

Manitoba Municipal Relations

**Annual Report  
2017-2018**





## **Municipal Relations**

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**MINISTER  
OF MUNICIPAL RELATIONS**

Room 317  
Legislative Building  
Winnipeg, Manitoba CANADA  
R3C 0V8

Her Honour the Honourable Janice Filmon, C.M., O.M.  
Lieutenant Governor of Manitoba  
Room 235, Legislative Building  
Winnipeg MB R3C 0V8

May It Please Your Honour:

I have the privilege to present for your information the Annual Report of Municipal Relations for the fiscal year ended March 31, 2018.

Sincerely,

Honourable Jeff Wharton  
Minister Municipal Relations





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**MINISTRE  
DES RELATIONS AVEC LES MUNICIPALITÉS**

Bureau 317  
Palais législatif  
Winnipeg (Manitoba) R3C 0V8  
CANADA

Son Honneur l'honorable Janice Filmon, C.M., O.M.  
Lieutenante-gouverneure du Manitoba  
Palais législatif, bureau 235  
Winnipeg (Manitoba) R3C 0V8

Madame la Lieutenante-Gouverneure,

J'ai le privilège de vous présenter le rapport annuel du ministère des Relations avec les municipalités pour l'exercice ayant pris fin le 31 mars 2018.

Veuillez agréer, Madame la Lieutenante-Gouverneure, l'expression de mes sentiments distingués,

Le ministre des Relations avec les municipalités,

Jeff Wharton







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Deputy Minister of Municipal Relations

311 Legislative Building  
Winnipeg, Manitoba, R3C 0V8  
CANADA

Honourable Jeff Wharton  
Minister of Municipal Relations  
317 Legislative Building  
Winnipeg MB R3C 0V8

Dear Minister:

I am pleased to present the annual report for the Department of Municipal Relations for the fiscal period April 1, 2017 to March 31, 2018. This letter highlights Municipal Relations' recent accomplishments as we continue to fulfill the priorities of the department and government overall.

In 2017/18, the department began the transition to streamline and simplify the delivery of grants to Manitoba municipalities and community organizations.

The Province's new basket funding model, introduced in 2017, provides funding to municipalities in three components: Municipal Operating; Public Safety; and Municipal Infrastructure. Through the Strategic Municipal Investment Fund the department delivered comprehensive funding support to all Manitoba municipalities totaling \$361M.

Funding through this model to support general operations is unconditional, which provides municipalities the flexibility to allocate funding based on local needs and emerging priorities. Funding for infrastructure is also based on a fair say approach, with funding going to projects that reflect municipal and provincial shared priorities relating to vital municipal and community assets.

In addition, the department launched a single window intake approach to Community Development grant programs including, Community Places Program; Neighbourhoods Alive!; Partner 4 Growth; and Hometown Manitoba.

Through the 2017/18 single window intake 264 applications were approved for grant assistance totaling \$4.1M. Support for these projects helps to strengthen local capacity, leverage funding, enable community economic growth and promote quality of life in our communities.

Community and Regional Planning (CRP) staff provided professional and technical services to municipalities and planning districts preparing development plans and zoning by-laws, and related amendments. In 2017/18 staff assisted in the preparation, review and adoption of 22 development plans and amendments and 150 zoning by-laws and amendments. These by-laws establish local policies respecting development and ensure local control over the use and development of land.

Community and Regional Planning led the research and stakeholder consultations that resulted in Bill 19 – *The Planning Amendment Act (Improving Efficiency in Planning)* that was tabled in the Legislature and given First Reading on March 28, 2018. Proposed changes to *The Planning Act* under Bill 19 include streamlining a number of planning processes and providing municipalities with greater discretion as to how they regulate livestock development.

Staff developed a resource guide titled *Zoning for Cannabis* to assist Manitoba municipalities with identifying options for amending their zoning by-laws to regulate the siting and operation of

cannabis production and retail within their communities.

The Branch also launched a transformative web-based GIS interface containing development plan, zoning and property assessment information for all lands in Manitoba outside the City of Winnipeg. The application enables users to perform a variety of land use analyses produce maps of their communities.

*The Local Vehicle for Hire Act* came into force on February 28, 2018, dissolving the Manitoba Taxicab Board and allowing for more transportation options such as transportation network companies. The Act compelled the City of Winnipeg to develop their own vehicle-for-hire by law and take over the regulation of vehicles-for-hire in the city of Winnipeg. Under the Act, Municipalities are provided explicit powers to assist with the regulation of the industry within their municipality should they choose.

A transition team was established that comprised of staff from within the department, the Taxicab Board and the City of Winnipeg to ensure a seamless transition of regulatory responsibilities. The repeal of *The Taxicab Act* supports the government's Red Tape Initiative to streamline and reduce regulatory requirements.

As of March 31, 2018, the Manitoba Water Services Board initiated 45 new cost shared agreements comprised of feasibility studies, final design drawings and construction. Under both the Water and Sewer and Clean Water and Wastewater Fund programs, the Board initiated construction activity of approximately \$79.5M.

I trust this provides you with a high level summary of the work of the department and we look forward to continuing our efforts, working collaboratively with, and supporting municipalities.

Sincerely,

A handwritten signature in black ink, appearing to read "Jan Forster".

Jan Forster  
Deputy Minister  
Municipal Relations





Sous-ministre des Relations avec les municipalités

Palais législatif, bureau 311  
Winnipeg (Manitoba) R3C 0V8  
CANADA

Monsieur Jeff Wharton  
Ministre des Relations avec les municipalités  
Palais législatif, bureau 317  
Winnipeg (Manitoba) R3C 0V8

Monsieur le Ministre,

Je suis heureuse de vous présenter le rapport annuel du ministère des Relations avec les municipalités pour l'exercice allant du 1<sup>er</sup> avril 2017 au 31 mars 2018. La présente lettre souligne les réalisations récentes du ministère des Relations avec les municipalités alors que nous continuons à réaliser les priorités du ministère et du gouvernement dans son ensemble.

En 2017-2018, le ministère a entamé une transition visant à rationaliser et à simplifier la prestation de subventions aux municipalités et aux organismes communautaires du Manitoba.

Le nouveau modèle de financement commun de la Province, mis en place en 2017, fournit du financement aux municipalités dans le cadre de trois volets : le fonctionnement municipal, la sécurité publique et l'infrastructure municipale. En vertu du Fonds d'investissement stratégique municipal, le ministère a fourni un soutien financier global totalisant 361 M\$ à toutes les municipalités manitobaines.

Le financement versé dans le cadre de ce modèle visant à soutenir le fonctionnement général est inconditionnel, fournissant aux municipalités la souplesse d'allouer les fonds en fonction des besoins locaux et des priorités émergentes. Le financement de l'infrastructure est aussi fondé sur une approche de droit de regard équitable, le financement étant versé aux projets qui reflètent les priorités municipales et provinciales communes concernant les actifs municipaux et communautaires essentiels.

En outre, le ministère a lancé une approche de guichet unique pour les programmes de subvention du développement communautaire, notamment : le programme Place aux communautés, Quartiers vivants, le Programme de partenariat pour la croissance et Fiers chez nous.

Dans le cadre de l'approche de guichet unique 2017-2018, 264 demandes ont été approuvées pour une subvention d'aide, totalisant 4,1 M\$. Le soutien accordé à ces projets aide à renforcer la capacité locale, à mobiliser des fonds, à faciliter la croissance économique communautaire et à promouvoir la qualité de vie dans nos collectivités.

Le personnel de la Direction de la planification communautaire et régionale a fourni des services professionnels et techniques aux municipalités et aux districts d'aménagement pour la préparation et la modification de plans et de règlements relatifs au zonage, et d'autres modifications afférentes. En 2017-2018, il a contribué à la préparation, à l'examen et à l'adoption de 22 plans de mise en valeur et modifications, et de 150 règlements de zonage et modifications. Ces règlements établissent les politiques locales relatives à l'aménagement et

assurent le contrôle local de l'usage et de l'aménagement du territoire.

La Direction de la planification communautaire et régionale a réalisé des recherches et des consultations des intervenants qui ont donné lieu au projet de loi 19, la Loi modifiant la Loi sur l'aménagement du territoire (efficacité accrue), qui a été déposée devant l'Assemblé législative et a fait l'objet de la première lecture le 28 mars 2018. Les modifications proposées à la Loi sur l'aménagement du territoire en vertu du projet de loi 19 comprennent la rationalisation de certains processus de planification et l'accroissement de la marge discrétionnaire des municipalités en ce qui concerne la réglementation du développement de l'exploitation de bétail.

Le personnel a préparé un guide intitulé *Zoning for Cannabis* pour aider les municipalités manitobaines à déterminer les options possibles de modification des règlements de zonage afin de réglementer l'emplacement et l'exploitation de la production et de la vente au détail de cannabis dans leur collectivité.

La Direction a aussi lancé une interface SIG transformative en ligne qui contient les plans d'aménagement, de zonage et d'évaluation foncière pour toutes les terres au Manitoba à l'extérieur de la ville de Winnipeg. L'application permet aux utilisateurs de réaliser différentes analyses de l'aménagement du territoire et de produire des cartes de leur collectivité.

La Loi sur la gestion locale des véhicules avec chauffeur est entrée en vigueur le 28 février 2018, dissolvant la Commission de réglementation des taxis et permettant la mise en place d'options de transport additionnelles, comme les sociétés de réseau de transport. La Loi a obligé la Ville de Winnipeg à élaborer son propre règlement administratif sur les véhicules avec chauffeur et à prendre en charge la réglementation relative aux véhicules avec chauffeur dans la ville. En vertu de la Loi, les municipalités se voient conférer des pouvoirs pour aider à la réglementation de l'industrie au sein de leur municipalité si elles le souhaitent.

On a établi une équipe de transition composée de membres du personnel du ministère, de la Commission de réglementation des taxis et de la Ville de Winnipeg, afin d'assurer une transition harmonieuse des responsabilités réglementaires. L'abrogation de la Loi sur les taxis s'insère dans l'initiative de réduction des lourdeurs administratives qui vise à simplifier les exigences réglementaires et à réduire leur nombre.

Au 31 mars 2018, la Commission des services d'approvisionnement en eau du Manitoba avait conclu 45 nouvelles ententes de partage des frais portant sur les études de faisabilité, les dessins conceptuels finaux et la construction. Dans le cadre du Programme de services municipaux d'eau et d'égouts et du Fonds pour l'eau potable et le traitement des eaux usées, la Commission a commencé des activités de construction se chiffrant à environ 79,5 M\$.

Je crois vous avoir fourni un résumé de haut niveau des travaux réalisés par le ministère et je me réjouis à l'idée de poursuivre nos efforts, et de continuer à travailler en collaboration avec les municipalités et à les soutenir.

Veuillez agréer, Monsieur le Ministre, l'expression de mes sentiments distingués,

La sous-ministre des Relations avec les municipalités,



Jan Forster



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# Preface

## Introduction

The Department of Municipal Relations was created in August 2017 as a result of the restructuring of the previous Department of Indigenous and Municipal Relations to two new departments – Indigenous and Northern Relations and Municipal Relations.

## Report Structure

This Annual Report is organized in accordance with the appropriation structure of the Department of Municipal Relations as set out in the Main Estimates of Expenditure of the Province of Manitoba for the fiscal year ending March 31, 2018. It thereby reflects the authorized votes of the Department as approved by the Legislative Assembly. The Report contains financial performance and variance information at the Main and Sub-appropriation levels relating to the Department's objectives and results. A five-year adjusted historical table of departmental expenditures and staffing is provided.

## Role and Mission

Manitoba Municipal Relations' mission is to support municipalities in partnership with other stakeholders, to:

- Be accountable and responsive to the needs of communities
- Make strategic use of existing infrastructure and maximize investment in new infrastructure
- Support the development of healthy, safe and sustainable communities

The Department establishes a framework of legislation, finance, planning and policy that supports autonomy, accountability, and financially efficient local government, community development, a quality property assessment system, and sustainable development of our communities. Within this framework, the Department delivers training, on-going advice, technical analysis and funding related to local governance capacity, land management, community revitalization, and infrastructure.

The Department works collaboratively with all Manitobans to ensure communities are places of opportunity. The Department's clients include individuals, municipal governments, non-governmental organizations, industry, academia and utilities.

In the interest of promoting the well-being of residents and communities, the Department is a catalyst and coordinator of action. The Department promotes intergovernmental relationships and strategic partnerships between and among the Provincial and Federal governments, local governmental and non-governmental organizations.

To undertake these responsibilities, Municipal Relations is organized into two functional areas:

- Community Planning and Development
- Infrastructure and Municipal Services

As well as one area of special focus:

- Manitoba Water Services Board

These areas are supported by Executive Management, which includes the Administration and Finance Branch. Several Boards and Committees also function within the Department.

# **Préface**

## **Introduction**

Le ministère des Relations avec les municipalités a été créé en août 2017 à la suite de la restructuration du ministère précédent, le ministère des Relations avec les Autochtones et les municipalités, en deux nouveaux ministères : le ministère des Relations avec les Autochtones et le Nord et le ministère des Relations avec les municipalités.

