under)	Expl. No.
	\$	FTE	\$		
Total Salaries	573	9.10	615	(42)	
Total Other Expenditures	119	0.00	183	(64)	
<b>TOTAL</b>	<b>692</b>	<b>9.10</b>	<b>798</b>	<b>(106)</b>	

## The Municipal Board

The Municipal Board is a quasi-judicial body that hears applications, appeals and makes reports and recommendations relating to local government matters.

Due to its quasi-judicial nature, the Board operates independently and is attached to the Department for administrative reasons only. The Board prepares a separate Annual Report on a calendar-year basis.

### 1(e) The Municipal Board

Expenditures by Sub-appropriation	Actual 2013/14	Estimate 2013/14		Variance Over/(Under)	Expl. No.
	\$	FTE	\$		
Total Salaries	622	9.00	948	(326)	1
Total Other Expenditures	248	0.00	235	13	
<b>TOTAL</b>	<b>870</b>	<b>9.00</b>	<b>1,183</b>	<b>(313)</b>	

#### Explanation

1. The surplus funds were a result of vacant positions and fewer than projected Board hearings.

## The Taxicab Board

### Objective/Mandate

The Taxicab Board ensures citizens in Winnipeg receive quality taxicab service that meets the public need at a reasonable cost through the administration of a system of economic regulation.

### Activity Identification

Conduct public hearings on matters relating to the industry and users.

Establish, review and revise the number of taxicab licences required by the public convenience and necessity.

Regulate rates charged by the industry.

Issue taxicab licences, taxicab driver licences and regulate licence transfers.

Provide training for taxicab drivers.

Establish vehicle standards and inspect taxicabs for vehicle conditions and meter accuracy.

Investigate and resolve complaints against taxicab operators and drivers for breaches of regulations and service failures when warranted.

Maintain a liaison between the Board and the taxicab industry, governments and other affected groups.

## 2013/14 Highlights

The Taxicab Board introduced a new category of Business License under Assisted Transportation. This class of license is a through the door service where drivers will accompany seniors to and from appointments and/or help with the day to day needs.

### 2013/14 Service Volumes

13	Board meetings held
1	Limousine Industry Meetings
10	New taxicab business licenses issued
23	Temporary taxicab business licenses issued
647	Renewed taxicab business licenses
2146	Taxicab driver's licenses issued
263	New driver's licenses issued
1733	Renewed driver's licenses
150	Replacement licenses
1940	Taxicab inspections completed (including street patrols, meter checks and on-site inspections)
93	Approved requests for power of attorney
31	Sales transfers
37	Show Cause Hearings
10	Licence Application hearings

### 1(f) The Taxicab Board

Expenditures by Sub-appropriation	Actual 2013/14	Estimate 2013/14		Variance Over/(Under)	Expl. No.
	\$	FTE	\$		
Total Salaries	508	7.00	667	(159)	1
Total Other Expenditures	203	0.00	158	45	
<b>TOTAL</b>	<b>711</b>	<b>8.00</b>	<b>825</b>	<b>(114)</b>	

#### Explanation

1. The surplus funds were a result of vacant positions and fewer than projected Board hearings.

# Community Planning and Development Division

## Overview

The Division of Community Planning and Development is responsible for creating and managing an effective land use policy and legislative framework in the Province to provide a sound basis for all provincial and local land use and development decisions. It also provides regionally based professional planning services to local governments outside of Winnipeg, planning districts and northern communities. Its third area of responsibility is to develop policies and programs for provincial support for urban economic development and revitalization particularly in Winnipeg and Brandon.

Community Planning and Development contributes to the Department's overall mandate of building healthy, sustainable communities and effective local governments by providing tools and resources to local governments to make sound land use and development decisions. The Division also supports the creation of vibrant urban centres through funding of revitalization and economic development projects.

In 2013/14, Community Planning and Development undertook several key initiatives, which include: new guides to assist with the implementation of Provincial Land Use Policies, creation of a streamlined process to review development plan by-laws and by-law amendments in the Capital Region, the development of a Capital Region Master Transportation Plan, development of secondary land use plan for CentrePort, and development of legislation to streamline the subdivision review process. The Division also supported planning and implementation of cost effective Centre of Mapping Excellence for internal use as well as for clients. The Division administers Tax Increment Finance supported development initiatives in Winnipeg and Brandon, contributing to an additional 196 housing units under the Downtown Winnipeg Residential Development Grant program bringing the total units supported to 1,814. Ongoing development of the Sports Hospitality Entertainment District (SHED) in downtown Winnipeg is another major focus.

## Executive Administration

The office of the Assistant Deputy Minister directs the effective and efficient operation of the Community Planning and Development Division. Direction and support is given to staff to carry out programs and services in areas of provincial land use policy and legislative development and application, regional and community planning, subdivision approval and urban revitalization. The Assistant Deputy Minister's office provides the Deputy Minister, the Minister and the executive level of government with information and advice on community and land use planning, community and urban revitalization and urban economic development, transit oriented development, and related matters. Strong working relationships with municipalities and community agencies are established and maintained to contribute to ensuring the creation and maintenance of a strong Manitoba made up of safe, healthy, vibrant and sustainable communities, including support of the Capital Region through the Capital Region Partnership.

### 2(a) Executive Administration

Expenditures by Sub-appropriation	Actual 2013/14	Estimate 2013/14		Variance Over/(Under)	Expl. No.
	\$	FTE	\$		
Total Salaries	224	2.00	200	24	
Total Other Expenditures	37	0.00	44	(7)	
<b>TOTAL</b>	<b>261</b>	<b>2.00</b>	<b>244</b>	<b>17</b>	

## Community and Regional Planning

The Community and Regional Planning Branch supports the development of healthy, sustainable communities by providing regionally-based community planning and development services. Located in eight regional centres across Manitoba and supported by a Winnipeg office, the Branch delivers professional and technical planning services to local planning authorities, northern communities and the public, and carries out the responsibilities delegated to staff under *The Planning Act* and *The Municipal Act*, which includes authority to approve subdivisions, road closures and the closure of public reserves.

### Principal Activities in 2013/14

- Staff provided professional and technical services to municipalities and planning districts preparing development plans and zoning By-laws, and related amendments. In 2013/14 staff assisted in the preparation, review and adoption of 46 development plans and amendments and 187 zoning By-laws and amendments. These By-laws establish local policies respecting development and ensure local control over the use and development of land.
- The Branch provided advice and assistance to other provincial departments and agencies on the use and development of land. In 2013/14, staff reviewed 87 proposals for the development or disposition of Crown land, and provided comments to Manitoba Conservation and Water Stewardship.
- Staff processed 846 new applications for subdivision as the delegated Subdivision Approving Authority under *The Planning Act* and assisted the Cypress Planning District Board and the South Interlake Planning District Board administer subdivisions in those planning districts. Staff also reviewed 94 applications submitted to the Brandon and Area Planning District Board, the Lac du Bonnet Planning District Board and the Red River Planning District Board (formerly the Selkirk and District Planning Area Board) who have been delegated subdivision Approving Authority.
- The authority to make decisions on By-laws for the closure of roads and public reserves has been delegated to senior regional planning staff. In 2013/14, 54 By-laws for the closure of roads and public reserves were reviewed and approved on behalf of the Minister.
- The Branch is responsible for coordinating the interdepartmental review of all municipal annexation proposals under *The Municipal Act* and prepares legal descriptions for all municipalities involved in annexations for the *Municipal Status and Boundaries Regulation*. In 2013/14, the Branch coordinated the review of five annexation proposals.
- Staff provided ongoing professional planning and technical support on many major government projects and initiatives such as the development of CentrePort Canada and the municipal amalgamation initiative.
- The Branch played a key role in developing legislative changes to *The Planning Act* that enable streamlined approval of single-lot, non controversial subdivisions. The Branch also developed a new internal review and approval process in response to the new legislative authority.
- The Branch continued to work in partnership with Aboriginal and Northern Affairs to provide land use planning services to unincorporated northern communities.
- The Branch administers the Community Planning Assistance (CPA) Program to support municipalities and planning districts undertaking planning projects. The program provides cost-shared financial assistance to support preparation of planning By-laws, public involvement in the planning process, background studies necessary to support the development plan review process, and the creation of digital parcel mapping to support land use policy and implementation. In 2013/14, \$477.4 in CPA funding was provided to planning authorities in Manitoba.

- The Branch coordinates and chairs the interdepartmental review of large scale livestock operation proposals as set out in the *Technical Review Committee Regulation*. In 2013/14, the Technical Review Coordination Unit received and reviewed six livestock operation proposals.
- Branch staff provided support to the Planning, Policy and Programs Branch in the preparation of planning resource guides and other ongoing major Division priorities including the Shoal Lake Tripartite Agreement and the Partnership of the Manitoba Capital Region. Branch staff also provide support to the Provincial Municipal Support Services Division on major cross Divisional initiatives including municipal amalgamations.

## Highlights in 2013/14

- In 2013/14, the Branch funded a zoning and design standards project to guide development of the first phase and future phases of CentrePort Canada. The project is being administered by the Rural Municipality of Rosser and the selected consulting team is being led by a Steering Committee with representation from the Branch, Rosser and the City of Winnipeg.
- In October of 2013 the Branch consolidated GIS/Drafting Technician staff in two regional centers for mapping and analysis. The objective is to deliver quality and timely services to municipal and provincial clients efficiently and effectively. The Regional Service Centers (RSC) are responsible for maintaining the spatial dataset of tax parcels for organized Manitoba. In addition, they support subdivision application reviews and have provided support on 28 development plan projects, 61 zoning projects, 13 road closures and 18 other projects ranging from the creation of tax parcel polygons for northern communities to large-format maps for local planning authorities.

### Summary of New Planning Projects by Regional Office (2013/14)

Regional Office	Approved Development Plans & Amendments*	Zoning Bylaws and Amendments	Road/Public Reserve Closing Bylaws	Other Bylaws	Sub-divisions	Crown Land Reviews
Beausejour	6	18	3	1	64	35
Brandon	11	50	23	3	169	11
Dauphin	7	15	3	1	77	30
Morden	5	23	5	0	146	0
Portage	2	16	7	1	121	0
Selkirk	9	25	6	0	84	11
Steinbach	4	31	6	4	177	0
Thompson	2	9	1	0	8	0
<b>TOTALS</b>	<b>46</b>	<b>187</b>	<b>54</b>	<b>10</b>	<b>846</b>	<b>87</b>

\* Previous Annual Reports counted Development Plans & Amendments in process which resulted in some by-laws being counted in multiple reports. To provide a more accurate total of annual Development Plans & Amendments the Department will now only identify approved by-laws.

## 2(b) Community and Regional Planning

Expenditures by Sub-appropriation	Actual 2013/14	Estimate 2013/14		Variance Over/(Under)	Expl. No.
	\$	FTE	\$		
Total Salaries	3,067	50.00	3,633	(566)	1
Total Other Expenditures	1,230	0.00	1,424	(194)	2
Less: Recoverable from Rural Economic Development Initiatives	(759)	0.00	(1,016)	257	2
<b>TOTAL</b>	<b>3,538</b>	<b>50.00</b>	<b>4,041</b>	<b>(503)</b>	

### *Explanations*

- 1. The under-expenditure is due to several vacancies.*
- 2. The under-expenditure is due to several grant payments not flowing as previously planned.*



## Planning Policy and Programs

The Branch develops the provincial policy and legislative framework for land use planning in Manitoba and for urban economic development and regeneration. It also advises on, develops and implements major urban regeneration and community and economic development programs and projects. The Branch works in partnership with other departments, other governments community organizations and the private sector.

### Principal Activities in 2013/14

- *Interdepartmental Planning Board:* performed the secretariat role for the Interdepartmental Planning Board, a committee of 8 Deputy Ministers chaired by Municipal Government, and regularly undertook interdepartmental and inter-agency consultation, coordination and integration on policies, plans and infrastructure proposals related to the use and development of land in the province.
- *Shoal Lake Tripartite Agreement:* in partnership with the City of Winnipeg and Shoal Lake First Nation No. 40 - oversaw the Shoal Lake Tripartite Agreement on behalf of the Province.

The 1989 Tripartite Agreement provided for the establishment of a \$6 million Trust Fund (\$3M each from the City and Province) in consideration of the First Nation's regulation of certain activities on the Reserve to protect Winnipeg's drinking water source for a period of 60 years. Since the Agreement came into effect total revenue disbursed to the First Nation is \$9.74 million.

- *Shoal Lake Freedom Road;* In partnership with the City of Winnipeg and the Government of Canada, committed \$1.0M toward the detailed design of an all-weather road linking Shoal Lake First Nation No. 40 to the Trans Canada Highway.
- *Active Transportation:* The Branch delivers a single-window service for Active Transportation on behalf of all provincial departments and agencies and continues implementation of activities and projects under the Province's three-year, four-point active transportation action plan announced in June, 2012, to address many of the recommendations contained in the "Greater Strides: Taking Action on Active Transportation" report.
- *Legislation:* Proposed legislation and regulation amendments were developed concerning a variety of land use planning issues affecting *The Planning Act*, and *The City of Winnipeg Charter*.
- *Policy:* Provided planning and economic development advice on major development initiatives. Researched and provided analysis on community and regional planning issues and approaches.
- *Urban Economic Development Initiatives:*
  - Continued to implement the *Winnipeg Regeneration Strategy (WRS)*, the provincial government's strategy to renew and strengthen the economic and social vitality of Winnipeg's inner-city.
  - Continued to implement the *Brandon Regeneration Strategy (BRS)* in partnership with the City of Brandon. The BRS is a comprehensive 5-year initiative to support the renewal of Brandon's older areas with a focus on the downtown.
  - Supported Renaissance Brandon (RB) projects to stimulate the redevelopment of Brandon's downtown district.
  - Coordinated provincial implementation of the joint Building Communities Initiative (BCI) II agreement with the City of Winnipeg, to provide capital funding to support community revitalization through improvements to local community infrastructure in targeted older neighbourhoods across Winnipeg.

- Coordinated and managed *Urban Development Initiatives* (UDI), a fund that supports projects and initiatives to enhance Winnipeg's development.
- Contributed to the revitalization of the communities or neighbourhoods; encouraged economic development; enhanced social and cultural development and preserved heritage properties through the use of Tax Increment Financing (TIF). Oversaw the property designation and agreement development for TIF supported projects as follows:
- As of March 31, 2014 47 properties were designated as Community Revitalization Properties to support projects such as:

Winnipeg:

- Downtown Winnipeg Residential Development Grant Program
- Sports Hospitality and Entertainment District Initiative
- Investors Group Field
- University of Winnipeg Commons Complex Project

Winnipeg/RM of Rosser:

- CentrePort Initiative

Brandon:

- McKenzie Towers Project
- Provided departmental oversight on revenues to and expenditures from the Community Revitalization Fund. (See appendix G for additional information.)

## Highlights in 2013/14

Planning Policy and Programs co-ordinated several major policy and program initiatives aimed at strengthening the land use planning framework in Manitoba and the Capital Region, and revitalizing Winnipeg and Brandon.

- The strategy to support the new Provincial Planning Regulation continued to be implemented, including the development of additional planning resource guides, presentations to stakeholders, the new Provincial Planning Portal on the department website, and the enhanced Community Planning Assistance Program.
- Bill 7, *The Planning Amendment and The City of Winnipeg Charter Amendment Act* (Affordable Housing), to enable municipalities to encourage or require affordable housing in new developments, was passed in the Legislative Assembly.
- Bill 22, *The Planning Amendment Act* (new minor subdivision process) to enable a new, more streamlined approval process for minor subdivisions was passed in the Legislative Assembly.
- The Branch continued to provide enhanced financial and staff support to the Partnership of the Manitoba Capital Region (PMCR). 2013/14 funding support assisted in the development of a multi-modal capital region transportation master plan that was completed in 2013/14.
- Launched an Active Transportation (AT) web portal with links to AT programs, resources and tools.
- Delivered financial and technical support to rural and northern municipalities to help them link broader land use planning with AT planning, design and implementation (Small Communities Transportation Fund).

- Raised awareness of road safety issues affecting vulnerable road users (pedestrians, cyclists, children and seniors).
- Developed a provincial AT policy to support and encourage AT and provincial AT facilities.
- Through UDI, the Department provided \$26.0 million in funding in 2013/14 for 51 projects and activities in support of community and economic development in Winnipeg.
- As part of the BRS, the Department provided \$18,900 to the City of Brandon to support year one of the 4 year \$400,000 Upper Storey Development Initiative (USDI). The USDI aims to increase residential density in Brandon's downtown by facilitating the redevelopment of upper floors of vacant heritage and older buildings.
- The Department provided \$250,000 in 2013/14 to Renaissance Brandon for 23 projects that stimulated redevelopment in Brandon's downtown district.
- 13 BCI II Phase One and Two Community Infrastructure projects were completed in 2013/14. In 2013/14, \$6,077,136 was approved by the Province and City for 36 projects under BCI II Phases Two and Three.
- The second year of the Community Revitalization (CR) Levy revenues for Downtown Winnipeg Residential Development Grant Program (DWRDG) projects were received and paid out of the CR Fund.