## **Structure du rapport**

Ce rapport annuel est organisé conformément à la structure des crédits du ministère des Relations avec les municipalités qui figure dans le budget principal des dépenses de la Province pour l'exercice clos le 31 mars 2018. Il reflète donc les crédits votés du ministère approuvés par l'Assemblée législative. Le rapport contient des renseignements sur la performance financière et les écarts, par poste principal et poste secondaire, relativement aux objectifs et résultats du ministère. Est également inclus un tableau rajusté des dépenses et des effectifs du ministère pour les cinq dernières années.

## **Rôle et mission**

La mission du ministère des Relations avec les municipalités consiste à soutenir les municipalités en partenariat avec d'autres intervenants afin de réaliser ce qui suit :

- être responsable et être sensible aux besoins des collectivités;
- utiliser stratégiquement l'infrastructure existante et maximiser les investissements dans la nouvelle infrastructure;
- soutenir le développement de collectivités saines, sécuritaires et durables.

Le ministère établit un cadre législatif, financier, stratégique et de planification qui soutient l'autonomie, la responsabilité et l'efficacité financière des administrations locales, le développement économique, la qualité du système d'évaluations foncières, et le développement durable de nos collectivités. Dans ce cadre, le ministère fournit de la formation, des conseils continus, des analyses techniques et du financement relativement à la capacité de gouvernance locale, à la gestion des terres, à la revitalisation communautaire et à l'infrastructure.

Le ministère collabore avec tous les Manitobains afin que les collectivités soient des lieux de possibilités. Les clients du ministère comptent des particuliers, des administrations municipales, des organismes non gouvernementaux, ainsi que des acteurs de l'industrie, du milieu universitaire et des services publics.

Dans le but de promouvoir le bien-être des résidents et des collectivités, le ministère agit comme un catalyseur et un coordonnateur des mesures. Le ministère favorise les relations intergouvernementales et les partenariats stratégiques entre les gouvernements fédéral et provinciaux, les administrations locales et les organismes non gouvernementaux, ainsi qu'au sein de ceux-ci.

Pour assumer ces responsabilités, le ministère des Relations avec les municipalités est organisé en deux domaines fonctionnels :

- l'aménagement et le développement communautaires;
- l'infrastructure les services municipaux.

Ainsi qu'un domaine d'intérêt particulier :

- la Commission des services d'approvisionnement en eau du Manitoba.

Ces domaines sont soutenus par la haute direction, qui comprend la Direction des services administratifs et financiers. Plusieurs commissions et comités relèvent également du ministère.

## **Statutory Responsibilities**

The Department of Agriculture, Food and Rural Development Act  
[section 9 insofar as it relates to Rural Opportunities 4 Growth,  
Infrastructure Grants or Economic Development Initiatives]  
The City of Winnipeg Charter (S.M. 2002, c.39)  
The Capital Region Partnership Act  
The Community Renewal Act  
The Community Revitalization Tax Increment Financing Act  
The Convention Centre Corporation Act (S.M. 1988-89, c. 39)  
The Local Government Districts Act  
The Local Vehicles for Hire Act  
The Municipal Act  
The Municipal Assessment Act  
The Municipal Affairs Administration Act  
The Municipal Amalgamations Act  
The Municipal Board Act  
The Municipal Councils and School Boards Elections Act  
An Act respecting Debts Owing by Municipalities to School Districts  
The Municipal Taxation and Funding Act [Part 2]  
The Official Time Act  
The Planning Act [except Part 10]  
The Regional Waste Management Authorities Act  
The Soldiers' Taxation Relief Act  
The Unconditional Grants Act  
The Manitoba Water Services Board Act

As per schedule “K. 1”, Order in Council 227/2017

## **Organizational Structure**

The Department's organizational structure is illustrated in the Organizational Chart and in the accompanying map depicting the regional delivery system. The Department is organized into two functional areas and one area of special focus:

- Community Planning and Development is responsible for creating and managing an effective land use planning policy and legislative framework, providing the basis for all provincial and local decisions on land use, and delivering planning services and advice to communities across Manitoba. The Division is also responsible for co-ordinating and developing sustainable, integrated community development policies and programs across the province, including supporting revitalization efforts in the downtowns/designated areas of Winnipeg and Brandon and other communities. The current suite of community development initiatives includes Community Places, Neighbourhoods Alive!, Community Development Initiatives, Partners 4 Growth, Hometown and Recreational Services.
- Infrastructure and Municipal Services establishes and maintains a relevant and enabling policy and legislative framework for Manitoba's municipalities, delivers comprehensive funding support to all 137 municipalities and provides advisory and consulting services to elected and non-elected municipal officials. The Division also delivers property assessment services, including producing assessment notices and property tax statements for municipalities outside Winnipeg, undertakes property tax policy research and analysis, given the importance of property tax as a municipal revenue source, and provides related computer services to support program delivery.
- The Manitoba Water Services Board provides field resources to deliver technical advice/information to develop and upgrade sewer and water infrastructure. The Board also provides operating and capital financial assistance in support of local governments.

These areas are supported by Executive management, which includes the Financial and Administrative Services Branch.

In addition to these core functions, several Boards and Committees also function within the Department.

## **Structure organisationnelle**

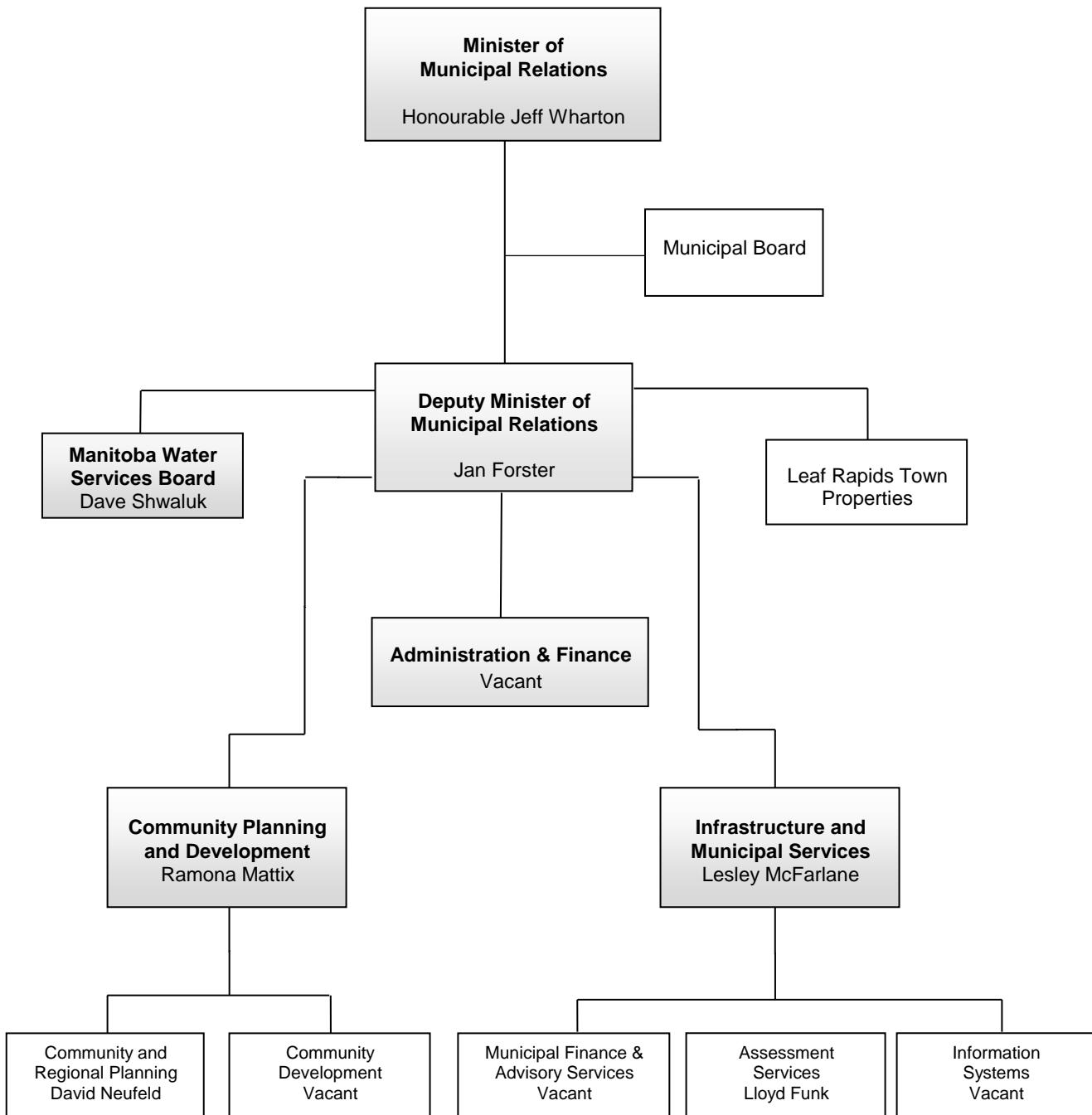
La structure organisationnelle du ministère est illustrée dans l'organigramme et sur la carte ci-jointe montrant la prestation de services en région. Le ministère est divisé en deux secteurs fonctionnels et une zone de concentration spéciale:

- La Division de l'aménagement et du développement communautaires est responsable d'établir et de gérer un cadre législatif et stratégique pour un bon aménagement du territoire, afin de donner un fondement à toutes les décisions provinciales et locales dans ce domaine, et de fournir des services de planification et des conseils à cet égard aux collectivités de l'ensemble du Manitoba. La Division est aussi responsable de la coordination et de l'élaboration de politiques et de programmes de développement communautaire intégrés et durables à l'échelle de la province, comprenant soutien des efforts de revitalisation aux centres-villes et dans des quartiers désignés de Winnipeg, de Brandon et d'autres collectivités. La gamme actuelle d'initiatives de développement communautaire comprend Place aux communautés, Quartiers vivants, les Initiatives de développement communautaire, le Programme de partenariat pour la croissance, Fiers chez nous et les Services de loisirs.
- La Division de l'infrastructure et des services municipaux établit et tient à jour un cadre politique et législatif pertinent et favorable aux municipalités manitobaines, fournit un soutien financier global à toutes les 137 municipalités et offre des services de consultation et de conseil aux responsables municipaux élus et non élus. La Division offre également des services d'évaluation foncière, y compris la présentation d'avis d'évaluation et de relevés d'impôt foncier pour les municipalités à l'extérieur de Winnipeg, la réalisation de recherches et d'analyses relatives aux politiques d'impôt foncier, compte tenu de l'importance de l'impôt foncier en tant que source de revenus municipaux, et fournit des services informatiques visant à soutenir la prestation de programmes.
- La Commission des services d'approvisionnement en eau du Manitoba offre des ressources sur le terrain pour fournir de l'information ou des conseils techniques aux fins de l'agrandissement et de la mise à jour de l'infrastructure d'eau et d'égouts. La Commission fournit également de l'aide financière pour le fonctionnement et les immobilisations en vue d'appuyer les administrations locales.

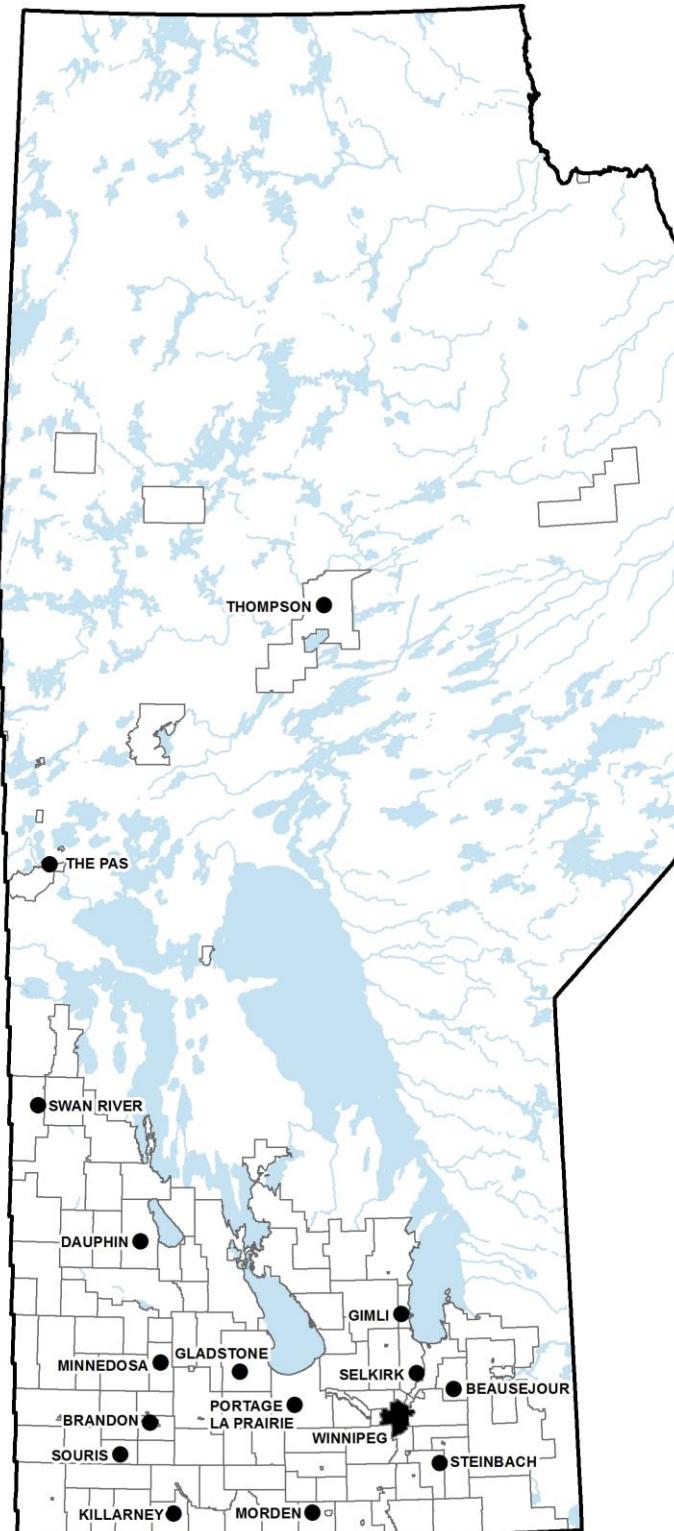
Ces domaines sont soutenus par la haute direction, qui comprend la Direction des services administratifs et financiers.