## **2(c) Planning Policy and Programs**

<b>Expenditures by Sub-appropriation</b>	<b>Actual 2013/14</b>	<b>Estimate 2013/14</b>		<b>Variance Over/(Under)</b>	<b>Expl. No.</b>
	<b>\$</b>	<b>FTE</b>	<b>\$</b>		
Total Salaries	1,067	14.00	1,230	(163)	
Total Other Expenditures	355	0.00	423	(68)	
Grants	197	0.00	322	(125)	
Less: Recoverable from Urban Development Initiatives	(773)	0.00	(881)	108	
<b>TOTAL</b>	<b>846</b>	<b>14.00</b>	<b>1,094</b>	<b>(248)</b>	

## Winnipeg Regeneration Strategy

The Province's five-year, provincial *Winnipeg Regeneration Strategy* (WRS), was announced on June 9, 2010 as the blueprint for provincial efforts to revitalize Winnipeg's inner-city. Building on Manitoba's investments under the tripartite *Winnipeg Partnership Agreement* and previous urban development agreements, the current strategy concentrates on three priorities:

- Aboriginal capacity building to close the economic and social gap between urban Aboriginal people and other Winnipeggers;
- Downtown renewal to encourage downtown living, identify and support key capital infrastructure projects and heritage preservation initiatives, and stimulate strategic social and economic initiatives in the downtown district; and
- Development of inner-city resiliency to improve the physical, social, economic and environmental conditions and outcomes for the inner city through comprehensive approaches based on community economic development principles.

### Principal Activities in 2013/14

- The Branch implemented activities in all three WRS focus areas, and continued consultations with the Government of Canada and the City of Winnipeg on partnerships in areas of mutual interest.

### Highlights in 2013/14

- The Branch, in collaboration with Aboriginal and Northern Affairs, continued implementation of a number of partnership initiatives with the Government of Canada and the City of Winnipeg under the five-year Intergovernmental Strategic Aboriginal Alignment to improve the socio-economic circumstances of Winnipeg's Aboriginal residents.
- The Branch, in collaboration with Aboriginal and Northern Affairs, continued to provide transitional support to a number of key Aboriginal community-based organizations and programs that had demonstrated success under the *Winnipeg Partnership Agreement*.
- The Branch continued to provide funding support to a number of key Community Economic Development (CED) sector organizations or programs.

### 2(d) Winnipeg Regeneration Strategy

Expenditures by Sub-appropriation	Actual 2013/14	Estimate 2013/14		Variance Over/(Under)	Expl. No.
	\$	FTE	\$		
Total Other Expenditures	2,346	0.00	3,428	(1,082)	1
Less: Recoverable from Other appropriations	(2,346)	0.00	(3,428)	1,082	1
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	

#### Explanations

1. The variance is due to fewer than anticipated payments for New Strategic Initiatives.

## Urban Development Initiatives (UDI)

Winnipeg has one of the most diverse economies in Canada, with steady growth and a low cost of living. UDI supports projects and initiatives that enhance Winnipeg's development. It also provides program assistance to community based organizations, the City of Winnipeg and Winnipeg economic development agencies (Economic Development Winnipeg and the Winnipeg Convention Centre). The level of funding available each fiscal year is based on 25% of the anticipated annual VLT revenues generated within Winnipeg.

This funding for projects and programs in Winnipeg is in addition to the financial support provided directly to the City of Winnipeg by Municipal Government – Municipal Finance and Advisory Services.

### 2(e) Urban Development Initiatives

Expenditures by Sub-appropriation	Actual 2013/14	Estimate 2013/14		Variance Over/(Under)	Expl. No.
	\$	FTE	\$		
<b>Total Expenditures</b>	<b>26,000</b>	<b>0.00</b>	<b>26,000</b>	<b>0</b>	

# Infrastructure and Municipal Services

## Overview

The Infrastructure and Municipal Services Division contributes to the Department's overall mandate by building municipal capacity to ensure effective, efficient and accountable local governments that are positioned for long-term sustainability. The Division is comprised of Provincial-Municipal Support Services (PMSS), Manitoba Water Services Board, and Canada-Manitoba Infrastructure Programs.

Provincial-Municipal Support Services establishes and maintains a relevant and enabling policy and legislative framework for municipalities in the Province, and delivers comprehensive funding support to all 197 Manitoba municipalities in support of their initiatives and services. PMSS also delivers supports to elected and non-elected municipal officials to build governance, operational and financial capacity.

PMSS delivers property assessment services and is responsible for property tax policy, given property tax is a key source of municipal revenue. Assessment services, including producing assessment notices and property tax statements, are delivered to municipalities outside Winnipeg. Information technology support is also provided for all Departmental programs and services.

In addition, PMSS frequently acts as a liaison between other government departments and municipalities.

The Manitoba Water Services Board provides field resources to deliver technical advice/information to develop and upgrade water and sewer infrastructure. Provides operating and capital financial assistance in support of local governments.

The Canada-Manitoba Infrastructure Programs provides for Manitoba's contributions for the construction, renewal, expansion or material enhancement throughout Manitoba.

## Executive Administration

The office of the Assistant Deputy Minister directs the efficient and effective operation of the Provincial-Municipal Support Services portion of the Division. Direction and support are provided to staff to carry out the Division's programs and services, including legislation and property tax policy, advisory and education and training services to elected and non-elected municipal officials, funding to municipalities, property assessment and information technology support services.

The Assistant Deputy Minister's office provides the Deputy Minister, the Minister and the executive level of government with information and advice regarding matters of concern relating to municipal government.

The Assistant Deputy Minister's office also fosters strong working relationships with municipalities, other organizations and other government Departments in support of Manitoba municipalities.

### 3(a) Executive Administration

Expenditures by Sub-appropriation	Actual 2013/14	Estimate 2013/14		Variance Over/(Under)	Expl. No.
	\$	FTE	\$		
Total Salaries	203	2.00	202	1	
Total Other Expenditures	27	0.00	29	(2)	
<b>TOTAL</b>	<b>230</b>	<b>2.00</b>	<b>231</b>	<b>(1)</b>	

## Assessment Services

The Branch provides property assessment services related to 423,106 roll entries (properties), with a total market value of \$67.8 billion. Property assessments are used by:

- 196 Manitoba municipalities (Winnipeg provides its own assessment services).
- Manitoba Aboriginal and Northern Affairs (ANA), for 61 areas under its jurisdiction.
- Manitoba Education and Advanced Learning.
- 36 Manitoba school divisions/districts.

The assessment services include determining the values, classification, and liability to taxation of:

- "Real property" (land and buildings) in all 196 municipalities and ANA areas.
- "Personal property" (equipment) used for gas distribution systems and for oil and gas production in all municipalities, and other personal property in 133 municipalities that impose a personal property tax.
- "Business assessment" in 25 municipalities that impose a business tax.

## Principal Activities in 2013/14

- Updated the 2014 reassessment rolls to reflect construction and changes in owner, owner address, legal description, subdivision of land or additions to buildings, to ensure delivery of an up-to date, quality assessment roll to municipalities. In total, 23,380 notices were distributed to the affected owners, and over 215,001 changes were recorded for the 2014 rolls.
- Updated all property assessments to reflect April 1, 2012 market values to ensure property assessments accurately reflect market values.
- Delivered the preliminary and final 2014 assessment rolls to municipalities. Municipalities use the final assessment roll for property tax purposes.
- Responded to the 1,375 appeals of property assessments filed at the Boards of Revision and the 69 subsequent appeals filed at the Municipal Board.
- Provided municipalities with the information required for "supplementary taxation" – tax bills for new in-year construction thereby ensuring municipalities collect the full tax revenue they are entitled to and property owners pay their fair share of taxation.
- Conducted approximately 41,403 property reviews to place new construction and subdivisions on the rolls and update other property records. The number of reviews fluctuates annually.
- Worked towards improving property inspection services, with the goal of maximizing the number of inspections undertaken by assessors each year.

The Branch also researches issues related to property valuation, develops policies and procedures for the district offices, liaises with the City Assessor, and assists businesses, other organizations and other provincial and federal government departments with assessment issues. The Branch provides advice to government on legislative and policy issues related to property assessment.

For additional information on Market Value Assessment see Appendix A, and for additional information on Total School Assessment see Appendix B.

Assessment Services operates on a cost-recovery basis. Of its total budget, 75% is paid by municipalities and 25% is recovered from Manitoba Education and Advanced Learning.

## **Clients**

- *Municipalities* use the assessments as the basis for municipal taxation, necessary to support local service delivery.
- *Manitoba Education and Advanced Learning* (Education Support Levy) and the Province's 36 school divisions (special levy) and districts use the assessments as the basis for tax revenue, necessary to support school programs.
- *All government departments* with responsibility for Crown property use the assessments as the basis of grant-in-lieu of tax payments made to municipalities.
- *Property owners, fee appraisers, lending institutions and the public* also use assessment data for a variety of purposes.

## **Highlights in 2013/14**

- Implemented the 2014 reassessment, which involved updating all property assessments to reflect April 1, 2012 market values to ensure taxes are equitably distributed on the assessed value of properties. The new reassessment values came into effect for the 2014 tax year. Approximately 423,000 properties province-wide were reassessed and issued new reassessment notices.
- Communicated the impacts of the 2014 reassessment to:
  - all municipal councils (except Winnipeg) – municipal councils were provided information on assessment and property tax impacts. This information is useful to municipalities in the development of their 2014 financial plans.
  - property owners – property owners could discuss their new property assessments with assessors at open houses held in 39 communities across the province, by telephone, by e-mail, or could meet with an assessor at an Assessment Services office.
- Continued to implement improvements in the delivery of property inspection services to municipalities. Enhancements to Manitoba Municipalities Online that has resulted in municipalities beginning to directly input building permits information is a key element to improving the delivery of property inspection services, as work by assessors can be better prioritized.



### 3(b) Assessment Services

Expenditures by Sub-appropriation	Actual 2013/14	Estimate 2013/14		Variance Over/(Under)	Expl. No.
	\$	FTE	\$		
Total Salaries	8,127	124.00	8,734	(607)	1
Total Other Expenditures	1,756	0.00	1,861	(105)	
Assessment Related Enhancement	0	0.00	150	(150)	2
Less: Recoverable from Education	(2,649)	0.00	(2,649)	0	
<b>TOTAL</b>	<b>7,234</b>	<b>124.00</b>	<b>8,096</b>	<b>(862)</b>	

#### Explanations

1. The under-expenditure was due to several vacancies.
2. The under-expenditure was due to delays in identifying appropriate vendors for a pictometry contract.

## **Municipal Finance and Advisory Services (MFAS)**

The MFAS Branch supports the building and maintenance of strong municipal governments that can efficiently and effectively respond to their changing environments and serve as the foundation for healthy, viable municipalities.

Support to Manitoba municipalities includes a dynamic funding framework, provision of enabling and flexible legislation and policies, and the delivery of advisory supports to elected and non-elected municipal officials. Specific advisory support to municipalities, including education and training, varies widely depending on the capacity and size of the municipality. A different funding framework exists for the City of Winnipeg, as a large urban centre.

### **Principal Activities in 2013/14**

- Provided a relevant and enabling legislative and policy framework including amending regulations under the legislation.
- Moved to modernize municipalities under the municipal amalgamation initiative. Municipalities impacted by the initiative will be amalgamated effective January 1, 2015.
- Provided capacity-building advisory and consultative services on administrative, governance and financial matters by providing tools and information; skills and knowledge-based training and specific advice. Education and training through seminars, presentations and workshops are delivered to all elected officials and municipal administrators. Strategic, technical and other assistance is provided to individual municipalities as requested.
- Published “Statistical Information for Municipalities” for the years 2010 and 2011, which provides statistical and financial highlights for Manitoba municipalities. These publications are used by municipalities and a wide variety of other users for benchmarking, research and other purposes and are available to download from the Department’s website.
- Monitored municipalities’ compliance with statutory requirements for financial budgeting, reporting and capital borrowing, and provided necessary follow up.
- Performed due diligence related to municipal capital borrowing by-laws and special service levy by-laws submitted to The Municipal Board for review and approval.
- Provided financial assistance to support the operating and capital priorities of municipalities.
- Provided Grants in Lieu of Tax payments to municipalities for provincially-owned properties located within municipal boundaries.
- Administered the Federal Gas Tax funding for municipalities.

### **Highlights in 2013/14**

- Moved to modernize municipalities under the municipal amalgamation initiative by:
  - Passing the new *Municipal Amalgamations Act*. The Act requires municipalities with populations of less than 1,000 to submit amalgamation plans jointly with their amalgamation partner(s). Amalgamations are intended to be completed in time for the October 22, 2014 general municipal elections. New, amalgamated municipalities will begin to operate January 1, 2015.

- Providing comprehensive supports to assist municipalities to complete their amalgamation plans including:
  - expert field consultants to provide municipalities with hands-on assistance and technical support;
  - ongoing advisory services, as required; and
  - updating the public website and secure website for municipalities, providing up-to-date information about the amalgamation initiative.
- Forming 23 new, amalgamated municipalities from 48 municipalities by regulation under *The Municipal Amalgamations Act*. Individual regulations set out the unique amalgamation arrangements for each new, amalgamated municipality. An additional 24 amalgamations involving 59 municipalities will be completed in 2014/15.

The amalgamation initiative will result in a total of 47 amalgamations involving 107 municipalities. The total number of municipalities in Manitoba will decrease by 60, to 137 from 197.

- Beginning development of supports to assist municipalities with the smooth transition to new, amalgamated municipalities.
- Developed and delivered comprehensive resource materials and training supports to assist municipalities to prepare for the October 2014 general municipal elections including:
  - an updated municipal candidate's guidebook, election officials manual, and Chief Administrative Officer campaign financing manual;
  - training seminars in 11 locations across the province to municipal election officials and Chief Administrative Officers;
  - updated website information for candidates, voters and councils; and
  - an article on the 2014 general municipal election in the Association of Manitoba Municipalities' Municipal Leader.
- Developed a pamphlet in partnership with the Association of Manitoba Municipalities to assist citizens to participate effectively in municipal decision-making processes. The pamphlet can be tailored by municipalities to fit their individual needs.
- Undertook due diligence requirements related to municipal capital borrowing to assist municipalities in financing capital projects. In 2013, \$44.1 million in capital borrowing was conducted by Manitoba municipalities, a 15% increase from the \$38.4 million borrowed in 2012. The number of borrowing applications decreased from 52 in 2012 to 47 in 2013.
- Delivered comprehensive funding support to all Manitoba municipalities. Over \$347 million was distributed to municipalities in 2013/14 by Manitoba Municipal Government, including \$294.0 million through the Building Manitoba Fund. All municipalities received a share of growing provincial tax revenues through the Building Manitoba Fund in 2013/14, through which the Province invests the equivalent of one-seventh of Provincial Sales Tax revenues in infrastructure and transit priorities that benefit municipalities.

The Province has a different funding arrangement with Winnipeg than other municipalities, given the differing needs, demographics and economies of these municipalities.

**City of Winnipeg** – provided over \$286.5 million through Municipal Government and other provincial departments to support the City's 2013 operating and capital priorities. New and enhanced provincial funding support provided to Winnipeg in 2013/14 included:

**Roads and Bridges** – A new Local Road Improvement Fund was introduced, doubling the investment in city residential streets repairs, from \$7.0 million to \$14.0 million.

**Manitoba-Winnipeg Infrastructure Agreement (MWIA)** – Signed a new multi-year \$220 million funding agreement with the City of Winnipeg to support major provincial-municipal infrastructure priorities, including transportation, transit and community and recreation infrastructure.

**Recreation** – Introduced a new Winnipeg Community Infrastructure Program. A total of \$7.5 million is committed over three years, beginning in 2013, for recreation centres, community facilities, playgrounds and other recreation infrastructure in Winnipeg.

**Policing** – \$20.7 million was provided for policing and public safety initiatives in 2013/14, including support for 10 additional Winnipeg police officers and further enhancements to the Winnipeg Police Service auxiliary cadets program.

**Other Municipalities** – provided \$126.7 million to municipalities outside Winnipeg through Municipal Government and other provincial departments to support the 2013 operating and capital priorities of municipalities. New and enhanced provincial funding support in 2013/14 included:

**Municipal Road Improvement Program** – Delivered a new \$7.0 million road renewal program, developed and administered in partnership with the Association of Manitoba Municipalities. The program supported the renewal of almost 260 kilometres of road in 129 municipalities across Manitoba in 2013/14.

**Water / Sewer** – Provided an additional \$4 million through the Manitoba Water Services Board, for a total investment of \$14.8 million in provincial funding for water and sewer projects.

**Policing** – A total of \$3.4 million was provided to municipalities outside Winnipeg in 2013/14 to support policing, firefighters and firefighter training, including funding for an additional police officer in Brandon, resulting in a total of 16 Brandon police officers supported by the Province.

Administered the delivery of funding to municipalities under the Canada-Manitoba Agreement on the Transfer of Federal Gas Tax Funds (GTF). Under the Gas Tax Agreement, \$264 million in gas tax funds flowed to municipalities over the four-year period of 2010/11 to 2013/14 - \$66.2 million each year. This is in addition to \$167.3 million distributed to municipalities to the end of fiscal year 2009/10 under the initial 5-year Gas Tax Agreement.