Outre ces fonctions essentielles, plusieurs commissions et comités relèvent du ministère.

**DEPARTMENT OF MUNICIPAL RELATIONS  
ORGANIZATIONAL CHART 2017/18**  
as at March 31, 2018



DEPARTMENT OF MUNICIPAL RELATIONS  
REGIONAL OFFICES



**MUNICIPAL RELATIONS**

WINNIPEG OFFICE

- Administration and Finance
- The Municipal Board
- Community Planning and Development
- Infrastructure and Municipal Services

**MUNICIPAL RELATIONS**

REGIONAL OFFICE SERVICES

**Legend**

A	Assessment
CRP	Community and Regional Planning
CPP	Community Places Program
MWS	Manitoba Water Services Board
MFA	Municipal Finance & Advisory Services
NA!	Neighbourhoods Alive!
RRS	Recreation and Regional Services
RD	Rural Development

**REGIONAL OFFICE SERVICES**

As of March 31, 2018.

Beausejour	CRP	RRS
Brandon	A CRP CPP MWS MFA NA! RRS RD	
Dauphin	A CRP	RRS RD
Gimli		RRS
Gladstone		RD
Killarney		RD
Minnedosa	A	
Morden	A CRP	RRS
Portage La Prairie	A CRP	
Selkirk	A CRP	
Souris	A	
Steinbach	A CRP	
Swan River	A	RD
The Pas		RRS
Thompson	A CRP CPP	NA! RRS

# Administration and Finance

The Division provides the Minister and staff responsible for the portfolio with advice and administrative support. These services are provided by Executive Support and the Financial and Administrative Services Branch. This Division also includes The Municipal Board and The Taxicab Board (dissolved as of February 28, 2018).

## Minister's Salary

The Minister provides leadership to senior departmental management in maintaining and enhancing the direct partnership the Province has with its municipal partners, community organizations and other stakeholders. The Minister provides direction to ensure departmental goals and objectives are met.

### 1(a) Minister's Salary

Expenditures by Sub-appropriation	Actual 2017/18	Estimate 2017/18		Variance Over/(Under)	Expl. No.
	\$(000s)	FTE	\$(000s)		
Total Salaries	32	1.00	42	(10)	1

#### Explanation

1. *The under-expenditure reflects actual salaries for the new Minister of Municipal Relations as a result of the August 2017 restructuring of the previous Indigenous and Municipal Relations department into two departments – Indigenous and Northern Relations and Municipal Relations.*

## Executive Support

Executive Support includes the offices of the Minister and the Deputy Minister.

The Minister's office provides leadership and policy direction for the Department. The Deputy Minister's office provides support to the Minister by providing information and advice to ensure open dialogue with municipalities and communication with diverse client groups. The Deputy Minister's office carries out policy decisions initiated by the Minister and provides executive leadership and operational direction for the departmental programs. The office of the Deputy Minister also provides direction for the collaboration and coordination across government with departments and agencies.

### 1(b) Executive Support

Expenditures by Sub-appropriation	Actual 2017/18	Estimate 2017/18		Variance Over/(Under)	Expl. No.
	\$(000s)	FTE	\$(000s)		
Total Salaries	870	9.00	731	139	1
Total Other Expenditures	82	0.00	112	(30)	2
<b>TOTAL</b>	<b>952</b>	<b>9.00</b>	<b>843</b>	<b>109</b>	

#### Explanation

1. *The over-expenditure reflects higher than anticipated salary expenditures as a result of the re-organization and additional costs associated with severance payments.*
2. *The under-expenditure is mainly due to expenditure management.*

## **Financial and Administrative Services**

Financial and Administrative Services provides financial comptrollership, fiscal management, financial advice and administrative support services to the Department. The Division coordinates the preparation of the Department's annual estimates, financial reporting and annual report.

The Director of Finance fulfills the position of Access Coordinator for *The Freedom of Information and Protection of Privacy Act* and *Personal Health Information*.

### **Principal Activities in 2017/18**

- Maintained the Minister of Municipal Relations Trust Account with receipts of approximately \$9.4M and disbursements of approximately \$8.1M.
- Provided fiscal management/comptrollership to the Department as delegated by government statutes/regulations and policies.
- Provided financial advice and support services to assist the Department's divisions in the achievement of their goals and objectives.
- Processed expenditures totalling approximately \$403.6M. Maintained a revenue collection and deposit system totalling \$11.6M.
- Co-ordinated and consolidated the financial information to prepare Detailed Estimates of Expenditure and Revenue, an Estimates Supplement, Annual Report, Public Accounts Variance Explanations and Quarterly Forecasts of Expenditures and Revenues.
- Co-ordinated the operation and maintenance of approximately 64 fleet vehicles.
- Co-ordinated requests under *The Freedom of Information and Protection of Personal Privacy Act*. In 2017/18, 120 requests were submitted to the departmental Access Officer.
- Prepared financial reports for departmental management, and administered the Soldier's Taxation Relief By-laws.
- Within the Department, provided continuing support for users of SAP. Provided technical advice, review, and revision of all policies and procedures related to the business processes necessitated by SAP.
- Co-ordinated the Department's procurement activities and represented the Department on relevant committees such as the Committee of Executive Financial Officers (CEFO) and the Senior Financial Management Committee (SMFC).

### **Achievements:**

- All financial transactions were monitored for compliance with government and departmental rules and regulations. Non-complying transactions were rejected. The Provincial Auditor noted no incidents of departmental non-compliance.
- All support services were provided within established service standards.
- Advice provided resulted in:
  - the allocation of financial resources so that the maximum benefit was obtained,
  - the purchasing of goods and services in an economical, efficient and effective manner.
- Policies and procedures were reviewed and amended on a priority basis.

- Responded to FIPPA requests.
- Departmental Estimates were prepared in compliance with Treasury Board guidelines.

### **1(c) Financial and Administrative Services**

<b>Expenditures by Sub-appropriation</b>	<b>Actual 2017/18</b>	<b>Estimate 2017/18</b>		<b>Variance Over/(Under)</b>	<b>Expl. No.</b>
	<b>\$ (000s)</b>	<b>FTE</b>	<b>\$ (000s)</b>		
Total Salaries	421	8.10	576	(155)	1
Total Other Expenditures	130	0.00	139	(9)	
<b>TOTAL</b>	<b>551</b>	<b>8.10</b>	<b>715</b>	<b>(164)</b>	

*Explanation*

1. *The under-expenditure is due to vacancies.*

## **The Municipal Board**

The Municipal Board is a quasi-judicial body that hears applications, appeals and referrals from the Minister, and makes reports and recommendations relating to local government matters.

Due to its quasi-judicial nature, the Board operates independently and is attached to the Department for administrative reasons only. The Board prepares a separate Annual Report on a calendar-year basis.

### **1(d) The Municipal Board**

Expenditures by Sub-appropriation	Actual 2017/18	Estimate 2017/18		Variance Over/(Under)	Expl. No.
	\$(000s)	FTE	\$(000s)		
Total Salaries	587	8.00	753	(166)	1
Total Other Expenditures	100	0.00	118	(18)	
<b>TOTAL</b>	<b>687</b>	<b>8.00</b>	<b>871</b>	<b>(184)</b>	

#### *Explanation*

1. The under-expenditure is due to vacancies.

## The Taxicab Board

### Highlights 2017/18

- In March of 2017, the Manitoba Government introduced Bill 30, *The Local Vehicle for Hire Act*.
- The *Act* was introduced in response to a recommendations made in 2016 Review of Winnipeg Taxi Services report conducted by MNP LLP Consulting. The report recommended modernizing the regulation of vehicles-for-hire and determining the best level of government to regulate the industry within the city of Winnipeg.
- The *Act* came into force on February 28, 2018. The *Act* compelled the City of Winnipeg to develop their own vehicle-for-hire by law regulating the industry within the City of Winnipeg and dissolved the Manitoba Taxicab Board. The *Act* provides Municipalities with explicit powers to regulate the industry within their municipality should they chose, and allows for new technologies such as transportation network companies to enter the market.
- A transition team was established that comprised of staff from within the department, the Taxicab Board and the City of Winnipeg to ensure a seamless transition of regulatory responsibilities.
- The repeal of *The Taxicab Act* supports the government's Red Tape Initiative to streamline and reduce regulatory requirements.

The Manitoba Taxicab Board office officially closed on February 28, 2018.

The department would like to thank The Taxicab Board Chairperson, members of The Board and the staff of the Taxicab Board office for their dedication and contributions to supporting this important industry.

Following are the 2017/18 Service Volumes:

<b>2017/18</b>	<b>Activity</b>
16	Board meetings held
3	Licence Application hearings
13	New taxicab business licenses issued
2194	Taxicab driver's licenses issued (new/renewed/replaced)
44	Approved requests for power of attorney
25	Sales transfers
18	Show Cause Hearings
203	Complaints filed

### **1(e) The Taxicab Board**

<b>Expenditures by Sub-appropriation</b>	<b>Actual 2017/18</b>	<b>Estimate 2017/18</b>	<b>Variance Over/(Under)</b>	<b>Expl. No.</b>
	<b>\$(000s)</b>	<b>FTE</b>		
Total Salaries	304	7.00	587	(283) 1
Total Other Expenditures	102	0.00	100	2
<b>TOTAL</b>	<b>406</b>	<b>7.00</b>	<b>687</b>	<b>(281)</b>

#### *Explanation*

1. *The under-expenditure is due to vacancies and decreases in Board activities. In accordance with The Local Vehicles for Hire Act, the Manitoba Taxicab Board was formally dissolved on February 28, 2018. Effective March 1, 2018, responsibility for the licencing and regulation of vehicles-for-hire operating in Winnipeg has been transferred to the City of Winnipeg.*

# Community Planning and Development

## Overview

The Division of Community Planning and Development is responsible for creating and managing an effective land use policy and legislative framework in the Province to provide a sound basis for all provincial and local land use and development decisions. It also provides regionally based professional planning services to local governments outside of Winnipeg, planning districts and northern communities.

Community Planning and Development contributes to the Department's overall mandate of building healthy, sustainable communities and effective local governments by providing consultation, tools and resources to local governments and non-profit organizations to help guide their decision making process including sound land use and development decisions. The Division also supports the creation of vibrant communities through funding of community development projects.

In 2017/18, Community Planning and Development undertook several key initiatives, which include: the review of *The Planning Act* to reduce red tape, creation of a municipal guide on zoning for cannabis, and coordination and delivery of grant programs that both assists communities to provide sustainable recreational, social and community development opportunities as well as supporting local revitalization efforts.

## Executive Administration

The office of the Assistant Deputy Minister directs the effective and efficient operation of the Community Planning and Development Division. Guidance and support is given to staff to carry out programs and services in areas of provincial land use policy and legislative development and application, regional, community and neighborhood planning, subdivision approval and community revitalization. The Assistant Deputy Minister's office provides the Deputy Minister, the Minister and the executive level of government with information and advice on community and land use planning, community revitalization and economic development, transit oriented development, and related matters. Strong working relationships with municipalities and community agencies are established and maintained to contribute to ensuring the creation and maintenance of a strong Manitoba made up of safe, healthy, vibrant and sustainable communities, including support of the Capital Region through the Partnership of the Manitoba Capital Region.

In 2017/18, the Assistant Deputy Minister was the Designated Officer for *The Public Interest Disclosure (Whistleblower Protection) Act*.

### 2(a) Executive Administration

Expenditures by Sub-appropriation	Actual 2017/18	Estimate 2017/18		Variance Over/(Under)	Expl. No.
	\$ (000s)	FTE	\$ (000s)		
Total Salaries	218	2.00	211	7	
Total Other Expenditures	10	0.00	29	(19)	
<b>TOTAL</b>	<b>228</b>	<b>2.00</b>	<b>240</b>	<b>(12)</b>	

## **Community and Regional Planning**

The Community and Regional Planning Branch supports the development of healthy, sustainable communities by providing regionally-based community planning and development services. Located in eight regional centres across Manitoba and supported by a Winnipeg office, the Branch delivers professional and technical planning services to local planning authorities, northern communities and the public, and carries out the responsibilities delegated to staff under *The Planning Act* and *The Municipal Act*, which includes authority to approve subdivisions, road closures and the closure of public reserves.

### **Principal Activities in 2017/18**

- Staff provided professional and technical services to municipalities and planning districts preparing development plans and zoning by-laws, and related amendments. In 2017/18 staff assisted in the preparation, review and adoption of 22 development plans and amendments and 150 zoning by-laws and amendments. These by-laws establish local policies respecting development and ensure local control over the use and development of land.
- The Branch provided advice and assistance to other provincial departments and agencies on the use and development of land. In 2017/18, staff reviewed 184 proposals for the development or disposition of Crown land, and provided comments to the department of Sustainable Development.
- Working collaboratively with the Association of Manitoba Municipalities and Teranet Manitoba, Community and Regional Planning also acted on recommendations related to streamlining subdivision approvals, including improved communication, release of a comprehensive subdivision guide and other administrative improvements.
- Staff processed 656 new applications for subdivision as the delegated Subdivision Approving Authority under *The Planning Act* and assisted the Cypress Planning District Board and the South Interlake Planning District Board to administer subdivisions in those planning districts. Staff also reviewed 77 applications submitted to the Brandon and Area Planning District Board, the Lac du Bonnet Planning District Board and the Red River Planning District Board who have been delegated subdivision Approving Authority.
- The authority to make decisions on by-laws for the closure of roads and public reserves is delegated to senior regional planning staff. In 2017/18, 39 by-laws for the closure of roads and public reserves were reviewed and approved on behalf of the Minister.
- The Branch is responsible for coordinating the interdepartmental review of all municipal annexation proposals under *The Municipal Act* and preparing legal descriptions for all municipalities involved in annexations for the *Municipal Status and Boundaries Regulation*. The Branch is also responsible for preparing amendments to the *Planning Districts Regulation* under *The Planning Act* to recognize planning district formations and expansions. In 2017/18, the Branch coordinated the review and regulatory approval of two annexation proposals and two planning district expansions.
- The Branch continued to work in partnership with Indigenous and Northern Relations to provide land use planning services to unincorporated northern communities.
- The Branch operates two Geographic Information System (GIS)/Drafting Regional Service Centres (RSC) in Winnipeg and Brandon, which create and maintain the entire dataset of assessment parcels for organized Manitoba. This past year, GIS staff created data for approximately 5,000 property subdivisions and consolidations and improved the spatial accuracy of over 15,000 assessment parcels for both incorporated and Northern Manitoba.
- The Branch coordinates and chairs the interdepartmental review of large scale livestock operation proposals as set out in the *Technical Review Committee Regulation*. In 2017/18, the Technical Review Coordination Unit submitted reports for 16 livestock operation proposals.

- Staff provided ongoing professional planning and technical support on many major government projects and initiatives such as CentrePort Canada, technical proposals to *Municipal Act* governed amalgamations, annexations and local urban district expansions, and planning advice to the Partnership of the Manitoba Capital Region (official name change was only on May 15, 2018).
- Community and Regional Planning partners with stakeholders, to administer and coordinate the annual Manitoba Planning Conference. The Manitoba Planning Conference is an important opportunity to build planning capacity and knowledge for planning authorities and other key stakeholders.

## **Highlights in 2017/18**

- The Branch led the research and stakeholder consultations that resulted in Bill 19 – *The Planning Amendment Act (Improving Efficiency in Planning)* that was tabled in the Legislature and given First Reading on March 28, 2018. Proposed changes to *The Planning Act* under Bill 19 include streamlining a number of planning processes and providing municipalities with greater discretion as to how they regulate livestock development.
- Community and Regional Planning staff developed a resource guide titled *Zoning for Cannabis* to assist Manitoba municipalities with identifying options for amending their zoning by-laws to regulate the siting and operation of cannabis production and retail within their communities.
- The Branch launched a transformative web-based GIS interface containing development plan, zoning and property assessment information for all lands in Manitoba outside the City of Winnipeg. The application enables users to perform a variety of land use analyses produce maps of their communities.

## Summary of New Planning Projects by Regional Office (2017/18)

Regional Office	Approved Development Plans & Amendments*	Zoning Bylaws and Amendments	Road/Public Reserve Closing Bylaws	Other Bylaws	Sub-divisions	Crown Land Reviews
Beausejour	1	9	2	1	52	11
Brandon	7	23	14	5	129	11
Dauphin	2	15	3	1	82	15
Morden	0	22	8	3	88	3
Portage	2	18	5	2	100	3
Selkirk	6	34	4	4	42	18
Steinbach	2	22	3	3	149	3
Thompson	2	7	2	1	14	120
<b>TOTALS</b>	<b>22</b>	<b>150</b>	<b>41</b>	<b>20</b>	<b>656</b>	<b>184</b>

\* Previous Annual Reports counted Development Plans & Amendments in process which resulted in some by-laws being counted in multiple reports. To provide a more accurate total of annual Development Plans & Amendments the Department will now only identify approved by-laws.

## 2(b) Community and Regional Planning

Expenditures by Sub-appropriation	Actual 2017/18	Estimate 2017/18	Variance Over/(Under)	Expl. No.
	\$ (000s)	FTE		
Total Salaries	3,380	47.00	3,553	(173) 1
Total Other Expenditures	389	0.00	600	(211) 2
<b>TOTAL</b>	<b>3,769</b>	<b>47.00</b>	<b>4,153</b>	<b>(384)</b>

*Explanation*

1. *The under-expenditure is due to vacancies.*
2. *The variance is mainly due to lower transportation costs, communication costs, conference and employee training expenditures, which is in part due to vacancies.*

## **Community Development**

The Community Development Branch consolidates the Community Places Program (CPP), Neighbourhoods Alive!, Community Development Initiatives, Recreation and Regional Services and Rural Development to achieve administrative efficiency, provide single window to clients and expand partnership opportunities.

The Branch works to strengthen community planning and development in neighborhoods, communities and regions across Manitoba by coordinating delivery of programs and technical assistance to increase municipal and organizational capacity, assisting municipalities and community organizations in undertaking projects that provide long-term benefits to their communities and encouraging regional approaches.

### **Principal Activities in 2017/18**

- The Branch co-ordinated several major inter-departmental and inter-governmental policy and program initiatives aimed at strengthening the Department's grants management system, administering community development initiatives funding, enhancing regional coordination in Manitoba's Capital Region, and supporting urban and rural economic development goals through Tax Increment Financing initiatives.
- The Branch developed and implemented a single window service for public information and access to Divisional programs, grants and resources.
- The Branch established and maintained effective partnerships with municipalities through complementary policies and programs.
- The Branch provided oversight of revenues and expenditures from the Community Revitalization Fund, external to the Consolidated Fund.
- The Branch coordinated and delivered programs through consultation, funding and technical expertise to municipalities and community organizations. Six regional offices across Manitoba and the Winnipeg office supported local governments and non-profit organizations to build capacity in Manitoba communities.
- The Branch concluded the Building Communities Initiative II agreement with the City of Winnipeg on March 31, 2018. The agreement provided up to \$23.8M in capital support for community revitalization in targeted neighbourhoods across Winnipeg.
- Provided planning and comprehensive professional development advice on major development initiatives. Researched and provided analysis on community and regional planning issues and approaches.
- Provided resources, facilitation and planning support to organizations and municipalities on community development initiatives.

### **Highlights in 2017/18**

- The Branch continued to provide financial and staff support to the Winnipeg Metropolitan Region (WMR). 2017/18 funding including \$100K to support the core operations of the organization to help advance its mandate, and \$65K to support the Community Facility Rationalization Project. This project aims to provide an in-depth analysis and assessment of the Capital region's community facilities to help inform facility infrastructure investment decisions at the local municipal and regional level.
- Engaged community to receive feedback on Manitoba's community development grants in the summer of 2017.
- Hometown Manitoba, Partner 4 Growth, Community Places and Neighbourhoods Alive programs were incorporated into the single window launch of Community Development programs in 2017.

- Contributed to the development of the Look North Report and Action Plan and to the Economic Profile reports of Manitoba's self-contained labour areas in collaboration with Growth, Enterprise and Trade.
- Supported Community Foundations across Manitoba through an agreement with The Winnipeg Foundation which provided administrative, fund and investment management support services and coordinated Manitoba participation for the first time in the 2017 Endow Manitoba 24 Hour Giving Challenge.

## **2(c) Community Development**

<b>Expenditures by Sub-appropriation</b>	<b>Actual 2017/18</b>	<b>Estimate 2016/2017</b>		<b>Variance Over/(Under)</b>	<b>Expl. No.</b>
	<b>\$ (000s)</b>	<b>FTE</b>	<b>\$ (000s)</b>		
Total Salaries	3,760	61.50	4,512	(752)	1
Total Other Expenditures	888	0.00	1,320	(432)	2
<b>TOTAL</b>	<b>4,648</b>	<b>61.50</b>	<b>5,832</b>	<b>(1,184)</b>	

### *Explanation*

- The under-expenditure is due to vacancies.*
- The under-expenditure is mainly due to lower transportation costs, communication costs, conference and employee training expenditures, which is in part due to vacancies and Expenditure Management.*

## **Community Development Program**

The Community Development Program includes Community Places (CPP), Neighbourhoods Alive! (NA!), Community Development Initiatives and Recreation Services which support community revitalization activities, youth employment and related projects across Manitoba. Throughout the year the Department continued a review of programs to ensure funding will be straight forward and predictable to enable better civic, business and stakeholder planning, and provide a measurable return on investment. Neighbourhoods Alive! (NA!) staff played an active role in this review.

### **COMMUNITY PLACES PROGRAM (CPP)**

The Community Places Program provides funding and planning assistance to non-profit community organizations for facility construction, upgrading, expansion or acquisition projects. Eligible projects are those which provide sustainable recreation and wellness benefits to communities.

#### **Principal Activities in 2017/18**

- CPP provided capital grants and technical consultation services to assist organizations throughout Manitoba with projects involving the construction, upgrading, expansion and/or acquisition of sustainable facilities.
- Community groups can apply to the program for a grant which will assist with project costs including construction material, labour and equipment for up to 50 per cent of the first \$15K of eligible project costs and up to one-third of any eligible costs over that amount, to a maximum grant of \$50K.
- Projects that received funding in 2017/18 included recreational, childcare and cultural facilities, parks and playgrounds, museums, libraries, community resource centres and facilities for people with disabilities.

#### **Highlights in 2017/18**

- In 2017/18, the program received 217 applications for funding and 98 applications were approved for grant assistance totaling \$1.8M. The local contribution to approved projects totaled \$8.2M.
- Technical consultation services were provided to assist community groups in the planning and development of facility projects. Consultations included: design advice, project and cost projections, information on regulatory requirements, provision of schematic sketches and assistance with the tendering and building trade contract process.
- In 2017/18, CPP, along with departmental regional staff, provided consultations to over 300 clients by delivering over 370 on-site visits and project planning advice to improve the quality, economy and sustainability of clients' projects.
- CPP supported implementation of Manitoba's Green Building Policy (MGBP) and Manitoba's sustainable development goals by advising and guiding community organizations through the Green Building process and the provision of information on best practices in green building and design.

## **NEIGHBORHOODS ALIVE!**

Neighbourhoods Alive! supports and encourages community-driven revitalization efforts of 13 designated vulnerable neighbourhoods in Winnipeg (West Broadway, Spence, William Whyte, Lord Selkirk Park, North Point Douglas, St. John's, Dufferin, Centennial, West Alexander, North Portage, Chalmers, Daniel McIntyre and St. Matthews), and seven designated urban centres in the province (Brandon, Dauphin, Flin Flon, Portage la Prairie, Selkirk, The Pas and Thompson) through an interdepartmental initiative. Neighbourhoods Alive! (NA!) also supports neighbourhood revitalization efforts in the selected urban and rural centres. The program also strives to strengthen community capacity for social and economic development in key areas, including employment and training, education and recreation, safety and crime prevention and housing and physical improvements.

### **Principal Activities in 2017/18**

- Provided individuals and groups in the designated neighbourhoods with the tools they require to strengthen opportunities in their communities. Neighbourhoods Alive! (NA!) staff are responsible for the overall coordination of the initiative, including direct implementation of the following Neighbourhoods Alive! (NA!) programs:
- *Neighbourhood Renewal Fund*: supported a broad range of community sponsored initiatives in the designated neighbourhoods, including projects that assist neighbourhood capacity building, stability, economic development and well-being.
- *Community Initiatives*: supported projects that have a broad effect on Winnipeg's inner city or targeted specific groups across the inner city.
- *Neighbourhood Development Assistance*: provided long-term core operating support for Neighbourhood Renewal Corporations that coordinate and implement community economic development within Neighbourhoods Alive! (NA!) designated neighbourhoods.
- Program staff provided support to proponents, community organizations, and Neighbourhood Renewal Corporations through face-to-face meetings and distance consultations to strengthen project planning and improve the quality and sustainability of projects.