Gas Tax Funds have supported over 900 municipal infrastructure projects, including support for public transit and active transportation infrastructure projects through the Small Communities Transit Fund and Small Communities Active Transportation Fund.

2013/14 marked the final year of the first Canada-Manitoba Gas Tax Agreement. A new Canada-Manitoba Administrative Agreement for the transfer of gas tax funds was negotiated during 2013/14 and was signed by the Province of Manitoba and the Government of Canada in March 2014. Through the renewed Agreement, \$713 million in gas tax funds are estimated to flow to Manitoba municipalities over the next 10 years, from 2014/15 to 2024/25.

### 3(c) Municipal Finance and Advisory Services

Expenditures by Sub-appropriation	Actual 2013/14	Estimate 2013/14		Variance Over/(Under)	Expl. No.
	\$	FTE	\$		
Total Salaries	1,114	16.00	953	161	
Total Other Expenditures	453	0.00	456	(3)	
<b>TOTAL</b>	<b>1,567</b>	<b>16.00</b>	<b>1,409</b>	<b>158</b>	

## Information Systems

The Branch supports and improves the delivery of Municipal Government programs by introducing advanced information technology, developing new systems, and helping redesign business processes and supporting implementation of technical upgrades to hardware and software used by the Department.

The Branch provides application development, technical support, and clerical support to tax billing, assessment, and internal departmental systems.

### Principal Activities in 2013/14

- Supported, operated and maintained the Manitoba Assessment Valuation and Administration System (MAVAS) to produce annual assessment rolls and notices for municipalities, including enhancements to ensure that the technology supporting these business processes remains current.
- Supported, operated, and maintained the Manitoba property tax system to prepare annual property tax statements and related reports for municipalities.
- Produced for municipal distribution more than 400,000 property tax statements for all Manitoba properties outside Winnipeg, excluding the City of Brandon.
- Produced and distributed 2014 property assessment notices and assessment rolls for all Manitoba properties outside Winnipeg.
- Supported and maintained other Municipal Government systems as well as other Departments' systems, including:
  - the Community Planning Services (CPS) Activity Tracking System to provide the ability to monitor the progress of various items at the regional planning offices;
  - the Municipal Board database for the purpose of tracking all file activity including scheduling hearings, reports and Board Member honorarium;
  - the Manitoba Education Property Tax Credit Advance (MEPTCA) System on behalf of Manitoba Finance, used to confirm eligibility and provide qualified taxpayers with the MEPTCA deduction.
  - the Farmland School Tax Rebate used by Manitoba Agriculture Services Corporation, to determine eligibility; and
  - a variety of other smaller systems to support functions such as budgets and salary projections.
- Maintained public accessibility to Manitoba Assessment Online, which provides the general public, municipalities, and subscribers access to assessment data via the website.

### Clients

- *Primary internal clients* are other Municipal Government branches that rely on Information Systems to provide information technology services. Other internal clients include Manitoba Education, and Advanced Learning, Manitoba Finance, and Manitoba Agriculture Services Corporation.
- *Primary external clients* are municipalities for the assessment rolls and notices, budget re-caps, and tax statements for budgeting and tax collection purposes.
- *Secondary external clients* are organizations involved in real estate, appraisal, financial or legal business sectors that receive assessment data from Information Systems.

## Highlights in 2013/14

- Supported the delivery of efficient and effective assessment services outside Winnipeg by implementing computer system enhancements to:
  - integrate and improve the recording, valuation and analysis of personal and business property assessments.
  - improve data collection processes through the use of GIS mapping information.
- Continued to enhance Manitoba Municipalities Online, which provides secure website access to municipal administrators for information and services provided by the Department. This included:
  - enabling municipalities to begin directly submitting building permits information electronically. This is a key element in improving the delivery of property inspection services to municipalities.
  - providing a single portal for submission of information and reports by municipalities, increasing the efficiency and effectiveness of services delivered to municipalities
- Supported implementation of other Municipal Government initiatives and programs including:
  - provincial infrastructure funding for roads, bridges, and recreation facilities by enabling municipalities to submit applications for grant funding on-line.
  - a new, streamlined minor subdivision process, to reduce the time taken to review single-lot subdivisions.
  - the Livestock Technical Review processes, ensuring up-to-date information on livestock operation proposals is available to the public.

### 3(d) Information Systems

Expenditures by Sub-appropriation	Actual 2013/14	Estimate 2013/14		Variance Over/(Under)	Expl. No.
	\$	FTE	\$		
Total Salaries	1,158	9.30	1,220	(62)	
Total Other Expenditures	1,192	0.00	1,458	(266)	
Less: Recoverable from Education	(536)	0.00	(536)	0	
<b>TOTAL</b>	<b>1,814</b>	<b>9.30</b>	<b>2,142</b>	<b>(328)</b>	

## **Manitoba Water Services Board**

The Manitoba Water Services Board (MWSB) assists municipalities with the development of sustainable water and wastewater works, including:

- water supply, treatment, storage and distribution
- collection and treatment of sewage
- the disposal of treated effluent and waste sludge in an environmentally sustainable manner
- the provision of drought resistant, safe water supplies to rural residents for domestic and livestock needs

### **Principal Activities in 2013/14**

- Entered into agreements with municipalities and/or water co-operatives to deliver a sustainable water and wastewater infrastructure that enhances economic development while improving public health and environmental concerns.
- Operated a number of water supply and treatment facilities on behalf of the municipalities. Cost of operation and maintenance is recovered through (wholesale) water sales.
- Led the development of sustainable water and wastewater infrastructure and provide project management for major infrastructure projects for other departments.
- Conducted feasibility studies and environmental impact assessments for developing inter-municipal or regional infrastructure services.

### **2013/14 Highlights**

- The MWSB Water and Wastewater program in 2013/14 consisted of developing about \$31.0M of sustainable water and wastewater infrastructure. In the 2013-14 budget an additional \$12.0M over 3 years was allocated to the Board for a total budget of \$14.813M to invest in water and sewer infrastructure in rural Manitoba. With the additional budget, MWSB initiated 33 water and wastewater studies to complete additional engineering and environmental approval to ensure municipalities are in a position to apply to Build Canada program.
- The Board also initiated 9 new construction projects and substantially complete 8 in 2013-14 with 1 scheduled for 2014-15 in the RM of Stanley. In addition to the MWSB program, the Board provides project management services to other departments to develop water and wastewater infrastructure.
- Some of the major projects under design and or construction during 2013/14 include:
  - \$5.2M Deloraine Water Treatment Plant Upgrading
  - \$7.1M Pipestone Regional Water Supply and Wallace Water Plant Upgrading
  - \$2.0M Balmoral Wastewater Lagoon Upgrading in the Municipality of Rockwood
  - \$1.1M Cartier Regional Water Cooperative SCADA water system
  - \$1.0M Southwest Regional Water Cooperative Water Plant Upgrades
  - \$2.5M Woodworth New Municipal water supply and treatment
  - \$16.0M (\$12.0M BCF) West St Paul Regional Wastewater sewer project



## 2013/14 Service Volumes

Total Clients Served	Provincial Grants	Explanation No.
33 Municipalities	14,813	1, 2

### Explanation

1. Provincial grants enable the MWSB to carry out sewer and water projects totalling about \$31.0M. The total includes Municipal, as well as Federal, cost sharing on projects.
2. During 2013/14 MWSB provided project management to Manitoba Conservation, Parks Branch, at 8 locations.

## 5(a) Manitoba Water Services Board

Expenditures by Sub-appropriation	Actual 2013/14	Estimate 2013/14		Variance Over/(Under)	Expl. No.
	\$	FTE	\$		
Total Salaries	1,945	0.00	2,108	(73)	
Total Other Expenditures	282	0.00	286	(4)	
Sewer and Water Projects	10,813	0.00	10,813	0	
Less: Recoverable from Building Manitoba Fund	(10,813)	0.00	(10,813)	0	
<b>TOTAL</b>	<b>2,227</b>	<b>0.00</b>	<b>2,304</b>	<b>(77)</b>	

## Canada-Manitoba Agreements

Manitoba contributes funding to infrastructure projects through the Canada-Manitoba Infrastructure Programs. The joint federal-provincial Canada-Manitoba Infrastructure Secretariat (CMIS) provides central agency implementation and administrative support in the delivery of intergovernmental and non-governmental infrastructure and economic development funding initiatives. These initiatives include, but are not limited to:

- the Canada-Manitoba Infrastructure Programs:
  - Municipal Rural Infrastructure Fund (MRIF)
  - Canada Strategic Infrastructure Fund (CSIF)
  
- the Canada-Manitoba Building Canada Plan and Canada's Economic Action Plan (EAP):
  - Building Canada Fund Communities Component (BCF-CC)
  - Building Canada Fund Major Infrastructure Component (BCF-MIC)
  - Provincial-Territorial Base Funding (PT-Base)
  - Asia-Pacific Gateway and Corridor Initiative (APGCI)
  - Gateway and Borders Crossing Fund (GBCF)
  - Infrastructure Stimulus Fund (ISF) and
  - The Green Infrastructure Fund (GIF)

The federal-provincial funding enhances community public infrastructure. Provincial participation in the federal-provincial agreements provides support to local infrastructure on a multi-year basis, enabling predictable and ongoing municipal infrastructure support.

CMIS is tasked by the Priorities and Planning Secretariat (P+P) and Treasury Board with the development of the Provincial Funding Agreements of Strategic Projects on behalf of Education and Advanced Learning (EAC); and the Building Manitoba Fund (BMF).

The coordination of these programs involves assisting departments with the approval documents, liaising with federal Western Economic Diversification staff on project status, media relations/communications; and providing advice on managing the complexities of the federal/provincial programs.

### Principal Activities in 2013/14

The Canada-Manitoba Infrastructure Programs are delivered by a joint federal-provincial office called the Canada-Manitoba Infrastructure Secretariat. The joint Secretariat minimizes overlap and duplication in federal-provincial program delivery and contributes to a cooperative federal-provincial relationship.

### Highlights in 2013/14

Program support was provided to both the federal and provincial Ministers responsible for cost shared federal-provincial Infrastructure programs.

Monitored approved projects for status of completion and potential issues, performed due diligence on claim submissions, reported project milestones as required under the Agreements and consulted with federal and provincial departments where required.

Provided support for federal-provincial oversight committee activities and respective federal-provincial processes.

Oversaw the environmental assessment of projects where required.

Administered provincial and federal funding contributions to infrastructure projects.

Coordinated public information activities.

In Federal Budget 2013, broad parameters were announced for the New Building Canada Fund (NBCF) and subsequently, CMIS has engaged in consultation and negotiations with Canada for this new federal infrastructure funding programming.

### **3(f) Canada-Manitoba Agreements**

<b>Expenditures by Sub-appropriation</b>	<b>Actual 2013/14</b>	<b>Estimate 2013/14</b>		<b>Variance Over/(Under)</b>	<b>Expl. No.</b>
	<b>\$</b>	<b>FTE</b>	<b>\$</b>		
Infrastructure Programs	39,635	8.00	41,498	(1,863)	1
Less: Recoverable from Building Manitoba Fund	(38,551)	0.00	(40,187)	1,636	1
<b>TOTAL</b>	<b>1,084</b>	<b>8.00</b>	<b>1,311</b>	<b>(227)</b>	

*Explanation*

- The under expenditure is mainly due to an Agreement amendment to transfer \$1.52M from the Infrastructure Programs to the Building Communities Initiatives II, as well as not-for-profit projects not submitting their claims as previously planned, offset by the corresponding reduction in recoveries from the Building Manitoba Fund.*

# Financial Assistance to Municipalities

The Province provides comprehensive funding support to the City of Winnipeg and other municipalities, administered by Manitoba Municipal Government. This includes support for municipal infrastructure and transit priorities through the Building Manitoba Fund, as well as other operating grants to address key service priorities.

## Building Manitoba Fund

Through the Building Manitoba Fund (BMF), Manitoba invests a share of growing provincial tax revenues to address municipal roads and bridges, public transit, recreation, water and sewer and other infrastructure and capital asset renewal needs.

The BMF invests an amount equal to one-seventh of Provincial Sales Tax (PST) revenues in municipal infrastructure and transit priorities. The Province reports on expenditures made from the BMF through the Annual Report of Manitoba Municipal Government, as required by *The Municipal Taxation and Funding Act*.

### 13-4 Building Manitoba Fund

Expenditures by Sub-appropriation	Actual 2013/14	Estimate 2013/14		Variance Over/(Under)	Expl. No.
	\$	FTE	\$		
Municipal Infrastructure Assistance	216,194	0.00	209,245	6,949	1
Transit	42,559	0.00	44,557	(1,998)	2
Canada-Manitoba Agreements	35,199	0.00	40,187	(4,988)	3
<b>Sub-Total</b>	<b>293,952</b>	<b>0.00</b>	<b>293,989</b>	<b>(37)</b>	

#### Explanation

1. Reflects the first payment towards the 2014 provincial funding for General Assistance Grants to assist Winnipeg and other municipalities in addressing their infrastructure maintenance and capital asset renewal needs.
2. Reflects lower than anticipated, formula-based transit operating funding for municipal transit services, under the 50/50 Transit Funding Partnership and the Mobility Disadvantaged Transportation Program.
3. Reflects lower than anticipated project funding requirements due to delays in federal and other levels of governments' project amendment approvals.

Starting in 2013/14, the Estimates of Expenditure for the Building Manitoba Fund includes an adjustment to reflect the difference between actual BMF expenditures and one-seventh of actual PST revenues each fiscal year effective 2011/12, as required by *The Municipal Taxation and Funding Act*.

## **Building Manitoba Fund - City of Winnipeg**

Grant programs for the City of Winnipeg provided through the Building Manitoba Fund in 2013/14 include:

### **Municipal Infrastructure Assistance**

**General Assistance** – provides funding support to address municipal infrastructure maintenance and capital asset renewal needs in the City of Winnipeg.

**Roads/Bridges** – provides cost-shared funding support for City road/bridge projects through the following programs:

**Local Road Improvement Fund** – new funding targeted to improving the condition of Winnipeg's local streets. In 2013/14, the Province invested \$7 million for 19 street repairs.

**Residential Roads Grant** – supports the City's annual residential street renewal program. Provides cost-shared funding for 23 residential street repairs undertaken by the City in 2013.

**Regional Streets** – provided \$5 million for 5 regional street repairs in 2013, as part of a 10-year, \$53.3 million funding commitment.

**Manitoba-Winnipeg Infrastructure Agreement (MWIA)** – provides a total of \$220 million over 6 years for roads and other capital projects. In 2013/14, \$20.7 million was provided to the City under this new capital funding framework, including funding for Polo Park Traffic Improvements, the Molson Street twinning project, transit garage replacement and enhancements to the Garden City, East End and Dakota community centres.

**Manitoba/Winnipeg Infrastructure Fund (MWIF)** – a total of \$11.1 million was cash flowed in 2013 for previously approved capital projects under MWIF (2004/05-2011/12).

**Wastewater Treatment** – provided cost-shared funding towards the Province's commitment to share one-third of the City's cost to upgrade its wastewater treatment plants.

**Winnipeg Community Infrastructure Program** - a new application-based fund to support the rehabilitation, improvement or expansion of community recreation facilities in Winnipeg, including libraries, swimming pools, sports fields, and gymnasiums. Provincial funds are provided as projects are completed.

**Recreation Feasibility Studies** – funding for community centres and other non-profit community organizations to undertake feasibility studies that assess the viability and sustainability of a recreation facility project. Provincial funds are provided as studies are completed.

**Residential Sewer Backup Protection Program** – provided 50% cost shared funding for the third year of the City's Basement Flood Protection Subsidy Program.

### **Transit**

**Transit Operating Grant** – assists the City of Winnipeg in the operation of its public transit system, including handi-transit. Funding is provided through the Province's 50/50 transit funding partnership which is set in provincial legislation, providing 50% of the net operating costs of Winnipeg's transit service.

**Transit Capital Grant** – assists the City with the purchase of new transit buses.

**Rapid Transit** – supports the continued development of Winnipeg's rapid transit system, including support for the planning and design of the Stage 2 Southwest Rapid Transit Corridor. The Province also funds 50% of the net operating costs of the current rapid transit system through its 50/50 transit funding formula

### **Canada-Manitoba Agreements**

Funding support is provided for infrastructure projects in Winnipeg through various federal - provincial infrastructure funding programs. These funds are cashflowed for approved projects as construction progresses to completion.

**Winnipeg Convention Centre** – multi-year cost-shared funding for the renovation and expansion of the Winnipeg Convention Centre. Construction began in 2012. In 2013/14, \$25.2 million in provincial funding was provided towards the Province's overall commitment of \$51 million for this project.

**Plessis Road** - \$25 million multi-year funding commitment, to cost-share the widening of Plessis Road and build a new underpass at the CN rail line.