### **Highlights in 2017/18**

- The Neighbourhoods Alive! (NA!) program supported and encouraged community-driven revitalization. Local residents and other community stakeholders planned and implemented community-based projects that respond to locally identified priorities. In 2017/18, the Department expended \$3.6M in total, with \$1.9M provided to 107 projects under the Neighbourhood Renewal Fund and Community Initiatives. In 2017/18, Neighbourhoods Alive! (NA!) funded community projects with an average grant of \$13.8K, with an average project value of \$43K.
- This funding gave continued support to 42 projects (28 ongoing projects, and 37 new projects). Core funding support of \$1.8M was also provided to 13 Neighbourhood Renewal Corporations through Neighbourhood Development Assistance.
- In 2017/18, Department staff provided support to proponents, community organizations, and Neighbourhood Renewal Corporations through face-to-face meetings and distance consultations to strengthen project planning and improve the quality and sustainability of projects.
- NA! staff provided ongoing support for four new Executive Directors of Neighbourhood Renewal Corporations (Daniel McIntyre/St. Matthews, Portage la Prairie, The Pas, Thompson) funded under the Neighbourhood Development Assistance program.

- Three new five-year community plans (Central Neighbourhood Renewal Corporation, Daniel McIntyre/St. Matthews Community Association Inc., Flin Flon Neighbourhood Revitalization Corporation) were created with staff assistance and program funding support. These plans will guide community development activities in the respective communities, and meet the requirements of the Community Renewal Act [(Sec 6(1)].
- The Neighbourhoods Alive! (NA!) program undertook a physical relocation of Winnipeg staff to join their Branch colleagues in one central location. This resulted in increased program efficiency while supporting a single window approach to community development funding activities.

## **COMMUNITY DEVELOPMENT INITIATIVES**

The new Community Development Initiatives consolidates Urban Development Initiatives (UDI) and Rural Economic Development Initiative (REDI) funds to streamline commitments to community development activities, youth employment and related projects across Manitoba. Funding previously accessed through UDI and REDI by various departments to carry-out their objectives has now been placed within those departments.

### **Principal Activities in 2017/18**

- Community Development Programs - Strategic Projects: As part of the August 14, 2017, Community Development Programs single window intake, the Community Development Initiatives fund had a strategic projects intake. Strategic projects were defined as projects that may not meet existing programs criteria, but meet provincial priorities, leverage funding from other sources, strengthen local capacity, support a community's ability to improve its economic and social conditions, assess needs, determine objectives and create a strategy for progress. A total of 28 strategic projects were approved including:
  - Rural Municipality of Gimli \$200.0K to support the Gimli Aquatic Centre Project; and
  - St. Georges Historical Society \$50.0K to support the Winnipeg River Heritage Museum;
  - Friends of Upper Fort Garry \$26.0K for the Enhanced Visitor Experience at Upper Fort Garry Project.
- Supported the International Downtown Association's Annual Tradeshow and Conference which took place in Winnipeg from September 13-15, 2017. The Community Development Initiatives contribution supported core conference functions, including tours, hospitality, promotions/advertising, staging and production. The IDA conference attracted more than 650 participants, with 84% of those coming from outside of Manitoba. Total spending on local venues and conference services procured by the IDA was in excess of \$270K.
- Administered the Hometown Manitoba and Partner 4 Growth programs under the Community Development single window program intake.
- Hometown Manitoba program received 83 applications. Eighty-one projects were approved, totaling \$153K. The approved projects included 46 projects under the Main street component, 21 projects under the Meeting Places Component and four projects under the Tree Planting component.
- The Partner 4 Growth program included nine projects including three Multi-regional/provincial projects, two regional projects that were aimed at identifying and investigating economic opportunities and four projects that were aimed at implementing activities to realize economic benefits. These nine projects were approved for \$278.8K.
- The Province participated in the Endow Manitoba 24 Hour Giving Challenge and provided support for fund and investment management services to rural foundations through a \$150K grant to the Winnipeg Foundation

## **Highlights in 2017/18**

### **Community Planning Assistance**

- The Community Planning Assistance Program supported municipalities and planning districts undertaking local land use planning projects through providing cost-shared financial assistance for the preparation of planning by-laws, background studies necessary to support the development plan review process, and digital parcel mapping to support land use policy and implementation.
- In 2017/18 the Community Planning Assistance Program approved up to \$175.4K in support for 11 new projects that are anticipated to leverage up to \$350.8K in 11 different Manitoba communities within the next two years.
- The Community Planning Assistance Program supported the implementation of sound land use planning practices across Manitoba including three development plan by-laws, four zoning by-laws, five secondary plan by-laws, and three background studies, as well as land parcel data production projects completed in 2017/18.
- The Community Planning Assistance Program completed implementation of administrative streamlining begun in 2016/17.
- In 2017/18, \$411.5K in Community Planning Assistance funding was provided to planning authorities for 28 projects in Manitoba.
- The Community Planning Assistance Program saw 15 completed projects in 2017/18, including a Sustainable Community Action Plan for the Town of Arborg and Municipality of Bifrost-Riverton, a Trails Master Plan for the Rural Municipality of La Broquerie, a Development Plan Review for the Neepawa & Area Planning District, and a Waterfront Secondary Plan for the L.G.D. of Pinawa.

### **Hometown Manitoba**

- Hometown Manitoba served to enhance public places, green spaces and building exteriors across rural Manitoba communities. The program was able to support overall community main street renewal in 3 communities and advanced their community renewal plans.
- In 2017-18, \$122.8K was provided to 71 completed projects, leveraging over \$460K in community investments.
- Hometown Manitoba has provided \$3.5M in funding to over 1,880 projects since 2004, leveraging over \$60 million in community investments that will assist rural Manitoba regions to thrive.

### **Partner 4 Growth**

- Partner 4 Growth provided financial support to nine projects that enabled communities and regions to identify and pursue rural economic development opportunities based on strategic advantages.
- Under the 2017-18 program: the Growth and Prosperity Stakeholders Group Inc. focused on investigating opportunities for expansion or new development in the areas of metal fabrication, hog production, and vegetable production in greenhouses and created information in the form of investment attraction packages for attracting industries to grow the area, the Westman Opportunities
- Leadership Group delivered a community-based strategy and outreach program to support the attraction of a world-class soybean processing facility. Manitoba Mudrun Inc. pursued the development of a world-class trail systems that can also be used for provincial and national events while the Town of Neepawa undertook a study which provided the details needed to pursue a hotel, conference centre and senior apartment facility.

### **Keystone Centre**

- The Keystone Centre continued to attract and host major and local events including the Canada Cup, the Canadian National Arabian and Half Arabian Championship, Manitoba Ag Days in 2017.
- The Keystone Centre was provided with two grants of \$375K to address operating and debt reduction as well as capital.
- Three capital projects including the replacement of the north plant condenser, roof repair on a segment of the Manitoba Room and the purchase of a Zamboni were completed that enabled continuing operations of the Keystone Centre.

### **The Winnipeg Foundation**

- Manitoba Community Foundations unrestricted endowment funds grew from \$497K to \$893K in 2017 with the province providing \$75K matching funds during the Endow Manitoba 24 Hour Giving Challenge. This activity has increased total unrestricted granting by Community Foundations across Manitoba by an estimated \$85K.
- Through the provincial support provided, the capacity of small rural Community Foundations was enhanced with The Winnipeg Foundation managing 54% of the total Manitoba Community Foundations assets on behalf of 78% of Manitoba Community Foundations.
- In December 2017 the Heritage Trust Program was announced. The program provides \$5 million over three years to create endowment funds within local community foundations for Manitoba museums and archives. The Heritage Trust program provides a maximum of one provincial dollar for every two private dollars raised by qualifying heritage organizations. The program creates an incentive for communities to develop an endowment pool worth up to \$15 million to support heritage projects across Manitoba.

## **RECREATION SERVICES**

Recreation Services provides client services and funding to local government and non-profit organizations to support and strengthen the recreation delivery system and to foster the social and economic health of Manitoba communities, to increase community capacity and help reduce barriers to recreation participation.

- Funding through the Recreation Opportunities Program (ROP) to 57 recreation commissions, comprised of 95 municipal governments and 27 school divisions/districts, for the development of recreation opportunities.
- Funding to provincial/community recreation organizations to support initiatives that encourage increased participation in recreation and physical activity for all Manitobans. Includes summer camps, recreational sport events, community clubs, recreation programs for children and youth.
- The Green Team program provided funding assistance to non-profit organizations, rural and northern municipal governments to hire youth to work on community projects including children/youth recreation and volunteer, community beautification and public educations. In 17/18, the green team program provided funding to 536 projects resulting in the hiring of a total of 1,220 youth.

## **Principal Activities in 2017/8**

- Assisted communities, community organizations and provincial organizations to plan strategically and respond to community needs and interests.
- Promoted and raised awareness of best practices in recreation service delivery and collaborated with communities undertaking recreation training and programming activities.

- Strengthened the delivery system that develops and supports recreation, sport and physical activity opportunities at the community, regional and provincial level.
- Provided consultation and support to access resources in partnership with branches and agencies of the then Manitoba Municipal Relations, other provincial government departments, federal government departments and community organizations.
- Continued to implement the “Actions Moving Forward” as outlined in the provincial recreation policy.

## **Highlights in 2017/18**

- Worked in partnership with other government departments and community organizations to provide consultation and training to enhance the leadership and management skills of recreation practitioners and improve the operational efficiency of recreation facilities. Partners and initiatives included regional recreation director groups, Recreation Connections Manitoba Conference, webinar training opportunities, Truth and Reconciliation awareness sessions, participation of girls and young women in recreation/sport act and Tri / Bi Regional Recreation Training.
- Assisted communities in accessing provincial government resources that meet the specific needs of rural and northern communities through the provision of regional offices as a first point of contact.
- Participated in multiple interdepartmental committees, working groups and community networks in order to build partnerships and collaborate on various recreation initiatives.
- Promoted and raised awareness of best practices in recreation service delivery and collaborate with communities undertaking recreation training and programming activities.
- Contributed to the safe operation of community arenas, curling rinks and swimming pools by working in consultation with the Office of the Fire Commissioner to provide updated facility course curriculum and training modules for the department’s recreation facility operator’s courses.
- Coordinated the 2018 Premier’s Volunteer Service Awards, in partnership with Volunteer Manitoba. The Premier’s office in cooperation with Volunteer Manitoba established the Premier’s Volunteer Service Award to honour the efforts and dedication of outstanding volunteers in Manitoba and recognize and encourage the valuable services performed by volunteers throughout the province.
- In 2018 there were 149 nominations received from throughout Manitoba with 12 recipients of awards in individual volunteer, youth and community group categories.

## 2(d) Community Development Program

Expenditures by Sub-appropriation	Actual 2017/18	Estimate 2017/18		Variance Over/(Under)	Expl. No.
	\$ (000s)	FTE	\$ (000s)		
Community Places Program	4,932	0.00	5,169	(237)	1
Neighbourhoods Alive!	3,714	0.00	5,077	(1,363)	1
Community Development Initiatives	8,602	0.00	7,803	799	2
Recreation Services	7,284	0.00	7,566	(282)	
Less: Recoverable from Education and Training	(3,790)	0.00	(3,790)	0	
<b>TOTAL</b>	<b>20,742</b>	<b>0.00</b>	<b>21,825</b>	<b>(1,083)</b>	

*Explanation*

1. The variance reflects fewer eligible projects resulting in lower grant allocations.
2. The variance is mainly due to payments to additional strategic projects.

## **Tax Increment Financing**

Through the use of provincial Tax Increment Financing (TIF), the Community Development Branch contributed to the revitalization of communities and neighbourhoods; encouraged strategic economic development in partnership with municipalities; enhanced social and cultural development, and; preserved heritage properties.

This process included forming strong partnerships with municipalities to provide joint municipal and provincial TIF support for jointly identified priorities, as well as undertaking due diligence requirements under *The Community Revitalization and Tax Increment Financing Act (The Act)*.

The Branch also continued to provide departmental oversight on revenues to and expenditures from the Community Revitalization Fund. (See Appendix D for additional information.)

### **Principal Activities in 2017/18**

- As of March 31, 2018, 53 properties were designated as Community Revitalization Properties under *The Act* to support projects such as:

Within the City of Winnipeg:

- Downtown Winnipeg Residential Development Grant Program
- Sports, Hospitality and Entertainment District Initiative
- Exchange/Waterfront Neighborhood Development Program
- Investors Group Field
- University of Winnipeg Commons Complex Project
- Live Downtown: Rental Development Grant Program
- St. Boniface Industrial Park – Phase 2 (Parmalat)

Within the RM of Portage La Prairie:

- Roquette Pea Processing Facility

Within the RM of Rosser:

- CentrePort Initiative

- Community Revitalization Levy revenues for City of Winnipeg and the RM of Rosser Community Revitalization Properties were received and TIF grants for the Downtown Winnipeg Residential Grant Program, Sports, Hospitality and Entertainment District Initiative, St. Boniface Industrial Park (Parmalat), and Investors Group Field were paid out of the Community Revitalization Fund.

### **Highlights in 2017/18**

- The Branch worked in partnership with the Department of Agriculture to provide Tax Increment Financing support to the \$400M pea-processing facility to be built by Roquette, a global processor of agricultural produce, near Portage la Prairie, creating 150 new jobs.

# Infrastructure and Municipal Services

## Overview

The Infrastructure and Municipal Services Division contributes to the Department's overall mandate by building municipal capacity to ensure effective, efficient and accountable local governments that are positioned for long-term sustainability.

Infrastructure and Municipal Services establishes and maintains a relevant and enabling policy and legislative framework for municipalities in the Province, and delivers comprehensive funding support to all 137 Manitoba municipalities in support of their initiatives and services. Infrastructure and Municipal Services also delivers supports to elected and non-elected municipal officials to build governance, operational and financial capacity.

Infrastructure and Municipal Services delivers property assessment services and is responsible for property tax policy, given property tax is a key source of municipal revenue. Assessment Services is responsible for producing assessment notices and property tax statements, which are delivered to all municipalities outside Winnipeg. Information technology support is also provided by Infrastructure and Municipal Services for all Departmental programs and services.

In addition, Infrastructure and Municipal Services frequently acts as a liaison between other government departments and municipalities.

## Executive Administration

The office of the Assistant Deputy Minister directs the efficient and effective operation of the Infrastructure and Municipal Services component of the Division. Direction and support are provided to staff to carry out the Division's programs and services, including legislation and policy; advisory and education and training services to elected and non-elected municipal officials; funding to municipalities; property assessment; and information technology support services.

The Assistant Deputy Minister's office provides the Deputy Minister, the Minister and the executive level of government with information and advice regarding matters of concern relating to municipal government.

The Assistant Deputy Minister's office also fosters strong working relationships with municipalities, other organizations and other government Departments in support of Manitoba municipalities.

### 3(a) Executive Administration

Expenditures by Sub-appropriation	Actual 2017/18	Estimate 2017/18	Variance Over/(Under)	Expl. No.
	\$ (000s)	FTE		
Total Salaries	179	2.00	211	(32)
Total Other Expenditures	16	0.00	22	(6)
<b>TOTAL</b>	<b>195</b>	<b>2.00</b>	<b>233</b>	<b>(38)</b>

## **Assessment Services**

The Branch provides property assessment services related to 432,799 roll entries, with a total market value of \$92.8 billion. Property assessments are used by:

- 136 Manitoba municipalities (Winnipeg provides its own assessment services).
- Indigenous and Northern Relations, for areas under its jurisdiction.
- Manitoba Education and Training.
- 36 Manitoba school divisions/districts.

Assessment services include determining the values, classification, and liability to taxation of:

- Real property (land and buildings) in all 136 municipalities and all areas under Indigenous Relations.
- Personal property (equipment) used for gas distribution systems, spurs and railway sidings, oil and gas production, and other personal property in 105 municipalities that impose a personal property tax.
- Business assessment in 20 municipalities that impose a business tax.

The Branch also researches issues related to property valuation; develops policies and procedures for the district offices; liaises with the City of Winnipeg Assessor, and assists businesses, individual property owners, other organizations and other provincial and federal government departments with assessment matters. The Branch provides advice to government on legislative and policy issues related to property assessment.

For additional information on Market Value Assessment see Appendix A, and for additional information on Total School Assessment see Appendix B.

Assessment Services operates on a cost-recovery basis. Of its total budget, 75% is paid by municipalities and 25% is recovered from Manitoba Education and Training.

## **Principal Activities in 2017/18**

- Updated the 2018 reassessment rolls to reflect construction and changes in owner; owner address; legal description; subdivision of land or additions to buildings, to ensure delivery of an up-to-date, quality assessment roll to municipalities. In total, 23,752 notices were distributed to the affected owners, and a total of over 365,394 changes were recorded for the 2018 rolls.
- Updated all property assessments for the 2018 Reassessment to reflect April 1, 2016 market values to ensure property assessments accurately reflect market values.
- Conducted approximately 106,000 property reviews to place new construction and subdivisions on the rolls and update other property records. The number of reviews fluctuates annually.
- Delivered the preliminary and final 2018 assessment rolls to municipalities. Municipalities use the final assessment roll for property tax purposes.
- Responded to the 1,811 appeals of property assessments filed at the Boards of Revision and the 118 subsequent appeals filed at the Municipal Board. Completed 254 Owner Assessor Agreements prior to the Board of Revision.
- Worked towards improving property inspection services, with the goal of maximizing the number of inspections undertaken by assessors each year.

- Provided municipalities with the information required for "supplementary taxation" – tax bills for new in-year construction, a key element of a fair and equitable taxation system and property.

## Clients

- *Municipalities* use the assessments as the basis for municipal taxation, necessary to support local service delivery.
- *Manitoba Education and Training* (Education Support Levy) and the Province's 36 school divisions (Special Levy) and districts use the assessments as the basis for property tax revenue, necessary to support school programs.
- *Property owners, fee appraisers, lending institutions and the public* also use assessment data for a variety of purposes.

## Highlights in 2017/18

- Implemented the 2018 Reassessment, which involved updating all property assessments to reflect April 1, 2016 market values to ensure taxes are equitably distributed based on the assessed value of properties. The new reassessment values came into effect for the 2018 tax year. A total of 432,799 properties province-wide were reassessed and issued new reassessment notices.

This involved undertaking extensive analysis of property sales, research and updating of construction costs, and regulatory amendments for properties assessed on the basis of statutory rates. Reassessments take place every two years.

- Communicated the impacts of the 2018 reassessment to:
  - all municipal councils (except Winnipeg) – municipal councils were provided information on assessment and property tax impacts and 134 tax impact meetings were held with individual municipalities.
  - property owners – property owners could discuss their new property assessments with assessors at open houses held in 49 communities across the province, by telephone, by-e-mail, or could meet with an assessor at an Assessment Services district office.
- Continued to implement improvements in the delivery of property inspection services to municipalities by:
  - utilizing new technologies such as high definition oblique-angle air photos to complete property inspections.
  - innovating sale verification method by using databases from realty service providers to increase efficiencies in the reassessment process by reducing the number of physical property inspections.
  - developing enhancements to Manitoba Assessment and Valuation Administration System (MAVAS) and Manitoba Municipalities Online to streamline assessors' reporting of supplementary assessments to municipalities, reducing manual processes and providing increased flexibility to municipalities.

### **3(b) Assessment Services**

<b>Expenditures by Sub-appropriation</b>	<b>Actual 2017/18</b>	<b>Estimate 2017/18</b>		<b>Variance Over/(Under)</b>	<b>Expl. No.</b>
	<b>\$ (000s)</b>	<b>FTE</b>	<b>\$ (000s)</b>		
Total Salaries	7,156	124.00	9,082	(1,926)	1
Total Other Expenditures	1,028	0.00	1,208	(180)	2
Assessment Related Enhancement	0	0.00	150	(150)	
Less: Recoverable from Education and Training	(2,569)	0.00	(2,569)	0	
<b>TOTAL</b>	<b>5,615</b>	<b>124.00</b>	<b>7,871</b>	<b>(2,256)</b>	

*Explanation*

1. The under-expenditure is due to vacant positions.
2. The under-expenditure is mainly due to expenditure management and vacancies.

## **Municipal Finance and Advisory Services (MFAS)**

The Municipal Finance and Advisory Services Branch supports the building and maintenance of strong municipal governments that can efficiently and effectively respond to their changing environments and serve as the foundation for healthy, viable municipalities.

Support to Manitoba municipalities includes a dynamic funding framework; provision of enabling, flexible legislation and policies and the delivery of advisory supports to elected and non-elected municipal officials. Specific advisory support to municipalities, including education and training, varies widely depending on the capacity and size of the municipality.

### **Principal Activities in 2017/18**

- Provided a relevant and enabling legislative and policy framework including amending legislation to facilitate the creation of the new basket funding approach for Manitoba municipalities.
- Provided capacity-building advisory and consultative services on administrative, governance and financial matters by providing tools and information; skills and knowledge-based training and specific advice. Education and training through seminars, presentations and workshops are delivered to all elected officials and municipal administrators. Strategic, technical and other assistance is provided to individual municipalities as requested.
- Updated the *Municipal Act* Procedures Manual, a companion guide to *The Municipal Act*. The manual is intended as an administrative resource for municipal officials working with the legislation.
- Continued to support the 47 municipalities that amalgamated effective January 1, 2015 to address transition issues.
- Published the 2015 “Statistical Information for Municipalities in the Province of Manitoba,” which provides statistical and financial highlights for Manitoba municipalities. This publication is used by municipalities and a wide variety of other users for benchmarking, research and other purposes and is available to download from the Department’s website. This is the first publication reflecting the financial information and statistics of amalgamated municipalities. In addition, it is the first time that the publication is not being printed and, moving forward, will only be available electronically on Manitoba Municipalities Online and the Municipal Finance and Advisory Services website. The shift will allow for periodic updates to the publication to provide the most current data, as well as a way to help reduce waste and lower costs associated with printing.
- Monitored municipalities’ compliance with statutory requirements for financial budgeting, reporting and capital borrowing, and provided necessary follow up.
- Performed due diligence related to municipal capital borrowing by-laws and special service levy by-laws submitted to The Municipal Board for review and approval. In 2017, \$90.5M in capital borrowing was undertaken by Manitoba municipalities, a 79% increase from the \$50.6M borrowed in 2016. There were 52 borrowing applications in 2017, the same number of applications as 2016.
- Provided financial assistance to support the operating and capital priorities of municipalities.
- Provided Grants-in-Lieu-of-Tax payments to municipalities for provincially-owned properties located within municipal boundaries.

## **Highlights in 2017/18**

- Developed a new basket funding model, delivered through the Strategic Municipal Investment Fund, which streamlined and simplified the delivery of grants to municipalities. Related Activities included:
  - Meeting with municipalities at the Association of Manitoba Municipalities June Districts Meetings to discuss the new basket funding model for municipalities;
  - Meeting with the Association of Manitoba Municipalities and the City of Winnipeg to discuss the basket funding model and seek feedback on outcomes to be achieved with the funding provided; and
  - Surveying all municipalities for proposed outcome measures for the Strategic Municipal Investment Fund.
- Delivered education and training through seminars and presentations to elected and non-elected officials on issues that include conflict of interest and conflict management, new basket funding model, asset management requirements, and new legislation that impact municipalities.
- Developed and delivered comprehensive resource materials and training supports to assist municipalities to prepare for the October 2018 general municipal elections including:
  - an updated municipal candidate's guidebook, election official's manual, and Chief Administrative Officer campaign financing manual;
  - training seminars to municipal election officials and Chief Administrative Officers in four communities across the province and five webinar sessions; and
  - updated website information for candidates, voters and councils.
- Delivered comprehensive funding support to all Manitoba municipalities totaling \$361M.

### **3(c) Municipal Finance and Advisory Services**

<b>Expenditures by Sub-appropriation</b>	<b>Actual 2017/18</b>		<b>Estimate 2017/18</b>	<b>Variance Over/(Under)</b>	<b>Expl. No.</b>
	<b>\$ (000s)</b>	<b>FTE</b>	<b>\$ (000s)</b>		
Total Salaries	932	13.00	725	207	1
Total Other Expenditures	204	0.00	381	(177)	2
<b>TOTAL</b>	<b>1,136</b>	<b>13.00</b>	<b>1,106</b>	<b>30</b>	

*Explanation*

1. The over-expenditure in salaries is partially offset by lower other expenditures.
2. The under-expenditure is due to lower communications, conferences and employee training expenditures.

## **Information Systems**

The Branch supports and improves the delivery of Municipal Relations programs by introducing advanced information technology, developing new systems, and helping redesign business processes and supporting implementation of technical upgrades to hardware and software used by the Department.

The Branch provides application development, technical support, and clerical support to tax billing, assessment, and internal departmental systems.

### **Principal Activities in 2017/18**

- Supported, operated and maintained the Manitoba Assessment Valuation and Administration System to produce annual assessment rolls and notices for municipalities, including enhancements to ensure that the technology supporting these business processes remains current.
- Supported, operated, and maintained the Manitoba property tax system to prepare annual property tax statements and related reports for municipalities.
- Produced for municipal distribution more than 400,000 property tax statements for all Manitoba properties outside Winnipeg, excluding the City of Brandon.
- Produced and distributed 2018 property assessment notices and assessment rolls for all Manitoba properties outside Winnipeg for the province-wide biennial reassessment
- Supported and maintained other Municipal Relations systems as well as other Departments' systems, including:
  - the Community Planning Services Activity Tracking System to provide the ability to monitor the progress of various items at the regional planning offices;
  - the Municipal Board database for the purpose of tracking all file activity including scheduling hearings, reports and Board Member honorarium;
  - the Manitoba Education Property Tax Credit Advance (MEPTCA) System on behalf of Manitoba Finance, used to confirm eligibility and provide qualified taxpayers with the MEPTCA deduction.
  - the Farmland School Tax Rebate used by Manitoba Agriculture Services Corporation, to determine eligibility.
- Continued to enhance Manitoba Municipalities Online, which provides secure website access to municipal administrators for information and services provided by the Department. This included improving the administrative processes for Gas Tax Reporting and grant programs.
- Maintained public accessibility to Manitoba Assessment Online, which provides the general public, municipalities, and subscribers access to assessment data via the website.
- Added a new map interface for land use and development maps used by general public, subscribers, municipalities and government users. This improves transparency of development plans.
- Began preparations on a solution to support the assessment branch to deliver supplementary tax lists to municipalities via on-line access (Manitoba Municipalities Online).