## **Building Manitoba Fund - Other Municipalities**

### **Municipal Infrastructure Assistance**

**General Assistance** – provides funding support to address municipal infrastructure maintenance and capital asset renewal needs. Funding is allocated on a per capita basis to all municipalities, Northern Affairs Communities and First Nations. All municipalities receive a base per capita allocation (\$39.66 in 2013) while a higher per capita allocation (\$158.63 in 2013) is provided to urban municipalities with populations over 750 recognizing the different needs and cost pressures facing urban communities.

**Roads/Bridges** – provides cost-shared funding support for municipal road/bridge projects through:

***Municipal Road Improvement Program*** – new cost-shared funding for road renewal projects in municipalities outside Winnipeg. In 2013/14, 129 municipalities benefitted from this new funding resulting in the repair and upgrade of almost 260 kilometres of municipal roads.

***Municipal Bridge Program*** – provides cost-shared funding for major bridge renewal, replacement, and rehabilitation projects; as well as pre-engineering work for major renewal projects. In 2013, 10 projects were approved. Provincial funding is provided as projects are completed.

***50/50 Main Market Roads*** – Funding is provided to municipalities that are former Local Government Districts, for the repair and renewal of municipal roads.

**Water/Sewer** – provides funding support to municipalities outside of Winnipeg to develop safe and sustainable water and/or sewage treatment facilities. In 2013/14, an additional \$4 million was made available through the Manitoba Water Services Board, resulting in a total of \$14.8 million in provincial funding for water and sewer projects.

**Recreation** – provides funding to support municipal recreation facility upgrades and library technology enhancements through the following programs:

***Municipal Recreation and Library Fund*** – provides multi-year provincial funding in support of recreation and library facility projects in rural and northern Manitoba. A total of \$25 million has been allocated under the program to date.

***Feasibility Study Program*** – provides multi-year funding to support municipalities undertaking feasibility and development plans for new and enhanced recreation centres. In 2013/14, 8 studies were approved under this program. Provincial funding is cash flowed as studies are completed.

***Library Sustainable Technology Fund*** – supports the enhancement of technology resources in all regional library systems across the province.

**Brandon Downtown Revitalization** – provides funding to support downtown revitalization through Renaissance Brandon, along with new funding for mutually-determined projects that support downtown development under the Brandon Regeneration Strategy – delivered in partnership with the City of Brandon.

**Residential Sewer Backup Protection Program** – provides cost-shared funding to municipalities to offer incentives to homeowners installing sump pumps and backwater valves to protect their properties from basement flooding.

### **Transit**

**Transit Operating Grant** – operating funding to municipalities to support public transit services, including handi-transit. Two types of grants are provided:

***Transit Operating grants*** – supports the operation of public transportation systems in the cities of Brandon, Thompson, Flin Flon and Selkirk. Funding is provided through the Province's 50/50 transit

funding partnership, which is set in provincial legislation.

***Mobility Disadvantaged Transportation Program grants*** to support the operation of 69 handivan services in 163 communities in Manitoba to enable mobility disadvantaged citizens to live more independently. Operating funding available to sponsoring municipalities under this program includes:

- One-time start-up grants of \$6,000 to assist sponsoring municipalities with the establishment of new handivan services.
- Annual operating grants based on 37.5% of gross eligible operating expenses (maximum of \$20,000 for communities with one vehicle or \$30,000 for those with more than one vehicle).
- Regional Incentive Grant provides additional funding support to eligible municipalities that sponsor handi-transit services operating in 2 or more municipalities.

**Transit Capital Grant** – provides capital funding to municipalities for public transit services. Two types of grants are provided:

***Transit Capital Grants*** – provided to the Cities of Brandon and Selkirk in 2013/14 to fund the replacement or refurbishment of transit buses.

***Mobility Disadvantaged Transportation Program*** – provides one-time capital grants equal to 50% of the net cost to purchase a handivan to a maximum of \$10,000.

### **Canada-Manitoba Agreements**

Funding support is provided for infrastructure projects in municipalities through various federal - provincial infrastructure funding programs. These funds are cashflowed to approved projects as construction progresses to completion.



## **Operating Assistance**

On-going operating support is provided to both the City of Winnipeg and other municipalities to address municipal service delivery priorities, including policing and public safety.

### **Operating Assistance – City of Winnipeg**

#### **Municipal Programs Grant**

Provides unconditional funding to assist the City in addressing its operating priorities. In 2013/14, a total of \$22.7 million was paid to the City to address its funding pressures and service delivery needs.

#### **General Support Grant**

Provides grant funding intended to offset the Province's Health and Post Secondary Education Levy. This grant is calculated based on 2.15% of the City's prior year's actual payroll costs. The total amount of General Support Grant provided to Winnipeg in 2013 was \$12.5 million.

#### **Public Safety Support**

Provides funding towards the cost of 127 police officers, including 10 additional officers in 2013. Other public safety funding for Winnipeg included operating support for the City's police helicopter unit and auxiliary cadet program, the new integrated warrant enforcement unit and the Main Street Project.

The final year of funding was also provided for 15 additional police officers funded through the Federal Police Officer Recruitment Fund

In addition, on-going funding is provided to the City for firefighter and paramedic positions and other essential public safety initiatives.

#### **Other Conditional Support**

Provides targeted, program specific support for property assessment services, Dutch Elm Disease control and the City's nuisance mosquito larviciding in the Capital Region.

## 13-4(b) Operating Assistance – City of Winnipeg

Expenditures by Sub-appropriation	Actual 2013/14		Estimate 2013/14	Variance Over/(Under)	Expl. No.
	\$	FTE	\$		
<b>(1) City of Winnipeg:</b>					
Municipal Programs Grant	22,710	0.00	22,710	0	
General Support Grant	12,466	0.00	12,550	(84)	
Public Safety Support	28,917	0.00	29,487	(570)	1
Other Conditional Support	6,285	0.00	6,400	(115)	2
Less: Adjustment to reflect Program transfers from the City of Winnipeg	(23,650)	0.00	(23,650)	0	
<b>Sub-total</b>	<b>46,728</b>	<b>0.00</b>	<b>47,497</b>	<b>(769)</b>	

### Explanation

1. Reflects lower than anticipated funding requirements for various public safety initiatives, based on claims from the City.
2. Reflects lower than anticipated City costs to deliver enhanced mosquito nuisance control program in the Capital Region in 2013.

## Operating Assistance – Other Municipalities

### General Support Grants

General Support Grants were provided to 22 Manitoba municipalities in 2013/14, to offset the Province's Health and Post Secondary Education Levy. The grant is distributed to municipalities based on the prior year's actual payroll. Municipalities with actual payroll costs less than \$2.5 million received a grant of 4.3% of payroll costs less a \$1.25 million payroll exemption. Municipalities with actual payroll costs greater than \$2.5 million received a grant of 2.15% of payroll costs.

### Municipal Programs Grant

The Municipal Programs Grant provides unconditional operating funding to all municipalities and Northern Affairs Communities. All municipalities receive a base grant of \$5,000 plus a per capita amount.

## Public Safety Support

On-going operating support is provided to the City of Brandon towards the cost of additional police officers. In 2013/14, funding for one additional police officer was provided, bringing the total number of provincially-funded officers in Brandon to 16.

The final year of funding was also provided for 11 additional police officers in communities across Manitoba through the Federal Police Officer Recruitment Fund. Provincial support for rural fire-fighters, and fire-fighter training to communities that rely on volunteer fire departments, was also provided.

### 13-4(b) Operating Assistance – Other Municipalities

Expenditures by Sub-appropriation	Actual 2013/14	Estimate 2013/14		Variance Over/(Under)	Expl. No.
	\$	FTE	\$		
<b>(2) Other Municipalities:</b>					
General Support Grant	2,153	0.00	2,150	3	
Municipal Programs Grant	8,021	0.00	8,000	21	1
Public Safety Support	2,954	0.00	2,957	(3)	
Other Conditional Support	25	0.00	25		
<b>Sub-total</b>	<b>13,153</b>	<b>0.00</b>	<b>13,132</b>	<b>21</b>	

#### Explanation

1. Reflects one-time adjustments made as a result of revised Census populations.

## Grants to Municipalities in Lieu of Taxes

Grants in lieu of taxes are paid to municipalities for provincially-owned properties located within local government boundaries. Grants equivalent to school and municipal taxes are paid on all provincial properties except those that are exempt. Exempt properties include public highways, provincial waterways and land in provincial parks or recreation areas.

GRANTS IN LIEU PAID		
	2012/13(\$)	2013/14(\$)
RMs	3,530	4,306
Villages	40	41
Towns	1,198	1,257
LGDs	19	18
Cities (excluding Winnipeg)	3,582	3,952
City of Winnipeg	6,206	6,403
Northern Affairs	164	166
Agricultural Refunds	(27)	(33)
<b>Municipalities and Northern Communities</b>	<b>14,712</b>	<b>16,110</b>

### 4(c) Grants to Municipalities in Lieu of Taxes

Expenditures by Sub-appropriation	Actual 2013/14	Estimate 2013/14		Variance Over/(Under)	Expl. No.
	\$	FTE	\$		
Grants	16,110	0.00	15,666	444	1
Recoverable	(15,455)	0.00	(15,455)	0	
<b>TOTAL</b>	<b>655</b>	<b>0.00</b>	<b>211</b>	<b>444</b>	

#### Explanations

- The variance is due to GIL requirements that are higher than anticipated. Payments are based on actual 2013 GIL property tax bills.

## Recoverable From Urban and Rural Economic Development Initiatives

This Program provides for the partial recovery of operating and capital expenditures related to the Mobility Disadvantaged Transportation Program and capital expenditures related to the Manitoba Water Services Board from the Rural Economic Development Initiatives Program. Also provides for the recovery of expenditures related to financial assistance to the City of Winnipeg from the Urban Development Initiatives Program.

### 4(d) Recoverable From Urban and Rural Economic Development Initiatives

Expenditures by Sub-appropriation	Actual 2013/14	Estimate 2013/14		Variance Over/(Under)	Expl. No.
	\$	FTE	\$		
Recoverable	(6,953)	0.00	(6,953)	0	

# Energy Division

The Energy Division's primary responsibilities are to facilitate clean, renewable energy development, develop broad provincial energy policy for both supply and demand side energy activities in Manitoba, and seek economic development opportunities related to energy development and energy efficiency activities.

Manitoba has become a "powerhouse" in terms of clean energy, utilizing renewable resources such as water, wind, solar and biomass to produce electricity to power our homes and industry, to fuel vehicles and to heat our houses and buildings. Renewable energy sources like hydroelectricity, wind energy, geothermal, biofuels and biomass cubes and pellets are commercial today, while Manitoba continues to gain experience in the clean energy technologies of tomorrow including electric vehicles and associated infrastructure, fuel cells, advanced energy storage devices, smart grid concepts and devices, advanced low temperature heat pumps and second generation biofuels. Manitoba is also recognized as a North American leader in terms of energy efficiency activities for both electricity and natural gas.

The activities of the division contribute to major capital investments in Manitoba, help Manitoba communities realize new economic opportunities, help reduce harmful greenhouse gas emissions, and contribute to Manitoba becoming more energy self-sufficient.

## Objectives

The primary objectives of the Energy Division include: developing and implementing provincial strategies and programs and providing business development support that facilitates the development of renewable energy sources; developing, analyzing and implementing provincial government's energy policies; providing oversight of existing programs and developing new programs to maximize energy efficiency activities in Manitoba; monitor and analyze global energy trends and promote Manitoba's clean energy trade opportunities in the US and Canada.

## Activities/Results

The following provides a summary of activities:

### Hydro-Electric Developments

Department staff were tasked for the design of forums and scope for a public review of Manitoba Hydro's anticipated plans for the construction of two large hydro-electric generating stations on the Lower Nelson River (Keeyask and Conawapa). The Manitoba Public Utilities Board was assigned that review. On August 16, 2013 Manitoba Hydro made its application and public hearings commenced March 03, 2014. The review is in Needs For and Alternatives To (NFAT) format which requires that MH justify its need and prove that its preferred development plan is superior to alternatives that could fulfill the need. Department staff monitors the proceedings and are tasked keep government apprised major developments. To date, this NFAT has been one of the most thorough reviews of any major development project being proposed by Manitoba Hydro.

Division staff participated on various steering committees for Crown Consultations with First Nations, Aboriginal and Metis Communities related to the Bipole III transmission line and for the proposed Keeyask generating station project.

## **Off-Grid Communities**

There are 4 First Nations in Manitoba that are not connected to the provincial electricity grid. These communities are all located in the far north of the Province and are all remote and serviced by winter roads. Their electricity is supplied by diesel fired generation and heating needs mainly from home heating fuels. Manitoba has made it a priority to eliminate or reduce the use of fossil fuels for heating and electricity in these communities and replace with renewable energy technology solutions. Department staff, along with staff from Aboriginal and Northern Affairs have been working on a tri-party working group with Aboriginal Affairs and Northern Development Canada and Manitoba Hydro to seek technically feasible and economically viable solutions. The initiative continues to progress with the completion of one of its major milestones; that is a solicitation, review and evaluation of proposals of suitable technologies and capable companies that can deliver potential solutions. Business cases are being developed for promising renewable technology solutions to displace in the range of 25% to 50% of the existing diesel generation. Once completed the communities will be advised of the outcomes and if potential projects are judged as viable, funding will be sought for implementation. Due to fixed winter road transport windows, potential project implementation is most likely in 2015/2016.

## **Electricity Reliability**

In June of 2009, the Government passed the Manitoba Hydro Amendment and Public Utilities Board Amendment Act (Electrical Reliability) which became effective April 01, 2012. This Act mandates users, owners and operators of electric transmission and the electric generation owners and operators that are connected to the provincial grid to adhere to electric reliability standards. Energy Division staff conducted its first consultation for update of the reliability regulations to the act. In March 2014, the regulation was amended to bring Manitoba's reliability regulations in line with those in effect across North America and the continental electricity grid.

## **Energy Opportunities Office/Manitoba Energy Jobs Fund**

The Energy Opportunities Office was established to support companies that can take advantage of hydroelectric projects and other renewable energy projects that are under development in Manitoba. Manitoba Hydro is planning over \$20 billion of capital expenditures to develop the Keeyask Generating Station (695 MW), the Conawapa Generating Station (1485 MW) and the Bipole III HVDC transmission line and converter stations.

The mandate of the Energy Opportunities Office is to proactively promote both local business expansion as well as new investment opportunities in Manitoba's growing clean energy economy. Manitoba's clean energy industry includes hydroelectricity generation and transmission, wind energy, solar thermal and photovoltaics, biofuels, electric vehicles, geothermal heating and cooling as well as biomass heating options and energy efficiency programs.

The Energy Opportunities Office also supports the administration of a Manitoba Energy Jobs Fund. The \$30 million Manitoba Energy Jobs Fund provides loans to assist Manitoba companies expand and to attract international companies to establish operations in the province in anticipation of new energy projects. The Fund is managed in cooperation with the Financial Services Branch of Manitoba Entrepreneurship, Training and Trade, under The Development Corporation Act.

## **Wind Power**

Manitoba currently has 258 MW of installed wind capacity located in southern Manitoba. Pattern Energy Group owns and operates the 138 MW St. Joseph wind farm. The project is comprised of 60 wind turbines that can generate enough power to serve the needs of approximately 50,000 homes. Algonquin Power owns and operates the 120 MW St. Leon wind farm. The facility consists of 73 turbines and can generate enough power for over 40,000 homes.

Manitoba established a long term strategic target of 1,000 MWs, equal to 10 per cent of Manitoba Hydro's average annual generation. The location, scale and timing of future utility and community scale wind development in Manitoba will be shaped by circumstances such as exchange rates and export prices, federal support, global turbine prices, rural economic conditions and Manitoba Hydro's evaluation of its supply and demand situation.

The Department continues to provide support to Manitoba communities, First Nations and wind energy companies interested in developing and investing in wind energy projects in Manitoba.

## **Geothermal Heat Pumps**

Geothermal for heating and cooling expanded again in Manitoba and is being installed in almost every type of building including homes, apartment and condominium complexes, schools, retail shopping centres, office buildings and industrial plants. Currently there are approximately 13,000 equivalent installed geothermal units in Manitoba, including over 1000 new installations in 2013/14.

A large residential development in the Fort Rouge area of Winnipeg, known as the Yards, installed an exceptionally large community geothermal system to reduce operating costs and its carbon footprint. Led by a private developer, plans include a mixture of up to 900 mid to high density housing units including townhouse, apartment, and condominiums alongside high rise towers. This large residential development comes on the heels of the IKEA retail development in Winnipeg that recently selected geothermal. The IKEA development and the residential development, the Yards, are the largest geothermal projects in Manitoba and are among the largest geothermal installations in Canada.

In the First Nations communities of Peguis and Fisher River over 100 homes were retrofitted to geothermal. Aki Energy, a Manitoba based aboriginal social enterprise, provided project coordination to the communities along with training for the First Nations peoples who performed the geothermal installations.

Southern Manitoba saw the Rural Municipality of Stanley re-locate into the newly constructed Stanley Business Centre which includes a district geothermal energy system. Three office buildings at the centre are simultaneously heated and cooled with renewable geothermal energy. The business centre is a high profile commercial development located between Winkler and Morden that is also home to the corporate headquarters of the Access Credit Union and the regional BDO Canada office. In other communities, Hutterite Colonies continue to install more geothermal and Manitoban homeowners continue to select geothermal for affordable and green heating and cooling.

The Manitoba Geothermal Energy Incentive Program provides grants and tax credits for geothermal installations. Since 2009 approximately \$4.1 million has been claimed by an estimated 1,199 Manitobans which includes 199 grant payments and an estimated 1,000 tax credit claims. In 2013/14, 22 grant payments for a total of \$54,000 were processed. The program attracts investment into renewable geothermal heat while supporting qualified installations performed by a certified installer of the Manitoba Geothermal Energy Alliance.

## **Biodiesel**

The 2% biodiesel mandate resulted in an estimated 56,000 tonnes of greenhouse gas emission reductions in Manitoba for 2013. The Division continued to monitor compliance with biodiesel mandate requirements and began investigations into potential expansion of the 2% requirement.

## **Ethanol**

The 8.5% ethanol mandate resulted in an estimated 340,000 tonnes of greenhouse gas emission reductions in Manitoba for 2013. The Division administered the ethanol incentive program and continued to monitor compliance with the ethanol mandate.



## **Energy Efficiency**

Manitoba remains committed to being a leader in energy efficiency. In compliance with The Energy Savings Act aimed at improving energy efficiency and conservation efforts, the Energy Division reviewed both Manitoba Hydro's 2013-16 Power Smart Plan which was subsequently published on March 24, 2013, and the 15-year Power Smart Supplemental Report published in September 2013.

In June 2013, the Minister of Innovation, Energy and Mines (IEM) announced Government's intention to consult with Manitobans about Manitoba Hydro's Power Smart programs. The Department's Energy Division responded by launching, a public consultation in November 2013 inviting Manitobans to share their comments and suggestions regarding Manitoba Hydro's Power Smart programs.

The consultation process consisted of a province-wide telephone survey of households and businesses, three public open houses held in Flin Flon, Brandon and Winnipeg, and an online survey posted on Manitoba Innovation, Energy and Mines' web site. An overwhelming majority of survey respondents (97%) believe that conserving energy is either important or very important with most indicating that they have undertaken a variety of improvements to increase the energy efficiency of their homes or businesses. Furthermore, the survey was able to clearly identify that there is a gap/disconnect between program awareness and program consideration.

Energy Division staff continue to work with Manitoba Hydro to enhance the Pay-As-You-Save (PAYS) Financing program, introduced by Manitoba Hydro in November 2012, focused on energy retrofits of single-family homes. Following discussion with the Energy Division, in September 2013 Manitoba Hydro rolled out an expansion of its PAYS Financing program for customers in the commercial (including multi-unit residential buildings) and institutional building sectors.

## **Electric Vehicles**

The division continued to monitor two all-electric Mitsubishi iMiEVs, an all-electric Nissan LEAF, and a Chevrolet Volt, for mechanical, economic and cold weather performance in Manitoba's climate. Work commenced on a public electric vehicle charging program and a dedicated website that will help Manitobans understand more about the technology, provide basic information on the benefits and objective information on the performance of these vehicles in the Manitoba climate.

The Energy Division continued to support the Electric Vehicle Technology and Education Centre (EVTEC) at Red River College. The EVTEC does research and evaluation and provides information to the public on the merits and challenges of electric vehicles.

## **All-Electric Transit Bus Development and Demonstration**

This major international collaboration was first announced by the Premier in April 2011. The \$3 million, three-year project involves a partnership among the Government of Manitoba, Mitsubishi Heavy Industries (MHI), Manitoba Hydro, New Flyer Industries and Red River College, and was the first concrete activity under the MOU signed previously in December 2010 with MHI regarding Renewable Energy Development. The Energy Division continued to provide overall coordination of the project. The prototype bus went through extensive shakedown testing in preparation of a limited service demonstration. The consortium partners also began preparations for an expanded 5 bus demonstration to be undertaken in cooperation with the Federal Government and Winnipeg Transit.

## **Biomass for Heat**

The Energy Division continued to work with industry, communities and with the department of Manitoba Agriculture, Food and Rural Development (MAFRD) to use biomass for Green Heat applications. Energy staff provided business support in discussions with a variety of biomass processors, technology providers and potential interested end-users to facilitate an expanded use of biomass heat to displace imported fossil fuels.

Starting in 2013 the Energy Division began to also work with the newly created Biomass Economy Network which is a coalition of biomass stakeholders who are focused on using biomass as a source of renewable heat. Preparations were also put in place with MAFRD to jointly conduct in 2014 an industry stakeholder consultation on biomass heating.

## **Midwest Renewable Energy Tracking System (M-RETS)**

Energy Division staff continued to sit on the Board of Directors of this non-profit organisation. Established in 2007 to track the environmental attributes of electricity generated from renewable sources, M-RETS is registered in the state of Wisconsin as a non-stock, non-profit organisation. M-RETS tracks, verifies and issues Renewable Energy Certificates (RECs), and facilitates their trade so as to encourage renewable energy development in the Midwestern US and province of Manitoba. This mechanism facilitates the export of hydro and wind electricity to participating US jurisdictions.

## **Canadian Energy Strategy**

Energy Division staff participated in the development of a Canadian energy strategy under the direction of the Council of the Federation. On behalf of Canadian provinces and territories, Manitoba Alberta, and Newfoundland and Labrador are co-chairing the development of the strategy which will address three broad areas: (1) energy sustainability and conservation; (2) energy technology and innovation; and (3) delivering energy to people. The strategy is expected to be completed in 2014.

## **Manitoba's Clean Energy Strategy**

Manitoba is already a leader in renewable energy and continues to offer some of the lowest electricity rates in North America. The Clean Energy Strategy recognizes our successes and focuses on building new generation hydro; expanding transmission that improves electricity reliability and security; adding more wind power as economics allow; promoting geothermal, biomass and solar for heating needs; developing our bio-based fuels; and leading in new cutting edge electric transportation solutions. This strategy is consistent with the principles behind Tomorrow Now – Manitoba's Green Plan, which focuses on protecting the environment while ensuring a prosperous and environmentally conscious economy. The Department released the Manitoba Clean Energy Strategy in November 2012. As outlined in the strategy, the Division is to report back annually on the progress in implementing the priority actions identified from within. The following is an overview of progress made in 2013/14:

- Manitoba Hydro clarified its preferred development plan for new hydro generation and expanded US exports.
- A formal mechanism and terms of reference to review the need for and alternatives to the preferred development plan was developed and provided to the Manitoba Public Utilities Board.
- Continuation of Section 35 consultations for the Keeyask generating station.
- Bipole III was reviewed and approved by the Clean Environment Commission (CEC).
- The CEC continued its review of Manitoba Hydro's environmental licence application for the Keeyask generating station.
- Manitoba Hydro signed new power sale arrangements with Saskatchewan and Wisconsin and renewed contracts in Minnesota.
- Manitoba Hydro and Minnesota advanced discussions on new transmission connections between the two jurisdictions.
- Operating restrictions on the remaining coal-fired generation unit in Manitoba continued.

- The assessment of solutions to reduce diesel use in four off-grid communities progressed with final decisions to be made in 2014.
- The Energy Opportunities Office continued to support companies interested in working on major hydro developments and other renewable energy projects.
- Manitoba Hydro expanded its on-bill financing program (PAYS) to include commercial buildings.
- Manitoba Hydro submitted its 3 year Power Smart Plan to government as required under the Energy Savings Act.
- Public consultations were undertaken on Manitoba Hydro's 3 year Power Smart Plan.
- Manitoba Hydro has expanded its energy efficiency efforts significantly including low income programs.
- The economic assessment of the viability of expanded wind energy development in Manitoba continued.
- Manitoba's geothermal energy grant and tax credit programs continued.
- The equivalent of over 1000 geothermal units were installed including several district system.
- Electric vehicle monitoring programs continued.
- Testing and expansion of the electric bus project continues with consortium partners.
- Work commenced on the development of a Fossil Fuel Freedom campaign.
- Manitoba's commitment to keeping the combined bundled rates for electricity, natural gas and auto insurance the lowest in Canada was confirmed using third party developed methodology.

### **13-5 Energy Division**

<b>Expenditures by Sub-appropriation</b>	<b>Actual 2013/14</b>	<b>Estimate 2013/14</b>		<b>Variance Over/(Under)</b>	<b>Expl. No.</b>
	<b>\$</b>	<b>FTE</b>	<b>\$</b>		
Total Salaries	1,135	10.00	1,132	3	
Total Other Expenditures	712	0.00	910	(198)	
<b>TOTAL</b>	<b>1,847</b>	<b>10.00</b>	<b>2,042</b>	<b>(195)</b>	

## Costs Related to Capital Assets

This appropriation was established to provide for the amortization of the Department of Municipal Government capital assets.

### 13-6 Costs Related to Capital Assets

Expenditures by Sub-appropriation	Actual 2013/14	Estimate 2013/14		Variance Over/(Under)	Expl. No.
	\$	FTE	\$		
Costs Related to Capital Assets	53	0.00	53	0	

# Financial Information Section

## Reconciliation Statement

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<b>Details</b>	<b>2013/14 Estimates \$</b>
Printed Estimates of Expenditure 2013/2014 – Municipal Government	398,678
Transfer of functions from:	
- Mineral Resources	1,879
- Enabling Appropriations	
• Internal Reform, Workforce Adjustment	363
Transfer of functions to:	
- Finance	(99)
Estimates of Expenditure 2013/2014 (Adjusted)	<b>400,821</b>

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**DEPARTMENT OF MUNICIPAL GOVERNMENT**

**EXPENDITURE SUMMARY**

For the fiscal year ended March 31, 2014 with comparative figures for the previous fiscal year.

**SECTION I – MUNICIPAL GOVERNMENT**

ESTIMATE 2013/14	APPROPRIATION	ACTUAL 2013/14	ACTUAL 2012/13	INCREASE (DECREASE)	EXPLANATION NUMBER
	<b>13-1 ADMINISTRATION AND FINANCE</b>				
37	(a) Minister's Salary	37	37	0	
	(b) Executive Support				
877	1 Salaries	987	656	331	
80	2 Other Expenditures	101	80	21	
	(c) Brandon Office				
113	1 Salaries	121	118	3	
65	2 Other Expenditures	59	60	(1)	
	(d) Financial and Administrative Services				
615	1 Salaries	573	551	22	
183	2 Other Expenditures	119	129	(10)	
	(e) Municipal Board				
948	1 Salaries	622	663	(41)	
235	2 Other Expenditures	248	256	(8)	
	(f) Taxicab Board				
667	1 Salaries	508	554	(46)	
158	2 Other Expenditures	203	198	5	
<b>3,978</b>	<b>TOTAL 13-1</b>	<b>3,578</b>	<b>3,302</b>	<b>276</b>	

**DEPARTMENT OF MUNICIPAL GOVERNMENT**

**EXPENDITURE SUMMARY**

For the fiscal year ended March 31, 2014 with comparative figures for the previous fiscal year.

	<b>ESTIMATE 2013/14</b>	<b>APPROPRIATION</b>	<b>ACTUAL 2013/14</b>	<b>ACTUAL 2012/13</b>	<b>INCREASE (DECREASE)</b>	<b>EXPLANATION NUMBER</b>
		<b>13-2 COMMUNITY PLANNING AND DEVELOPMENT</b>				
	200	(a) Executive Administration				
	44	1 Salaries	224	186	38	
		2 Other Expenditures	37	35	2	
	3,633	(b) Community and Regional Planning				
	1,424	1 Salaries	3,067	2,928	139	
	(1,016)	2 Other Expenditures	1,230	753	477	
		3 Less: Recoverable from Rural Economic Development Initiatives	(759)	(304)	(455)	
	1,230	(c) Planning Policy and Programs				
	423	(1) Salaries and Employee Benefits	1,067	1,125	(58)	
	322	(2) Other Expenditures	355	353	2	
	(881)	(3) Grants	197	297	(100)	
		(4) Less: Recoverable from Urban Development Initiatives	(773)	(752)	(21)	
	3,428	(d) Winnipeg Regeneration Strategy				
	(3,428)	(1) Other Expenditures	2,346	2,985	443	
		(2) Less: Recoverable from other appropriation	(2,346)	(2,985)	(443)	
	26,000	(e) Urban Development Initiatives	26,000	26,000	0	
	<b>31,379</b>	<b>TOTAL 13-2</b>	<b>30,645</b>	<b>30,621</b>	<b>24</b>	

**DEPARTMENT OF MUNICIPAL GOVERNMENT**

**EXPENDITURE SUMMARY**

For the fiscal year ended March 31, 2014 with comparative figures for the previous fiscal year.

	<b>ESTIMATE 2013/14</b>	<b>APPROPRIATION</b>	<b>ACTUAL 2013/14</b>	<b>ACTUAL 2012/13</b>	<b>INCREASE (DECREASE)</b>	<b>EXPLANATION NUMBER</b>
		<b>13-3 INFRASTRUCTURE AND MUNICIPAL SERVICES</b>				
		(a) Executive Administration				
	202	1 Salaries	203	194	9	
	29	2 Other Expenditures	27	25	2	
		(b) Assessment Services				
	8,734	1 Salaries	8,127	7,874	253	
	1,861	2 Other Expenditures	1,756	1,712	44	
	150	3 Assessment Related Enhancement	0	108	(108)	
	(2,649)	4 Less: Recoverable from Education	(2,649)	(2,571)	(78)	
		(c) Municipal Finance and Advisory Services				
	953	1 Salaries	1,114	1,024	90	
	456	2 Other Expenditures	453	417	36	
		(d) Information Systems				
	1,220	1 Salaries	1,158	1,088	70	
	1,458	2 Other Expenditures	1,192	766	426	
	(536)	3 Less: Recoverable from Education	(536)	(483)	(53)	
		(e) Water Services Board				
	2,018	1 Salaries	1,945	1,821	124	
	286	2 Other Expenditures	282	292	(10)	
	10,813	3 Sewer and Water Projects	10,813	10,813	0	
	(10,813)	4 Less: Recoverable from Building Manitoba Fund	(10,813)	(10,813)	0	



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**DEPARTMENT OF MUNICIPAL GOVERNMENT**

**EXPENDITURE SUMMARY**

For the fiscal year ended March 31, 2014 with comparative figures for the previous fiscal year.

<b>ESTIMATE 2013/14</b>	<b>APPROPRIATION</b>	<b>ACTUAL 2013/14</b>	<b>ACTUAL 2012/13</b>	<b>INCREASE (DECREASE)</b>	<b>EXPLANATION NUMBER</b>
41,498	(f) Canada-Manitoba Agreements				
(40,187)	1 Infrastructure Programs	39,635	12,742	26,893	1
	2 Less: Recoverable from Building Manitoba Fund	(38,551)	(11,589)	(26,962)	1
<b>15,493</b>	<b>TOTAL 13-3</b>	<b>14,156</b>	<b>13,420</b>	<b>736</b>	

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**DEPARTMENT OF MUNICIPAL GOVERNMENT**

**EXPENDITURE SUMMARY**

For the fiscal year ended March 31, 2014 with comparative figures for the previous fiscal year.

ESTIMATE 2013/14	APPROPRIATION	ACTUAL 2013/14	ACTUAL 2012/13	INCREASE (DECREASE)	EXPLANATION NUMBER
	<b>13-4 FINANCIAL ASSISTANCE TO MUNICIPALITIES</b>				
	(a) Building Manitoba Fund				
209,245	Municipal Infrastructure Assistance	216,194	203,759	12,435	2
44,557	Transit	42,559	46,382	(3,823)	3
40,187	Canada-Manitoba Agreements	35,199	11,589	23,610	4
	(b) Other Operating Assistance				
	(1) City of Winnipeg				
22,710	Municipal Programs Grant	22,710	21,317	1,393	5
12,550	General Support Grant	12,466	11,892	574	
29,487	Public Safety Support	28,917	29,373	(456)	
6,400	Other Conditional Support	6,285	5,837	448	
(23,650)	Less: Adjustment to reflect program transfers from the City of Winnipeg	(23,650)	(23,650)	0	
	(2) Other Municipalities				
8,000	Municipal Programs Grant	8,021	7,044	977	5
2,150	General Support Grant	2,153	2,110	43	
2,957	Urban Community Development	2,954	2,876	78	
25	Public Safety Support	25	297	(272)	

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**DEPARTMENT OF MUNICIPAL GOVERNMENT**

**EXPENDITURE SUMMARY**

For the fiscal year ended March 31, 2014 with comparative figures for the previous fiscal year.