## Clients

- *Primary internal clients* are other Municipal Relations branches that rely on Information Systems to provide information technology services. Other internal clients include Manitoba Education and Training, Manitoba Finance, and Manitoba Agricultural Services Corporation.
- *Primary external clients* are municipalities for the assessment rolls and notices, budget re-caps, and tax statements for budgeting and tax collection purposes through Manitoba Municipalities Online.
- *Secondary external clients* are organizations involved in real estate, appraisal, financial or legal business sectors that receive assessment data through Manitoba Assessment Online and the public for general information on development plans and property assessments.

## Highlights in 2017/18

- Supported the development and distribution of the Municipal Asset Management Status Report through Manitoba Municipalities Online.
- Enhanced Manitoba Assessment Online by improving the map interface for the general public, subscribers, municipalities and government users. This improves transparency and accountability of the assessment information.
- Produced 2017 property tax statements and spring 2018 reassessment notices (approximately 800,000 documents)
- Automated the production of the annual request for income information from commercial property owners.

## 3(d) Information Systems

Expenditures by Sub-appropriation	Actual 2017/18	Estimate 2017/18		Variance Over/(Under)	Expl. No.
	\$ (000s)	FTE	\$ (000s)		
Total Salaries	1,264	8.30	1,218	46	
Total Other Expenditures	837	0.00	1,282	(445)	1
Less: Recoverable from Education and Training	(476)	0.00	(476)	0	
<b>TOTAL</b>	<b>1,625</b>	<b>8.30</b>	<b>2,024</b>	<b>(399)</b>	

### Explanation

1. The under-expenditure is primarily due to delays in spatial data infrastructure and mapping refresh.

## **Manitoba Water Services Board**

The Manitoba Water Services Board mandate is to assist municipalities with the development of sustainable water and sewer infrastructure, including:

- water supply, treatment, storage and distribution
- collection and treatment of sewage
- the disposal of treated effluent and waste sludge in an environmentally sustainable manner
- provision of drought resistant, safe water supplies to rural residents for domestic and livestock needs

The Board operates on a cost-recovery basis and its annual staff budget is recovered through project management services provided.

### **Principal Activities in 2017/18**

- Entered into cost sharing agreements with municipalities and/or water cooperatives to deliver sustainable water and wastewater infrastructure that enhances economic development while improving public health and minimizing environmental concerns.
- Operated a number of water supply and treatment facilities on behalf of the municipalities and water cooperatives. Operation and maintenance costs are recovered through wholesale water rates.
- Lead role in developing sustainable water and wastewater infrastructure and provide project management for major infrastructure projects for other departments as requested.
- Conducted feasibility studies and environmental impact assessments for developing regional infrastructure

### **2017/18 Highlights**

- In the 2017-18 budget, the Board was approved an annual budget of \$18.8M which comprised of \$16.8M regular plus a one time \$2.0M allocated to 18 Clean Water and Wastewater Fund projects identified by the Board.
- As of March 31, 2018, the Manitoba Water Services Board initiated 45 new cost shared agreements comprised of feasibility studies, final design drawings and construction. Under both the Water and Sewer and Clean Water and Wastewater Fund programs, the Board initiated construction activity of approximately \$79.5M.
- The Board provided technical and operational support to six regional water supply cooperatives and four municipal owned water plants.
- The Board also provided project management services, subject to available staff capacity, to Parks Branch, Build Canada, and Indigenous and Northern Relations.
- Major projects under design/construction/completed during 2017-18 include:
  - \$6.5M St. Andrews – Phase 1 Regional Wastewater Collection System
  - \$3.0M RM of Cartier – Rural Water Pipeline Expansion
  - \$5.5M RM of Dauphin – Rural Water Pipeline System
  - \$3.0M Municipality of North Norfolk – Rural Water Pipeline Expansion
  - \$4.0M Municipality of Prairie View – Birtle New Water Source and Pipeline
  - \$4.6M RM of Yellowhead-Shoal Lake – Water Treatment Plant
  - \$4.6M Town of Stonewall – Wastewater Lagoon Upgrading
  - \$36.0M City of Thompson – Wastewater Treatment Plant
  - \$12.0M Town of Virden – Wastewater Treatment Plant
  - \$7.0M RM of Gimli – Water Supply Upgrades

- Project management services were provided to 12 Parks Branch water and sewer projects and 17 Building Canada Fund projects, namely St. Andrews (\$6.0M), Cartier Regional Expansion (\$43.5M), Town of Virden (\$12.0M) and City of Thompson (\$36.0M)

## 2017/18 Service Volumes

Total Clients Serviced	Provincial Grants (\$000s)	Explanation No.
64 Municipalities	16,813	1, 2

### Explanation

1. Provincial grants enable the Manitoba Water Services Board to carry out sewer and water projects totalling about \$45.0M.
2. During 2017/18 Manitoba Water Services Board provided project management to Sustainable Development, Parks Branch, Building Canada Fund projects and Cartier Regional Water Co-op expansion.

## 3(e) Manitoba Water Services Board

Expenditures by Sub-appropriation	Actual 2017/18	Estimate 2017/18	Variance Over/(Under)	Expl. No.
	\$ (000s)	FTE		
Total Salaries	2,487	0.00	2,419	68
Total Other Expenditures	126	0.00	191	(65)
Sewer and Water Projects	18,824	0.00	18,824	0
Less: Recoverable from Building Manitoba Fund	(18,824)	0.00	(18,824)	0
<b>TOTAL</b>	<b>2,613</b>	<b>0.00</b>	<b>2,610</b>	<b>3</b>

# Financial Assistance

## Funding to Municipalities and Related Grants

The Province of Manitoba provides comprehensive funding support to the City of Winnipeg and other municipalities, administered by Manitoba Municipal Relations. This includes support for municipal operating and public safety to address key service priorities, and infrastructure funding to address strategic capital projects. This funding is delivered through Strategic Municipal Investment Fund, the Province's basket funding model introduced in 2017.

### Strategic Municipal Investment Fund

The Province's main funding arrangement for Manitoba municipalities is set in provincial legislation – *The Municipal Taxation and Funding Act*. Amendments to this act in 2017 facilitated the creation of the new basket funding approach, and enables government to set funding levels on an annual basis to ensure funding is sustainable.

The basket model, delivered through the Strategic Municipal Investment Fund has streamlined and simplified the delivery of grants. Funding through this model to support general operations is unconditional, which provides municipalities the flexibility to allocate funding based on local needs and emerging priorities. Funding for infrastructure is also based on a fair say approach, with projects determined based on shared priorities for the protection and development of vital municipal and community assets.

### Strategic Municipal Investment Fund – City of Winnipeg

Funding support for the City of Winnipeg provided through the Strategic Municipal Investment Fund in 2017/18 was delivered through the following three component programs as follows:

**Municipal Operating** – A total of \$115.5M to support the delivery of City programs and services. This grant consolidates funding previously provided through the General Assistance, Municipal Programs, and General Support grants; as well as support for Transit Operating, Property Assessment Services, Mosquito Larviciding, and Dutch Elm Disease control.

**Public Safety** – A total of \$23.9M to support policing and fire-paramedic services. This grant consolidates funding previously provided through the Provincial Police Officer Commitment, Winnipeg Police Service Agreement, including support for the Warrant Enforcement Unit, Winnipeg Police Service Disclosure Unit, helicopter, cadets, and firefighter and paramedic services.

**Municipal Infrastructure** – Grant payments of up to \$109.2M towards existing project commitments including the Waverley Underpass and Stage 2 Southwest Rapid Transit; and new commitments towards local and regional street renewal and recreation/community facility projects.

### Strategic Municipal Investment Fund – Other Municipalities

Funding support for other municipalities outside of Winnipeg provided through the Strategic Municipal Investment Fund in 2017/18 was delivered through the following three component programs as follows:

**Municipal Operating** – A total of \$35.4M to support the delivery of municipal programs and services. This grant consolidates funding previously provided through the General Assistance, Municipal Programs grants, as well as the General Support and Transit Operating grants for those municipalities that received this funding. The latter includes the cities of Brandon, Thompson, Flin Flon, and Selkirk.

Per capita grant funding continued to be distributed based on current grant funding formulas. While the overall funding level of these per capita grants remained the same, municipalities saw changes in the 2017 funding level as a result of changes in population, as new 2011 Census population numbers were used to allocate the per capita portion of the Municipal Operating grant.

Additional operating assistance was provided through the ***Mobility Disadvantaged Transportation Program***. This program supports the operation of 71 handivan services in 165 communities in Manitoba to enable mobility disadvantaged citizens to live more independently. Operating funding available to sponsoring municipalities under this program includes:

- One-time start-up grants of \$6.0K to assist sponsoring municipalities with the establishment of new handivan services.
- Annual operating grants based on 37.5% of gross eligible operating expenses (maximum of \$20.0K for communities with one vehicle or \$30.0K for those with more than one vehicle).
- Regional Incentive Grant provides additional funding support to eligible municipalities that sponsor handi-transit services operating in two or more municipalities.

**Public Safety** – A total of \$27.6M to support policing. This reflects the same level of funding previously provided to municipalities responsible for providing and paying for their own policing through the urban supplement component of the General Assistance grant. The cities of Brandon, Thompson and Portage la Prairie also continued to receive annual funding support for firefighters.

**Municipal Infrastructure** – Grant payments of up to \$69.3M towards existing project commitments including rural water and wastewater and flood mitigation projects, and new commitments under the 2017 Municipal Road and Bridge Program.

The Municipal Infrastructure basket included support for the following programs:

**Municipal Road and Bridge Program** – A total of \$14.0M of cost shared funding for municipal road and bridge projects in municipalities outside of Winnipeg.

**Municipal Road Improvement Program** – funding for road renewal projects in 103 municipalities outside Winnipeg in 2017/18, resulting in the repair and upgrade of almost 561 kilometres of municipal roads.

**Municipal Bridge Program** – funding for major bridge renewal, replacement, and rehabilitation projects; as well as pre-engineering work for major renewal projects. In 2017, nine projects were approved. Provincial funding is provided as projects are completed.

**Main Market Roads** – funding to former Local Government Districts, for the repair and renewal of municipal roads.

**Water/Sewer** – to develop safe and sustainable water and/or sewage treatment facilities. In 2017/18, \$18.8M in provincial funding for water and sewer projects was provided through the Manitoba Water Services Board.

**Flood Mitigation** – funding for flood mitigation projects, including permanent dikes to protect against overland flooding.

**Canada-Manitoba Agreements** – Funding support is provided for infrastructure projects in municipalities through various federal-provincial infrastructure funding programs. These funds are cash flowed to approved projects as construction progresses to completion.

**4(a) Funding to Municipalities and Related Grants**

Expenditures by Sub-appropriation	Actual 2017/18	Estimate 2017/18	Variance Over/(Under)	Expl. No.
	\$(000s)	FTE		
Funding to Municipalities and Related Grants	360,989	0.00	360,989	-
<b>TOTAL</b>	<b>360,989</b>	<b>0.00</b>	<b>360,989</b>	<b>-</b>

## Grants to Municipalities in Lieu of Taxes

Grants in lieu of taxes are paid to municipalities for provincially-owned properties located within local government boundaries. Grants equivalent to school and municipal taxes are paid on all provincial properties except those that are exempt.

<b>GRANTS IN LIEU PAID</b>		
	<b>2016/17</b>	<b>2017/18</b>
	<b>\$ (000s)</b>	<b>\$ (000s)</b>
Municipalities outside Winnipeg	9,178	10,023
City of Winnipeg	6,903	6,914
Northern Affairs	166	167
Agricultural Refunds	(39)	(32)
<b>Municipalities and Northern Communities</b>	<b>16,208</b>	<b>17,072</b>

### 4(b) Grants to Municipalities in Lieu of Taxes

<b>Expenditures by Sub-appropriation</b>	<b>Actual 2017/18</b>	<b>Estimate 2017/18</b>	<b>Variance Over/(Under)</b>	<b>Expl. No.</b>
	<b>\$ (000s)</b>	<b>FTE</b>	<b>\$ (000s)</b>	
Grants	17,072	0.00	17,844	(772) 1
Recoverable	(17,633)	0.00	(17,633)	0
<b>TOTAL</b>	<b>(561)</b>	<b>0.00</b>	<b>211</b>	<b>(772)</b>

#### Explanations

1. The variance is due to Grants in Lieu (GIL) being lower than anticipated as payments are based on actual GIL property tax bills.