<b>ESTIMATE 2013/14</b>		<b>APPROPRIATION</b>	<b>ACTUAL 2013/14</b>	<b>ACTUAL 2012/13</b>	<b>INCREASE (DECREASE)</b>	<b>EXPLANATION NUMBER</b>
15,666	(c)	Grants to Municipalities in Lieu of Taxes	16,110	14,712	1,398	6
(15,455)		(1) Grants	(15,455)	(14,542)	(913)	6
		(2) Less: Recoverable from Other appropriations				
(6,953)	(d)	Less: Recoverable from Urban and Rural Economic Development Initiatives	(6,953)	(6,953)	0	
<b>347,876</b>		<b>TOTAL 13-4</b>	<b>347,535</b>	<b>312,043</b>	<b>35,492</b>	

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**DEPARTMENT OF MUNICIPAL GOVERNMENT**

**EXPENDITURE SUMMARY**

For the fiscal year ended March 31, 2014 with comparative figures for the previous fiscal year.

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<b>ESTIMATE 2013/14</b>	<b>APPROPRIATION</b>	<b>ACTUAL 2013/14</b>	<b>ACTUAL 2012/13</b>	<b>INCREASE (DECREASE)</b>	<b>EXPLANATION NUMBER</b>
	<b>13-5 ENERGY DIVISION</b>				
	(a) Energy Division				
1,132	1 Salaries	1,135	1,141	(6)	
910	2 Other Expenditures	712	721	(9)	
<b>2,042</b>	<b>TOTAL 13-5</b>	<b>1,847</b>	<b>1,862</b>	<b>(15)</b>	

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**DEPARTMENT OF MUNICIPAL GOVERNMENT**

**EXPENDITURE SUMMARY**

For the fiscal year ended March 31, 2014 with comparative figures for the previous fiscal year.

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<b>ESTIMATE 2013/14</b>		<b>APPROPRIATION</b>	<b>ACTUAL 2013/14</b>	<b>ACTUAL 2012/13</b>	<b>INCREASE (DECREASE)</b>	<b>EXPLANATION NUMBER</b>
53	13-6	<b>COSTS RELATED TO CAPITAL ASSETS</b>	53	53	0	
<b>400,821</b>		<b>TOTAL EXPENDITURES FOR MUNICIPAL GOVERNMENT</b>	<b>397,814</b>	<b>361,301</b>	<b>36,513</b>	

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**EXPLANATION NOTES**

1. *The variance is due to a greater number of projects (along with corresponding recoveries) in the current fiscal year as compared to the previous years.*
2. *The year over year increase is due to more programs in 2013/14.*
3. *The variance reflects a one-time capital grant to the City of Winnipeg in 2012/13 for the purchase of transit buses for Stage/Southwest Rapid Transit.*
4. *The year over year variance is due to the timing of payments which are based on claims received.*
5. *The variance reflects an accelerated payment of the Municipal Program Grant.*
6. *The variance reflects a year-over-year increase in actual GIL property tax bill requirements.*

**DEPARTMENT OF MUNICIPAL GOVERNMENT**

**REVENUE SUMMARY BY SOURCE**

For the fiscal year ended March 31, 2014 with comparative figures for the previous fiscal year.

Actual 2012/13	Actual 2013/14	Increase (Decrease)	Source	Actual 2013/14	Estimate 2013/14	Variance	Expl. No.
			Current Operation Programs – Other Revenue				
1,058	1,101	43	(a) Fees	1,101	1,119	(18)	
9,865	10,512	647	(b) Municipalities Shared Cost Receipts	10,511	11,634	(1,123)	1
32	82	50	(c) Sundry	82	17	65	
			Government of Canada				
452	280	(172)	(a) Other	280	173	107	
<b>11,407</b>	<b>11,975</b>	<b>568</b>	<b>TOTAL REVENUE</b>	<b>11,974</b>	<b>12,943</b>	<b>(969)</b>	

*Explanation*

1. The variance in actual revenue to Estimate in 2013/14 is due to vacancies and less than projected expenditures in operating appropriations, which reduced the recoveries.

**DEPARTMENT OF MUNICIPAL GOVERNMENT**

**FIVE-YEAR EXPENDITURE AND STAFFING SUMMARY BY APPROPRIATION**

For years ending March 31, 2010 – March 31, 2014

**ACTUAL/ADJUSTED\*EXPENDITURES (\$000)**

		2009/10		2010/2011		2011/2012		2012/13		2013/14	
		FTE	\$	FTE	\$	FTE	\$	FTE	\$	FTE	\$
13-1	ADMINISTRATION AND FINANCE <sup>1, 2, 3</sup>	38.10	3,196	38.10	3,352	38.10	3,120	38.10	3,302	37.10	3,578
13-2	COMMUNITY PLANNING AND DEVELOPMENT <sup>4</sup>	63.00	38,316	63.00	33,666	66.50	33,045	66.00	30,621	66.00	30,645
13-3	INFRASTRUCTURE AND MUNICIPAL SERVICES <sup>5, 6</sup>	157.80	67,140	159.80	81,282	159.80	15,984	159.80	13,420	159.30	14,156
13-4	FINANCIAL ASSISTANCE TO MUNICIPALITIES <sup>7</sup>	0.00	196,361	0.00	237,150	0.00	265,660	0.00	312,043	0.00	347,535
13-5	ENERGY DIVISION <sup>8</sup>	10.00	2,868	10.00	3,712	10.00	3,026	10.00	1,862	10.00	1,847
13-6	COSTS RELATED TO CAPITAL ASSETS	0.00	116	0.00	53	0.00	53	0.00	53	0.00	53
<b>TOTAL</b>	<b>MUNICIPAL GOVERNMENT</b>	<b>268.90</b>	<b>307,997</b>	<b>270.90</b>	<b>359,215</b>	<b>274.40</b>	<b>320,888</b>	<b>273.90</b>	<b>361,301</b>	<b>272.40</b>	<b>397,814</b>

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## **EXPLANATION NOTES**

1. *Commencing in the 2010/2011 fiscal year, Human Resource Services have been realigned from the department to the Civil Service Commission. All funding and FTEs related to Human Resource Services have been transferred from the department to the Civil Service Commission and the 2009/10 and 2010/11 actuals have been adjusted to reflect this change.*
2. *In 2013/14, one Brandon Office FTE and its dollars were transferred to the Department of Finance. The actuals for 2009/10, 2010/11, 2011/12, and 2012/13 have been adjusted to reflect this transfer.*
3. *In 2011/12 the Taxicab Board was transferred to Local Government from Infrastructure and Transportation. The actuals for 2009/10 and 2010/11 have been adjusted to reflect this transfer.*
4. *In 2013/14 the School Resource Officer Program was transferred to Children and Youth Opportunities. The 2009/10, 2010/11, 2011/12 and 2012/13 actuals have been adjusted to reflect this transfer.*
5. *In 2011/12 the Manitoba Water Services Board and the Canada-Manitoba Agreements Secretariat were transferred to Municipal Government from Infrastructure and Transportation. The actuals for 2009/10 and 2010/11 have been adjusted to reflect this transfer.*
6. *In 2013/14 the Manitoba Water Services Board expenditures and recovery related to Infrastructures and Transportation were transferred back to that department. The actuals for 2011/12 and 2012/13 have been adjusted to reflect this transfer.*
7. *In 2013/14 the Manitoba Water Services Board recovery from REDI was transferred to the department of Agriculture, Food and Rural Development. The actuals for 2009/10, 2010/11, 2011/12, and 2012/13 have been adjusted to reflect this transfer.*
8. *In 2013/14, the Energy Division was transferred to Municipal Government. The actuals for 2009/10, 2010/11, 2011/12, and 2012/13 have been adjusted to reflect this transfer.*

# APPENDICES

## Appendix A – Market Value Assessment – Provincial Totals

At the end of the calendar year, the Assessment Branch delivers final assessment rolls to all municipalities excluding the City of Winnipeg. The market value of all assessment in Manitoba as shown on these rolls is aggregated in the table below.

Roll Type / Year	RURAL	VILLAGES	TOWNS	CITIES	L.G.D.S.	ABORIGINAL / NORTHERN AFFAIRS	TOTAL
Business							
2014	47,865,300	0	11,150,200	67,274,900	846,700	1,369,800	128,506,900
2013	44,335,200	0	10,908,900	62,288,520	695,100	1,342,800	119,570,520
Change	3,530,100	0	241,300	4,986,380	151,600	27,000	8,936,380
Personal							
2014	844,866,700	2,004,100	24,754,500	40,535,900	0	200,100	912,361,300
2013	512,594,700	1,818,300	22,706,600	38,155,000	0	185,200	575,459,800
Change	332,272,000	185,800	2,047,900	2,380,900	0	14,900	336,901,500
Real (T)							
2014	42,811,890,600	538,843,400	4,748,434,500	10,423,302,700	161,104,500	151,316,200	58,834,891,900
2013	36,835,292,195	472,533,600	4,348,886,700	9,221,020,550	154,070,000	138,834,000	51,170,637,045
Change	5,976,598,405	66,309,800	399,547,800	1,202,282,150	7,034,500	12,482,200	7,664,254,855
Real (G)							
2014	1,291,378,500	18,655,000	206,717,900	464,604,500	6,115,400	72,318,800	2,059,790,100
2013	1,181,796,400	16,617,700	217,756,000	430,862,600	6,445,300	67,931,200	1,921,409,200
Change	109,582,100	2,037,300	-11,038,100	33,741,900	-329,900	4,387,600	138,380,900
Real (S)							
2014	125,929,200	17,966,800	198,537,100	254,886,800	650,600	135,500	598,106,000
2013	124,445,900	17,259,000	188,541,800	243,247,000	498,200	148,800	574,140,700
Change	1,483,300	707,800	9,995,300	11,639,800	152,400	-13,300	23,965,300
Real (E)							
2014	1,871,409,900	84,211,600	1,364,500,400	1,163,047,700	38,157,600	44,712,500	4,566,039,700
2013	1,784,156,800	82,688,100	1,340,378,700	1,058,483,700	38,767,600	44,405,200	4,349,280,100
Change	87,253,100	1,523,500	24,121,700	104,564,000	-610,000	-92,700	216,759,600
TOTAL							
2014	46,993,340,200	661,680,900	6,554,094,600	12,413,652,500	206,874,800	270,052,900	67,099,695,900
2013	40,482,621,195	590,916,700	6,129,178,700	11,054,057,370	200,476,200	253,247,200	58,710,497,365
Change	6,510,719,005	70,764,200	424,915,900	1,359,595,130	6,398,600	16,805,700	8,389,198,535

T – Taxable

G - Exempt: Subject to grant in lieu of taxes

S - Taxable: Exempt from school levies

E – Exempt

## Appendix B – Total School Assessment (Portioned Values)

In accordance with provisions of *The Municipal Assessment Act*, the 2014 Total School Assessment was provided to the Department of Education by December 1, 2013 and formed the basis for the calculation of school levies. The Total School Assessment (TSA) is the TMA plus portioned values of personal property less the value of real property exempt from school taxes. The TSA is the tax base used by the Province to raise revenue to support the education program across Manitoba and is a determining factor in the distribution of funding to school divisions.

School Division	School Assessment
Beautiful Plains	\$ 572,243,190
Borderland	677,529,220
Brandon	2,622,933,060
Evergreen	831,324,710
Flin Flon	119,059,410
Fort la Bosse	803,894,270
Frontier	213,139,870
Garden Valley	912,104,140
Hanover	1,740,396,430
Interlake	1,089,811,630
Kelsey	216,374,700
Lakeshore	235,233,970
Lord Selkirk	1,762,108,950
Louis Riel	6,696,756,150
Mountain View	829,914,320
Mystery Lake	440,816,780
NL S.D.	145,129,340
Park West	642,999,960
Pembina Trails	6,772,905,720
Pine Creek	370,683,760
Portage la Prairie	1,027,429,220
Prairie Rose	950,144,310
Prairie Spirit	907,134,450
Red River Valley	967,079,500
River East Transcona	5,693,601,010
Rolling River	734,022,800
Seine River	1,417,876,500
Seven Oaks	2,981,235,900
Southwest Horizon	932,052,560
St. James Assiniboia	4,190,240,680
Sunrise	2,134,846,910
Swan Valley	409,281,480
Turtle Mountain	407,706,170
Turtle River	164,777,780
Western	435,340,350
Winnipeg	10,507,760,210
<b>GRAND TOTAL</b>	<b>\$ 61,555,889,410</b>

## **Appendix C – Committees and Crown Corporations**

### **Leaf Rapids Town Properties Ltd.**

Leaf Rapids Town Properties Ltd. (formerly Leaf Rapids Development Corporation) was formed in 1971 by a precedent-setting agreement between the Province and Sherrit-Gordon Mines. Under the agreement, all assessable surface property of the mining company was put on the tax roll for taxation purposes, making Sherrit-Gordon a corporate citizen of the Town. The Province, through Leaf Rapids Town Properties Ltd., developed the townsite property and now manages the Town Centre and other facilities.

The Corporation has a six-person Board of Directors comprised of senior civil servants with the Province of Manitoba. The Minister of Finance is the sole shareholder. The Corporation reports to Government through the Minister of Municipal Government. Fred Meier, the Deputy Minister of Municipal Government is the Chairperson and President of the Corporation. Current Directors, as at March 31, 2014, include staff from the departments of Infrastructure and Transportation; Mineral Resources; Finance; Agriculture, Food and Rural Development; and Aboriginal and Northern Affairs.

Day-to-day management of the Town Centre and other properties is carried out through the contribution of time of civil servants. In 2013/14, staff support for the Corporation was provided by Infrastructure and Transportation. The General Manager, the Assistant Deputy Minister of Accommodation Services Division, Infrastructure and Transportation, reports to the Chair on matters pertaining to the Corporation.

## Appendix D – Sustainable Development Activities and Accomplishments

The following is a summary of progress made towards integrating the principles and guidelines of sustainable development into the programs and activities of the Department of Municipal Government. The summary is organized on the basis of the Principles and Guidelines of Sustainable Development as outlined in Schedules A and B of *The Sustainable Development Act*.

### Integration of Environmental and Economic Decisions

- The Administrative Services Branch staff facilitates government-wide implementation of sustainable development principles and policies through participation on sustainable development related committees.
- The Community Planning and Development Division works in partnership with local planning authorities, other government departments, the private sector and stakeholders to ensure that Manitobans live in well-planned, environmentally sound and economically sustainable communities and regions. This division is responsible for developing and administering integrated provincial land use planning policies, legislation and regulations, and providing regionally-based professional planning services to local governments, planning districts, northern communities and the public, consistent with provincial land use interests.
- Through the federal-provincial cost-shared infrastructure programs administered by the Canada-Manitoba Infrastructure Secretariat (CMIS), funding is provided to support municipal infrastructure projects that contribute to long-term economic growth, a clean environment and strong communities.
- The Manitoba Water Services Board (MWSB) administers a cost shared program to support water and wastewater projects that contribute to economic growth, strong communities and clean environment.
- The Canada-Manitoba Agreement on the Transfer of Federal Gas Tax Revenues 2005-2015 provides funding for environmentally sustainable municipal infrastructure. This agreement requires municipalities to report on expenditures made and outcomes achieved, to ensure that environmental sustainability objectives are met. This agreement also requires municipalities to develop integrated community sustainability plans to help ensure the long-term environmental, cultural, social and economic sustainability of the community. The CPDD administer the review and approval of the Integrated Community Sustainability Plans required by the federal agreement.
- Through a variety of funding mechanisms, including the Province's 50/50 Transit Funding Partnership, the Mobility Disadvantaged Transportation program and provincial transit capital grants, the Province provides support for affordable and accessible municipal public transit systems across Manitoba. This includes new funding for development of Winnipeg's Rapid Transit System and to address priorities in other transit communities. Public transit funding serves to increase transit ridership and supports environmental objectives of reducing green house gas emissions and improving air quality.

### Stewardship

- Municipal Finance and Advisory Services delivers funding support to all municipalities to enhance the sustainability of communities, to assist in the provision of quality, affordable municipal services and to assist in the management of community resources and the environment, including: support for "green" services and infrastructure in the City of Winnipeg such as active transportation, public transit, transit bus replacement, and Rapid Transit System development, wastewater treatment facilities and Dutch Elm disease control; and Province-wide operating and capital support for public transit services, including transit for the mobility disadvantaged.
- Projects receiving cost-shared federal-provincial infrastructure funding under the programs administered by the CMIS must, when applicable, comply with the Manitoba Green Building Policy.

- Projects receiving cost shared provincial funding administered by the Board for water and wastewater infrastructure, will comply with applicable provincial regulations.
- Through the Building Manitoba Fund, Manitoba invests the equivalent of one-seventh of Provincial Sales Tax revenues in support of roads, public transit (including handi-transit service), active transportation networks and other municipal infrastructure and services. Through the Fund, all municipalities received increased funding support in 2013 through a growing share of provincial tax revenues. Accountability provisions ensure that these increases are dedicated to municipal priorities.
- The Province has a long-term capital funding framework for the City of Winnipeg, providing \$220.0 million in cost-shared funding to be committed over six years (2012-2017) through the Manitoba-Winnipeg Infrastructure Agreement (MWIA) to meet joint infrastructure funding priorities.
- Municipalities will receive a total of \$431.3 million in federal gas tax revenues through the Canada-Manitoba Agreement on the Transfer of Federal Gas Tax Revenues 2005-2015. Municipal Finance and Advisory Services administers these funds on behalf of Canada which includes distributing funding to municipalities and reporting to Canada on expenditures and outcomes achieved.
- The Community Planning and Development Division provides grants to municipalities and planning districts to adopt comprehensive and integrated development plans and zoning by-laws, as well as water and wastewater management plans.
- Urban Green Team (funded under Urban Development Initiatives) helps create opportunities for young Winnipeggers to pursue job and career-related opportunities in their home communities while helping communities maintain and enhance their local environment.

## **Shared Responsibility and Understanding**

- Human resource services as provided by the Civil Service Commission, through implementation of the Department's Employment Equity Plan, ensures that policies consider and reflect the needs and views of the various ethnic groups in Manitoba.
- Municipal Finance and Advisory Services partners with municipal stakeholders on specific projects to build capacity of elected and non-elected municipal officials. This includes developing publications (e.g. reference guide for newly elected officials, recruiting and retaining chief administrative officers, municipal election candidates' guide, election official's manual), delivering presentations on a broad range of topics related to municipal administration, governance and financial issues as well as how municipalities can engage their citizens, and delivering training on specific issues (e.g. municipal elections).
- The CMIS provides central agency implementation and administrative support in the delivery of intergovernmental and non-governmental infrastructure and economic development funding initiatives.
- Community Planning and Development Division co-ordinates interdepartmental review of all local planning related proposals including development plans, zoning by-laws and subdivision application, as well as the Livestock Operations technical advisory committee and its review process.
- The Community Planning and Development Division provides planning services to other provincial departments as well as other divisions within the Department. It also consults and works with local government associations, the public, industry and other provincial and federal departments as an integral and on-going part of its activities.
- MWSB provides technical support services in developing and delivering water and wastewater infrastructure projects in rural Manitoba. It also provides engineering support to CMIS and other government agencies.

## Rehabilitation and Reclamation

- Planning Policy and Programs Branch, together with the City of Winnipeg, supports community-identified projects through the *Building Communities Initiative* including the creation of new community green spaces and recreational venues.
- Through the federal-provincial cost-shared infrastructure programs administered by the CMIS funding is available for removal or neutralization of negative effects of brownfields on communities and environment by remediating and redeveloping properties in a sustainable manner.

## Prevention

- Through the federal-provincial cost-shared infrastructure programs administered by the CMIS funding is available for public infrastructure that reduces the vulnerability of a community to the negative impacts of extreme natural events, including adverse events related to climate change.

## Public Participation

- Planning Policy and Programs Branch's Building Communities Initiative (BCI) is a cost-shared, urban renewal initiative with the City of Winnipeg. Community consultation is a fundamental element of BCI to ensure the implemented projects meet the needs of the local community.
- The LiveSafe! Community Safety and Well-being Initiative is a joint pilot project with the City of Winnipeg and the Government of Canada. The initiative aims to align and reprioritize activities to support community wellness and neighbourhood safety in a targeted 21-block area of Winnipeg's North End. The engagement of local residents has been essential to identifying common issues and the development and implementation of strategies that combine and refocus resources to maximize their impact in this neighbourhood.

## Access To Information

- The Department provides access to information through a number of avenues, including a web site, news releases, and an annual report. The web site provides information on departmental programs.
- The CMIS provides access to information on the federal-provincial cost-shared infrastructure programs administered by the branch. This information is provided to the public by a number of methods, a website, news releases, and other communiqués.
- MWSB provides access to information through its web site and annual report. The web site provides details on Board programs and construction specifications.
- By administering *The Freedom of Information and Personal Privacy Act* on behalf of the Department, the Administrative Services Branch facilitates the opportunity for equal and timely access to departmental information by all Manitobans.
- Public understanding of assessment information was substantially improved through the revision of property records available at Assessment Services' offices. These records show the land and building characteristics that form the basis of the property assessment. They provide details of the valuation and other pertinent data such as inspection history. The information shown on the reports is now better tailored to different users' needs. Plain language has been emphasized along with minimization of abbreviations and acronyms. The public's improved ability to understand the recorded information and assessment process supports sustainable development decision making.



- The "*Statistical Information for Municipalities*" is an annual publication that presents relevant and useful statistical highlights and information necessary for municipal officials and others to understand and analyze the financial position of all Manitoba municipalities. The publication provides a resource for municipalities to examine the efficiency and effectiveness of the services they deliver. This publication provides information on budgeted municipal expenditures and municipal property tax, to improve the relevance and comparisons among similar municipalities.
- The Municipal Board maintains a website regarding its jurisdiction, appeal and application information, Public Notices, the Board's Rules and Procedures and public hearing procedures.
- GIS mapping Centre of Excellence.

## **Integrated Decision-Making and Planning**

- Planning Policy and Programs Branch has the lead role in the implementation of the five-year provincial *Winnipeg Regeneration Strategy (WRS)* that reflects Manitoba's priorities for renewing Winnipeg's inner city. It provides for a co-ordinated interdepartmental approach to urban development in Winnipeg. The five-year Intergovernmental Aboriginal Strategic Alignment initiative between Canada, Manitoba, and Winnipeg provides a mechanism to plan and bring resources together to improve the social and economic conditions for Winnipeg's Aboriginal residents.
- Planning Policy and Programs Branch's Building Communities Initiative has a joint, Manitoba-Winnipeg decision-making and implementation mechanism at both the working and the elected officials' levels that supports an integrated, collaborative approach.
- The CMIS is a joint federal-provincial secretariat that minimizes overlap and duplication in federal-provincial program delivery. The CMIS contributes to improved federal-provincial cooperation, and provides single window federal-provincial program delivery to local governments. The CMIS also provides central agency implementation and administrative support in the delivery of intergovernmental and non-governmental infrastructure and economic development funding initiatives.
- MWSB is a provincial crown corporation that delivers a cost shared program to support water and wastewater infrastructure in rural Manitoba. MWSB provides project management services to municipalities and other government departments.

## **Waste Minimization and Substitution**

- Through participation on the government-wide Procurement Council, the Administrative Services Branch helps to formulate sustainable procurement practices for government-wide implementation, and also co-ordinates the implementation of these practices in Municipal Government.
- All branches and field offices increase the use of electronic options such as email to distribute program and promotional materials in order to reduce the use of paper.
- Through the federal-provincial cost-shared infrastructure programs administered by the CMIS, funding is provided to municipal infrastructure projects that reduce the environmental impacts resulting from solid waste management such as recycling, composting and anaerobic digestion.
- Scanning project which has scanned over 250,000 pages of documents saving \* running feet of floor area.

## **Research and Innovation**

- Municipal Finance and Advisory Services provides strategic, technical and other assistance to support municipalities on a range of locally-driven sustainability initiatives, for example through service sharing, and tax and revenue sharing. The “Statistical Information for Municipalities” publication, providing statistical highlights and financial statistics for all 197 municipalities, also continues to be enhanced.
- The municipal amalgamation initiative will also result in municipalities with larger and more diverse populations and tax bases, enhancing the long-term sustainability of Manitoba municipalities. Larger municipalities have greater capacity to attract business and economic development, growth and investment opportunities; deliver essential services to citizens; and fund needed infrastructure.
- Community and Regional Planning Branch’s Community Planning Assistance program has been enhanced to provide cost shared financial support for municipalities and planning districts to prepare comprehensive and integrated development plans and required studies.

## **Pollution Prevention and Human Health**

- All branches and field offices continued to recycle solid waste and scrap paper, which includes aluminum cans, paper, cardboard, batteries and Styrofoam.
- The government has discontinued the use of virgin paper and increased the purchase of recycled paper.
- The Department’s Workplace Safety and Health (WSP&H) Committee is functional and continues to meet on a quarterly basis. The Department’s Workplace Safety & Health Program was completed and implemented in 2006. The program contains a plan to identify and control workplace hazards and respond to emergencies.
- Government supports membership discounts at some fitness facilities to encourage exercise and fitness for employees. Showers are available in some offices for staff who cycle to work or run during their lunch break. Purified water is available to staff in some locations.

## **Reduction of Fossil Fuel Emissions**

- All branches have been encouraged to use ethanol gasoline (E10) when operating government vehicles. As leases expire, vehicles are being replaced with E85 or lower consumption vehicles.
- Active transportation and alternative transportation are supported by on site facilities; workplace championing events and the use of transit fare tickets as an alternative to fleet vehicles or personal vehicles for work travel.
- The resources for communities developed under the recently completed Community Led Emissions Reduction Pilot Program continued to be made available in the Department’s website.

## **Community Economic Development**

- The five-year Winnipeg Regeneration Strategy (WRS) supports initiatives to address urban development priorities within Winnipeg. A major WRS objective, particularly under its Aboriginal Capacity Building and Developing Inner City Resiliency priority areas, is to improve conditions and outcomes for inner city residents through comprehensive community economic development approaches.
- Through the federal-provincial cost-shared infrastructure programs administered by the CMIS, funding is provided to support municipal infrastructure projects that contribute to long-term economic growth, a clean environment and strong communities.

## **Appendix E – Performance Indicators**

### **English Introduction**

The following section provides information on key performance measures for the department for the 2013/14 reporting year. All Government of Manitoba departments include performance measures in their Annual Reports to complement the financial results and provide Manitobans with meaningful and useful information about government activities and their impact on the province and its citizens.

For more information on performance reporting and the Manitoba government, visit [www.manitoba.ca/performance](http://www.manitoba.ca/performance).

Your comments on performance measures are valuable to us. You can send comments or questions to [mbperformance@gov.mb.ca](mailto:mbperformance@gov.mb.ca).

### **French Introduction**

La section ci-dessous fournit de l'information sur certaines mesures clés de performance relativement aux activités du ministère pendant l'année 2013/14. L'ensemble des ministères du gouvernement du Manitoba font état de mesures de performance dans leurs rapports annuels pour ajouter aux données sur les résultats financiers et mettre à la disposition des Manitobains et Manitobaines des renseignements valables et utiles sur les activités du gouvernement et leurs retombées pour la province et sa population.

Pour de plus amples informations quant aux rapports sur la performance et au gouvernement du Manitoba, veuillez consulter le site : [www.gov.mb.ca/finance/performance.fr.html](http://www.gov.mb.ca/finance/performance.fr.html).

Nous apprécions beaucoup vos commentaires sur les mesures de performance. N'hésitez pas à nous transmettre vos observations ou questions à l'adresse : [mbperformance@gov.mb.ca](mailto:mbperformance@gov.mb.ca).

WHAT IS BEING MEASURED AND USING WHAT INDICATOR?	WHY IS IT IMPORTANT TO MEASURE THIS?	WHERE ARE WE STARTING FROM (BASELINE MEASUREMENT)?	WHAT IS THE 2013/14 RESULT OR MOST RECENT AVAILABLE DATA?	WHAT IS THE TREND OVER TIME?	COMMENTS/RECENT ACTIONS/REPORT LINKS
<p><b>Outcome:</b> The long-term financial viability of municipalities (excluding the City of Winnipeg.)</p> <p><b>Indicator:</b> Increased municipal amalgamations</p>	<p>Larger municipalities with larger taxable assessment and larger populations are more viable over the long term and will contribute to the overall strength of Manitoba's economy and have a reduced reliance on the province for support.</p>	<p>In the period 2002 to 2012, there were 5 municipal amalgamations.</p>	<p>In 2013/14, there were 23 municipal amalgamations, involving the merger of 48 municipalities.</p>	<p>The number of municipal amalgamations has increased.</p>	<p>The Municipal Amalgamation Initiative was announced in the 2012 Throne Speech.</p> <p><i>The Municipal Amalgamations Act</i> required municipalities with fewer than 1,000 residents to submit an amalgamation plan jointly with their amalgamation partner(s) by December 1, 2013.</p>

WHAT IS BEING MEASURED AND USING WHAT INDICATOR?	WHY IS IT IMPORTANT TO MEASURE THIS?	WHERE ARE WE STARTING FROM (BASELINE MEASUREMENT)?	WHAT IS THE 2013/2014 RESULT OR MOST RECENT AVAILABLE DATA?	WHAT IS THE TREND OVER TIME?	COMMENTS/RECENT ACTIONS/REPORT LINKS
<p><b>Outcome:</b> The long-term financial viability of municipalities (excluding the City of Winnipeg.)</p> <p><b>Indicator:</b> The ability of municipalities to comply with legislated filing timeframes for tax levy by-laws.</p>	<p>Municipalities that are financially viable are able to deliver services efficiently and effectively to citizens.</p>	<p>In 2003, 80% of municipalities had filed their tax levy by-law with the Minister by the legislated date.</p>	<p>78% of municipalities in 2013 (their fiscal year) filed their tax levy by-law with the Minister by June 15, the legislated deadline under <i>The Municipal Act</i>.</p>	<p>Percentage of municipalities filing by the legislated date is consistent with previous years.</p>	<p>Although <i>The Municipal Act</i> does not define “financial viability”, there are legislative requirements that if consistently not met, indicate financial management stress.</p> <p><i>By July 15, 2013, 96% of municipalities filed their tax levy by-laws.</i></p>

WHAT IS BEING MEASURED AND USING WHAT INDICATOR?	WHY IS IT IMPORTANT TO MEASURE THIS?	WHERE ARE WE STARTING FROM (BASELINE MEASUREMENT)?	WHAT IS THE 2013/2014 RESULT OR MOST RECENT AVAILABLE DATA?	WHAT IS THE TREND OVER TIME?	COMMENTS/RECENT ACTIONS/REPORT LINKS
<p><b>Outcome:</b> Satisfaction of property owners with the assessment of their properties (made by the Provincial Municipal Assessor.)</p> <p><b>Indicator:</b> Rate of assessment appeals. A low appeal rate indicates ratepayer satisfaction with the assessment of their property.</p>	<p>All property owners have the right to appeal their assessments to the Board of Revision if they believe the assessed value of their property does not reflect the market value of their property (as of the referenced year.)</p>	<p>In the 2002 reassessment, 0.7% of assessment roll entries were appealed to the Board of Revision.</p>	<p>In the 2014 reassessment, 0.3% of assessment roll entries were appealed to the Board of Revision.</p>	<p>The appeal rate declined between 2002 and 2014.</p>	<p>Under <i>The Municipal Assessment Act</i>, every municipality must have a Board of Revision.</p> <p>The Provincial Municipal Assessor is responsible for delivery of assessment services to all municipalities, except the City of Winnipeg which is responsible for delivery of its own assessment services.</p>

WHAT IS BEING MEASURED AND USING WHAT INDICATOR?	WHY IS IT IMPORTANT TO MEASURE THIS?	WHERE ARE WE STARTING FROM (BASELINE MEASUREMENT)?	WHAT IS THE 2013/2014 RESULT OR MOST RECENT AVAILABLE DATA?	WHAT IS THE TREND OVER TIME?	COMMENTS/RECENT ACTIONS/REPORT LINKS
<p><b>Outcome:</b> Municipalities are planning the protection and efficient use and re-use of their renewable and non-renewable resources.</p> <p><b>Indicator:</b> Approved Development Plans, including Livestock Operation Policies (LOPs)</p>	<p>Development plans provide a framework to direct sustainable land-use and development in a municipality or planning district through maps, policies and statement of physical, social and environmental objectives.</p> <p>Land use planning is the foundation upon which communities build economic opportunities, protect the environment, and improve the quality of life for their citizens.</p>	<p>As of March 31, 2006, 165 of the 198 municipalities had an approved development plan; and 2 of the 198 municipalities had a livestock operation policy (LOP).</p> <p>As of March 31, 2013, 195 of 197 municipalities have an approved Development Plan.</p> <p>39 planning districts and 36 individual municipalities have an approved Livestock Operation Policy (LOP).</p>	<p>As of March 31, 2014, 195 of 197 municipalities have an approved Development Plan.</p> <p>41 planning districts and 36 individual municipalities have an approved Livestock Operation Policy (LOP).</p>	<p>Number of municipalities and planning districts with approved development plans is increasing.</p>	



WHAT IS BEING MEASURED AND USING WHAT INDICATOR?	WHY IS IT IMPORTANT TO MEASURE THIS?	WHERE ARE WE STARTING FROM (BASELINE MEASUREMENT)?	WHAT IS THE 2013/2014 RESULT OR MOST RECENT AVAILABLE DATA?	WHAT IS THE TREND OVER TIME?	COMMENTS/RECENT ACTIONS/REPORT LINKS
<p><b>Outcome:</b> Winnipeg and Brandon are equal partners in identifying and implementing comprehensive approaches to revitalization.</p> <p><b>Indicator:</b> Evidence of formal/informal partnerships, signed MOCs and alignment of program and project investment.</p>	<p>Comprehensive urban revitalization approaches require intergovernmental and inter-sectoral investment and coordination to enhance the physical, social and economic environment and to improve quality of life for citizens.</p>	<p><u>2010/11 Brandon</u> A contribution agreement signed with the City of Brandon for Renaissance Brandon (RB) to complete 3 downtown revitalization projects. Total over 3 years: 11 projects with RB.</p> <p><u>2010/11 - Winnipeg</u> 3 tripartite or bilateral agreements/MOCs signed, including:</p> <ul style="list-style-type: none"> <li>• 5 yr. Tripartite Intergovernmental Strategic Aboriginal Alignment MOC (ISAA) with Canada and Winnipeg</li> <li>• 3 yr. Downtown Winnipeg Residential Development Grant (DWDG) program with Winnipeg</li> <li>• 6 yr. Building Communities Initiative (BCI) II with Winnipeg</li> </ul> <p>The ISAA, undertook 2 projects that broadened partnerships</p> <p><u>2011/12 Brandon</u> 1 bilateral MOC signed:</p> <ul style="list-style-type: none"> <li>• 5 yr. Brandon Regeneration Strategy (BRS) MOC between Manitoba and the City of Brandon</li> </ul> <p><u>2012/13 Brandon</u> The BRS brokered 1 partnership between the Federal Urban Aboriginal Strategy and the City of Brandon.</p> <p><u>2012/13 Winnipeg</u> 1 tripartite agreement:</p> <ul style="list-style-type: none"> <li>• 5 yr. Sports Hospitality and Entertainment District (SHED) initiative with Winnipeg and CentreVenture Development Corporation</li> </ul>	<p><u>Brandon</u> A contribution agreement with RB for 3 downtown revitalization projects. Total over 6 years: 20 projects with RB</p> <p>The BRS committed to a 4 yr. Upper Storey Development Initiative (USDI) with the City of Brandon, Manitoba and RB.</p> <p><u>Winnipeg</u> 1 partnership agreement with a downtown development organization. Total over 3 years: 12 partnership agreements signed with downtown development organizations including the Forks North Portage Partnership, CentreVenture Development Corporation and the Downtown Winnipeg BIZ.</p>	<p>The number of agreements/MOCs is increasing, indicating a strengthening of partnerships and an enhanced alignment of programs and project funding.</p>	<p>Properties designated as Community Revitalization Properties under <i>The Community Revitalization Tax Increment Financing Act</i> are reported on in Appendix G of the Annual Report.</p> <p>Negotiations on additional agreements for urban revitalization in Winnipeg and Brandon are underway.</p>

WHAT IS BEING MEASURED AND USING WHAT INDICATOR?	WHY IS IT IMPORTANT TO MEASURE THIS?	WHERE ARE WE STARTING FROM (BASELINE MEASUREMENT)?	WHAT IS THE 2013/2014 RESULT OR MOST RECENT AVAILABLE DATA?	WHAT IS THE TREND OVER TIME?	COMMENTS/RECENT ACTIONS/REPORT LINKS
<p>We are measuring progress toward developing alternative energy sources for Manitoba by measuring the total amount of biodiesel consumption in Manitoba.</p>	<p>Measuring alternative energy resources not only demonstrates the importance of diversifying the province's reliance on a single energy source, but it also recognizes the importance of developing clean, renewable and sustainable energy resources.</p>	<p>2008 and 2009 – 100,000 litres.</p>	<p>First Reporting Period (April 1, 2010 – December 31, 2012) = 70,167,198 million litres.</p>	<p>Use of Manitoba and not-Manitoba sources facilitated timely achievement of target.</p>	

WHAT IS BEING MEASURED AND USING WHAT INDICATOR?	WHY IS IT IMPORTANT TO MEASURE THIS?	WHERE ARE WE STARTING FROM (BASELINE MEASUREMENT)?	WHAT IS THE 2013/2014 RESULT OR MOST RECENT AVAILABLE DATA?	WHAT IS THE TREND OVER TIME?	COMMENTS/RECENT ACTIONS/REPORT LINKS
We are measuring progress toward developing alternative energy sources for Manitoba by measuring the total amount of biodiesel consumption in Manitoba.	Measuring alternative energy resources not only demonstrates the importance of diversifying the province's reliance on a single energy source, but it also recognizes the importance of developing clean, renewable and sustainable energy resources.	2008 and 2009 – 100,000 litres.	Annual Reporting Period (January 1, 2013 – December 31, 2013) = 22,453,547 million litres.	Use of Manitoba and non-Manitoba sources.	The use of renewable diesel is permitted as a qualifying fuel under <i>The Biofuels Act</i> .

WHAT IS BEING MEASURED AND USING WHAT INDICATOR?	WHY IS IT IMPORTANT TO MEASURE THIS?	WHERE ARE WE STARTING FROM (BASELINE MEASUREMENT)?	WHAT IS THE 2013/2014 RESULT OR MOST RECENT AVAILABLE DATA?	WHAT IS THE TREND OVER TIME?	COMMENTS/RECENT ACTIONS/REPORT LINKS
<p><b>Outcome:</b> Access to clean drinking water, high quality wastewater treatment, increased access to recreation facilities and increased protection against natural disasters (flooding) for Manitobans.</p> <p><b>Indicator:</b> Recorded project benefits from federal/provincial cost shared infrastructure programming in the categories of: water, wastewater, recreation, and disaster mitigation</p>	<p>Recorded benefits from federal/provincial cost-shared infrastructure programming that demonstrates funds are being spent on projects that contribute to long-term economic growth, a clean environment and strong communities. The success of the projects under these programs hinges on the cooperative relationships between all three levels of government.</p>	<p>Reported benefits will be recorded on a go-forward basis beginning April 1, 2013.</p>	<p>In the 2013/14 fiscal year under the Building Canada Fund – Communities Component Program, the realized benefits and outcomes for projects completed during the fiscal year are reported as follows;</p> <ul style="list-style-type: none"> <li>• 91 households connected to municipal water services.</li> <li>• 257 households equipped with residential meters.</li> <li>• 522 households receiving improved potable water quality.</li> <li>• 35 commercial and industrial businesses receiving improved potable water quality.</li> <li>• 3500 users with access to new recreation facilities.</li> <li>• 1606 users with increased access to local facilities.</li> </ul>	<p>The expectation is an increase in the amount of households/residents who benefit in all four categories tracked: water, wastewater, recreation, and disaster mitigation.</p>	<p>As of the 2013/14 fiscal year, the Building Canada Fund – Communities Component Programming is in its sixth year.</p> <p>Many of the approved projects were completed in previous years while others are yet to get underway.</p>

## Appendix F – The Public Interest Disclosure (Whistleblower Protection) Act

The Public Interest Disclosure (Whistleblower Protection) Act came into effect in April 2007. This law gives employees a clear process for disclosing concerns about significant and serious matters (wrongdoing) in the Manitoba public service, and strengthens protection from reprisal. The Act builds on protections already in place under other statutes, as well collective bargaining rights, policies, practices and processes in the Manitoba public service.

Wrongdoing under the Act may be: contravention of federal or provincial legislation; an act or omission that endangers public safety, public health or the environment; gross mismanagement; or, knowingly directing or counselling a person to commit a wrongdoing. The Act is not intended to deal with routine operational or administrative matters.

A disclosure made by an employee in good faith, in accordance with the Act, and with a reasonable belief that wrongdoing has been or is about to be committed is considered to be a disclosure under the Act, whether or not the subject matter constitutes wrongdoing. All disclosures receive careful and thorough review to determine if action is required under the Act, and must be reported in a department’s annual report in accordance with Section 18 of the Act.

The following is a summary of disclosures received by Manitoba Municipal Government for fiscal year 2013/14:

Information Required Annually (per Section 18 of The Act)	Fiscal Year 2013/2014
The number of disclosures received, and the number acted on and not acted on.  Subsection 18(2)(a)	<b>NIL</b>
The number of investigations commenced as a result of a disclosure.  Subsection 18(2)(b)	<b>NIL</b>

In the case of an investigation that results in a finding of wrongdoing, a description of the wrongdoing and any recommendations or corrective action taken in relation to the wrongdoing, or the reasons why no corrective action was taken.

Subsection 18(2)(c)

**NIL**

## Appendix G – The Community Revitalization Fund

*The Community Revitalization Tax Increment Financing Act* came into force in November 2009. Section 15(9) states that *The minister must include in each annual report of the minister's department a financial statement of the fund and a report on the use of grants made from the fund in the year and what those grants achieved.*

TIF is a financing tool that governments can use to encourage redevelopment and revitalization. The Act provides authority to the Province to designate specific real properties as community revitalization properties for a specified period of time up to a maximum of 25 years. During the designation period, increases in the assessed value of the property are expected to occur as a result of redevelopment and investment. The incremental increase in assessment resulting from the redevelopment and investment is subject to a Community Revitalization (CR) Levy in lieu of education-related taxes. The levy is remitted to the Minister of Finance and held in trust in the Community Revitalization (CR) Fund account in the Consolidated Fund.

Grants from the CR Fund can be used to:

- revitalize communities or neighborhoods;
- encourage economic development;
- enhance social and cultural development; and
- preserve heritage properties.

Before a property can be designated, the school board and municipality must be consulted. Before a grant can be requisitioned from the CR Fund, the municipality in which the designated property is situated must agree to the purpose of the grant.

Note: The CR Levy is remitted to the Fund after development is completed and the designated property is reassessed. Properties may be designated for up to 25 years. Grants are provided from monies in the Fund over an extended period of time

### Initiatives Supported Under the TIF Act as at March 31, 2014 by Municipality

#### Winnipeg

Initiative	Objective	Status	Achievement
Downtown Winnipeg Residential Development Grant Program, a partnership between the Province of Manitoba and the City of Winnipeg to provide up to \$40 million in incentives to housing developers.	To increase the number and diversity of housing options, increase mixed residential and commercial development, and redevelop vacant properties and surface parking lots.  Grants are provided as an incentive to housing developers (private and non-profit) paid in a lump sum or annually after the development is completed.	24 properties designated.	Redevelopment of five designated properties into 215 rental units and redevelopment of four designated properties into 157 condominium units for a total of 372 new residential units in Winnipeg's downtown.

<p>Strategic Downtown Investments Agreement between the Province of Manitoba, The City of Winnipeg and CentreVenture Development Corporation to support the Portage Avenue Development Strategy and the Sports, Hospitality and Entertainment District (SHED).</p>	<p>To encourage and protect private and public investment in downtown Winnipeg and develop the 11-block SHED area where entertainment and related commercial activities would be encouraged.</p> <p>Grants are provided to support capital projects in public and shared spaces within defined Portage Avenue districts downtown, such as streetscape enhancements and skywalk development.</p>	<p>6 properties designated.</p>	<p>Continued streetscape enhancements on Donald Street.</p> <p>Development underway on designated properties.</p>
<p>Partnership between the Province of Manitoba and CentreVenture Development Corporation to support the Portage Avenue Development Strategy and St Regis Hotel acquisition.</p>	<p>Grants will support the purchase and permanent closure of the beverage room and video lottery terminal (VLT) operations of the St Regis Hotel</p>	<p>6 properties designated</p> <p><b>Note:</b> the 6 properties designated for this and the above noted project are the same properties.</p>	<p>St. Regis Hotel has been purchased and the beverage room and VLT operations have been closed.</p>
<p>Investors Group Field</p>	<p>Incremental taxes from the redevelopment of the former Canad Inns Stadium site will contribute to the Bomber Stadium at Investors Group Field, a new state of the art sports and entertainment facility.</p>	<p>2 properties designated</p>	<p>Stadium opened June 2013.</p> <p>Construction underway on designated properties.</p>
<p>UWinnipeg Commons Housing Complex Project</p>	<p>Grants will support the redevelopment of the surface parking lot behind 460 Portage Avenue, into a mixed-use complex with 102 rental housing units including 46 affordable units.</p>	<p>1 property designated</p>	



<p>Exchange/Waterfront Neighbourhood Development Program, a partnership between the Province of Manitoba, the City of Winnipeg and CentreVenture Development Corporation to contribute to the creation of a vibrant, economically sustainable downtown, building on the successful Downtown Winnipeg Residential Development Grant Program partnership.</p>	<p>The four-part program incorporates the Exchange, Civic Centre, China Town and the adjacent portion of South Point Douglas neighbourhoods</p> <p>Grants will support all four components, which include: Retail Attraction and Retention Coordination, Marketing/Image and Safety Initiatives, Parking Initiatives, and Capital Investments in Safety and Heritage.</p>	<p>2 properties designated</p>	<p>Commenced Marketing and Parking Initiatives</p>
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### Winnipeg/R.M of Rosser

Initiative	Objective	Status	Achievement
<p>CentrePort Canada, an approximately 20,000 acre Inland Port near the Winnipeg Richardson International Airport that is to serve as a transportation, trade, manufacturing, distribution, warehousing and logistics centre.</p>	<p>Grants will support future strategic requirements for CentrePort Industrial lands including municipal infrastructure.</p>	<p>10 properties designated.</p>	<p>Development complete on 4 designated properties.</p> <p>Construction underway on remaining designated properties.</p>

### Brandon

Initiative	Objective	Status	Achievement
<p>In partnership with the City of Brandon support for the redevelopment of the historic McKenzie Seeds building into a mixed-used residential complex is a pilot project to redevelop vacant sites in Brandon's downtown.</p>	<p>To encourage the growth and development of downtown Brandon.</p> <p>An incentive grant will be provided to the developer to redevelop a vacant site into a mixed-use housing complex.</p>	<p>2 properties designated.</p>	

### Audit

Section 15(8) of The Community Revitalization Tax Increment Financing Act (the Act) requires that the accounts and transactions of the fund must be audited annually by an auditor, who may be the Auditor General. In accordance, the opinion of the Office of the Auditor General Manitoba on the receipts and disbursements of the Community Revitalization Fund as at March 31, 2014 forms a part of this Appendix.



## INDEPENDENT AUDITOR'S REPORT

To the Legislative Assembly of Manitoba  
To the Department of Municipal Government

We have audited the accompanying statement of receipts and disbursements ("Statement") of the Community Revitalization Fund for the year ended March 31, 2014, and a summary of significant accounting policies and other explanatory information. The statement has been prepared to comply with Section 15 of *The Community Revitalization Tax Increment Financing Act*.

### Management's Responsibility for the Statement

Management is responsible for the preparation of this statement in accordance with Section 15 of *The Community Revitalization Tax Increment Financing Act* and for such internal control as management determines is necessary to enable the preparation of the statement to be free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on this statement based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the statement is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the statement. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of the statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Opinion

In our opinion, the statement of the Community Revitalization Fund, for the year ended March 31, 2014, is prepared, in all material respects, in accordance with Section 15 of *The Community Revitalization Tax Increment Financing Act*.

### Basis of Accounting

Without modifying our opinion, we draw attention to Note 2 to the statement, which describes the basis of accounting. The statement is prepared to assist the Department of Municipal Government to comply with Section 15 of *The Community Revitalization Tax Increment Financing Act*. As a result, the statement may not be suitable for another purpose. Our report is intended solely for Department of Municipal Government and Members of the Legislative Assembly and should not be used by parties other than the Department of Municipal Government and Members of the Legislative Assembly.

Office of the Auditor General  
September 2, 2014  
Winnipeg, Manitoba

**DEPARTMENT OF MUNICIPAL GOVERNMENT  
COMMUNITY REVITALIZATION FUND**

**STATEMENT OF RECEIPTS AND DISBURSEMENTS**

**For the Year Ended March 31, 2014  
(with comparative figures for the year ended March 31, 2013)**

	<b>2014</b>	<b>2013</b>
Balance, beginning of year	\$ -	\$ -
<b>RECEIPTS:</b>		
City of Winnipeg		
-Downtown Winnipeg Residential Development Grant Program	24,648	16,083
-Exchange/Waterfront Neighbourhood Development Program	54,269	-
Total receipts	78,917	16,083
<b>DISBURSEMENTS:</b>		
City of Winnipeg		
Downtown Winnipeg Residential Development Grant Program:	-	16,083
Total disbursements	-	16,083
Balance, end of year	\$ 78,917	\$ -

## Department of Municipal Government

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### Community Revitalization Fund

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#### Notes for the year ended March 31, 2014

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##### 1. Authority and Operation:

The Department of Municipal Government, Community Revitalization Fund was established in accordance with provisions of The Community Revitalization Tax Increment Financing Act.

It provides a facility for the collection of community revitalization levies in lieu of incremental education taxes and the provision of grants for the purposes as set out in the Community Revitalization Tax Increment Financing Act.

Transactions are recorded within trust accounts of the Province of Manitoba.

##### 2. Significant Accounting Policies:

###### a) Basis of Accounting

The statement is prepared in accordance with the financial reporting provisions in Section 15(9) of The Community Revitalization Tax Increment Financing Act.

###### b) Receipts

The community revitalization levy remitted to the Minister of Finance by a municipality is credited to the fund.

###### c) Disbursements

Payments from the fund are based on requisition of the Minister responsible for the Community Revitalization Fund.

The Minister of Finance makes grants from the fund, the purpose of which is to promote and support significant improvement projects to

- a) revitalize communities or neighbourhoods;
- b) encourage economic development;
- c) enhance social and cultural development;
- d) preserve heritage properties.

**Department of Municipal Government**

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**Community Revitalization Fund**

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**Notes for the year ended March 31, 2014**

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c) Disbursements (continued)

The grants may be made to

- a) the person in whose name the community revitalization property is assessed;
- b) an occupier of the community revitalization property;
- c) the municipality in which the community revitalization property is situated; or
- d) a person or organization carrying on activities or projects that are consistent with the purposes of the fund and that are in the same community or neighbourhood as the community revitalization property.