## **Sustainable Development**

The following is a summary of progress made towards integrating the principles and guidelines of sustainable development into the programs and activities of the Department of Indigenous and Municipal Relations. The summary is organized on the basis of the Principles and Guidelines of Sustainable Development as outlined in Schedules A and B of *The Sustainable Development Act*.

### **Integration of Environmental and Economic Decisions**

- The Administrative Services Branch staff facilitates government-wide implementation of sustainable development principles and policies through participation on sustainable development related committees.

The Community Planning and Development Division works in partnership with local planning authorities, other government departments, the private sector and other stakeholders to ensure that Manitobans live in well-planned, environmentally sound and economically sustainable communities and regions. Tax Increment Financing (TIF) is being used to attract significant new development in rural and urban municipalities by contributing to land, infrastructure, and site preparation costs. In addition, incentives for development of new residential, private and public spaces and redevelopment of existing and heritage buildings continue to attract new development and increase economic activity in downtown Winnipeg... Through TIF the division encourages the redevelopment of brownfields and underutilized sites making Manitoba a more environmentally sound province to live in.

- The Community Places Program (CPP) supports the implementation of Manitoba's Green Building Policy and sustainable development goals. In 2016/17, CPP approved \$3.6M in capital grants for 241 projects across Manitoba and assisted over 430 community groups with 700 on-site consultations providing project planning advice to improve the quality, economy, and sustainability of community projects. Staff provides advice and guides community organizations throughout the Province through the Green Building process. Applications received by CPP are evaluated for their environmental sustainability and community sustainable development benefit.
- The Neighbourhoods Alive! (NA!) initiative promotes the revitalization of urban communities by supporting initiatives that contribute to inner city renewal, build capacity, enhance knowledge and skills, support environmental initiatives and foster sustainable economic development.
- Assessment Services is utilizing technology, including high resolution aerial imagery and online databases to conduct property inspections from the desktop rather than through physical, on-site field inspections. The initiative improves inspection efficiencies while also reducing vehicle emissions.
- Municipal Finance and Advisory Services implemented a new strategic infrastructure evaluation matrix to evaluate road and bridge projects under the Municipal Road and Bridge Program based on measuring project outcomes.
- The Hometown Manitoba included a tree planting component that supported local community organizations and municipalities to enhance green spaces. Tree planting projects were completed.
- The Manitoba Water Services Board administers a cost shared program to support water and wastewater projects that contribute to economic growth, strong communities and clean environment.
- The Province continues to provide support for affordable and accessible municipal public transit systems in Winnipeg, Brandon, Thompson, Selkirk, and Flin Flon. This support is delivered through the basket funding model for municipalities, and specifically the unconditional Municipal Operating grant, which provides greater flexibility for these municipalities to address its service delivery priorities, including public transit. Capital funding is also provided for Winnipeg's Stage 2 Rapid Transit System. Public transit funding serves to increase transit ridership and supports environmental objectives of reducing green house gas emissions and improving air quality. Manitoba also provides funding support to sponsoring municipalities that establish and operate Handi-van services for mobility disadvantaged persons in rural Manitoba through the Mobility Disadvantaged Transportation Program.

## **Stewardship**

- The Community Planning and Development Division's Community Planning Assistance Program provides grants to municipalities and planning districts for the review and preparation of development plans, zoning by-laws, land parcel mapping and related land use studies that assist local planning authorities in meeting additional requirements under the Provincial Planning Regulation. The Department also administers the Community Development Program funds and the Community Revitalization Fund, which provide grants to municipalities, not for profit organizations and the private sector in support of: community and economic development; enhanced social and cultural development; heritage preservation; and community infrastructure.
- Municipal Finance and Advisory Services delivers funding support to all municipalities to enhance the sustainability of communities, to assist in the provision of quality, affordable municipal services and to assist in the management of community resources and the environment, including: support for "green" services and infrastructure in the City of Winnipeg such as public transit, rapid transit development, active transportation, and parks and open spaces; and Province-wide operating and capital support for public transit services, including transit for the mobility disadvantaged.
- Projects receiving cost shared provincial funding administered by the Manitoba Water Services Board for water and wastewater infrastructure, will comply with applicable provincial regulations.
- The Province has a long-term capital funding framework for the City of Winnipeg, providing up to \$220.0M in cost-shared funding to be committed over six years (2012/13 to 2017/18) through the Manitoba-Winnipeg Infrastructure Agreement (MWIA) to meet joint infrastructure funding priorities.

## **Shared Responsibility and Understanding**

- Human resource services as provided by the Civil Service Commission, through implementation of the Department's Employment Equity Plan, ensures that policies consider and reflect the needs and views of the various ethnic groups in Manitoba.
- The Municipal Board provides all administrative support to the Land Value Appraisal Commission and the Disaster Assistance Appeal Board who are under the jurisdiction of the Department of Manitoba Infrastructure and Transportation.
- The Community Planning and Development Division co-ordinates interdepartmental review of all local planning-related proposals including development plans, zoning by-laws and subdivision applications, as well as the Livestock Operations Technical Review Committee and its review process. It manages and participates in a number of intergovernmental committees such as the Shoal Lake Tripartite Agreement; the Partnership of the Manitoba Capital Region; provincial-municipal governance committees for downtown economic development partnerships; and the Interdepartmental Planning Board.
- The Community Planning and Development Division provides planning services to other provincial departments as well as other divisions within the Department; local municipalities and planning districts. It also consults and works with local municipalities planning districts, the public, industry and other provincial and federal departments as an integral and on-going part of its activities.
- The Community Planning and Development Division provide mapping services to municipalities and planning authorities across Manitoba though two Service Centres for Mapping and Analysis.
- The Community Planning and Development Division participated in the development of the Rural Economic Development strategy in collaboration with other departments and key rural stakeholders.
- Municipal Finance and Advisory Services partners with municipal stakeholders on specific projects to build capacity of elected and non-elected municipal officials. This includes developing publications (e.g. guidelines for the new financial plan template), delivering presentations on a broad range of topics related

to municipal administration, governance and financial issues as well as how municipalities can engage their citizens, and delivering training on specific issues.

- Manitoba Water Services Board provides technical support services in developing and delivering water and wastewater infrastructure projects in rural Manitoba. It also provides engineering support to CMIS and other government agencies.

## **Rehabilitation and Reclamation**

- Community Development Branch, together with the City of Winnipeg, supports community projects through Community Development Program funds and the Community Revitalization Fund including the Sports Hospitality and Entertainment District Initiative, the Exchange Waterfront Neighbourhood Development Program, including the creation of new public and community green spaces and recreational venues; rehabilitation of older buildings; and heritage buildings and redevelopment of surface parking lots.
- The Community Places Program provides technical consultation and capital grants which contribute to the general well-being of Manitoba communities by assisting non-profit organizations to undertake facility projects on existing buildings and facilities that provide long-term recreational and social benefits for the general community.
- The Neighbourhoods Alive! (NA!) initiative responds to needs identified by the community, providing support and resources for projects that work towards addressing these needs including: the creation and expansion of community green space, rehabilitation of buildings, and facility alterations for expanded community use and benefit.
- Recreation and Regional Services, through consultative service and programs, have supported communities and organizations in planning recreation opportunities that build and support healthy, vibrant communities through leadership, training, accessible and inclusive programs, services and facilities.
- Rural Opportunities 4 Growth through Partner 4 Growth supported communities to plan, assess the feasibility and implement projects identified and supported within rural regions to grow their economies. Hometown Manitoba supported 72 projects that enhanced public places, and main street building exteriors.
- Tax Increment Financing delivered through the Community Development Branch, is a funding tool that could be used to support major redevelopment projects including removal or neutralization of negative effects of brownfields on communities and environment by remediating and redeveloping properties in a sustainable manner.

## **Prevention**

- Reviewing development plans and subdivisions for compliance with the Provincial Land Use Policies mitigates the risk of development occurring in flood prone areas or areas at risk of extreme events.
- Recreation and Regional Services programs and services support communities and organizations to develop community driven recreation opportunities that impact prevention of crime, obesity, social isolation and the promotion of personal wellbeing and life skills development.

## **Public Participation**

- The purpose of any provincial Tax Increment Financing grant from the Community Revitalization Fund must be endorsed by the local municipality and consultations must occur with the local school division prior to any properties being designated.

- The Neighbourhoods Alive! (NA!) initiative is centred around community renewal plans which are developed by Neighbourhood Renewal Corporations every five years, with Neighbourhoods Alive! (NA!)’s support. Community plans are developed with extensive consultation and provide measurement against which NA! assesses funding requests. NA! also solicits community input on funding requests from resident based review committees established by Neighbourhood Renewal Corporations to ensure public input and alignment with community goals. Program staff also assist voluntary boards with board orientation.
- Rural Opportunities for Growth worked collaboratively with Association of Manitoba Municipalities to prioritize investments in community projects. Hometown Manitoba also requires endorsement from local municipalities for meeting place projects.

## **Access To Information**

- The Department provides access to information through a number of avenues, including a web site, news releases, and an annual report. The web site provides information on departmental programs.
- By administering *The Freedom of Information and Personal Privacy Act* on behalf of the Department, the Administrative Services Branch facilitates the opportunity for equal and timely access to departmental information by all Manitobans.
- The Municipal Board maintains a website regarding its jurisdiction, appeal and application information, Public Notices, the Board’s Rules and Procedures and public hearing procedures. The Municipal Board provides its own Annual Report and makes it available on the its website.
- Recreation and Regional Services developed a series of planning resources including facility planning, feasibility and needs assessment guides to assist communities in the development of their community recreation facilities.
- The Community Planning and Development Division developed a series of land use planning guides hosted on the developmental website to build stakeholder capacity on land use and development issues and the Provincial Land Use Policies. This includes the recently published *Land Use Planning Guide for School Sites*, the *Municipal Planning Guide to Zoning By-laws in Manitoba* and the *Active Transportation Planning Guide for Manitoba Municipalities*. The Division’s Technical Review Committee also maintains an open website where the public can review all pertinent information on livestock production operation proposals.
- Public understanding of assessment information was substantially improved through new developments on the Assessment Services’ website, Manitoba Assessment Online. Property records information is available on the website and includes land and building characteristics, as well as other pertinent data that form the basis of property assessment. The public is also able to view the assessments of comparable properties with their own property to ensure assessments are fair and equitable. This capability was introduced to increase the transparency of property assessment information. The public's improved ability to understand the recorded information and assessment process supports sustainable development decision making.
- “Statistical Information for Municipalities in the Province of Manitoba” is an annual publication that presents highlights and statistical information compiled from the audited financial statements of Manitoba’s municipalities. The information is organized in a way that allows municipal officials and other researchers to analyze and interpret the financial position of all Manitoba municipalities. The publication is also a resource for municipalities to examine the efficiency and effectiveness of the services they deliver. Information such as budgeted municipal expenditures and municipal property tax is included to facilitate comparisons among similar municipalities.
- Manitoba Water Services Board provides access to information through its web site and annual report. The web site provides details on Board programs and construction specifications.

## **Integrated Decision-Making and Planning**

- The Community and Regional Planning Branch integrates the perspectives of other departments and agencies in matters related to land use and development and on policies and tools related to the use and development of land.
- Winnipeg downtown revitalization initiatives including the Sports, Hospitality and Entertainment District Initiative; Live Downtown: Rental Development Grant Program; Exchange Waterfront Neighbourhood Development Program and Downtown Winnipeg Residential Development Grant Program are governed by joint delivery and decision making tables.
- The development of the Rural Economic Development Strategy involved federal agencies, provincial departments and key rural stakeholder organizations.
- Community Planning and Development plays a key role in the Assistant Deputy Ministers' Crown Land Committee, and the Assistant Deputy Ministers' Geo Manitoba Committee.
- Municipal Finance and Advisory Services partners with the Association of Manitoba Municipalities and Manitoba Infrastructure to deliver the Municipal Road and Bridge Program, which provides municipalities with up to 50% cost-shared funding for road renewal projects and major bridge rehabilitation projects.
- Manitoba Water Services Board is a provincial crown corporation that delivers a cost shared program to support water and wastewater infrastructure in rural Manitoba. Manitoba Water Services Board provides project management services to municipalities and other government departments.

## **Waste Minimization and Substitution**

- Through participation on the government-wide Procurement Council, the Administrative Services Branch helps to formulate sustainable procurement practices for government-wide implementation, and also co-ordinates the implementation of these practices in Municipal Relations.
- All Boards, branches and field offices continued to recycle solid waste and scrap paper, which includes aluminum cans, paper, cardboard, batteries and Styrofoam.
- All Boards, branches and field offices regularly increase the use of electronic options such as email to distribute program and promotional materials in order to reduce the use of paper.
- Assessment Services is increasing the number of its forms available to the public on its website. This provides property owners with electronic options, which reduce paper, mailing costs and time required to fill out forms.

## **Research and Innovation**

- Community and Regional Planning developed a comprehensive Planning Resource Guide to Subdivision in Manitoba. This comprehensive document provides practical guidance on the subdivision process for applicants, municipalities and provincial departments.
- Assessment Services is utilizing innovative methods such as desktop reviews based on high resolution aerial imagery and online realty services to improve efficiencies in conducting property reviews and increase the number of inspections conducted on an annual basis. Up-to-date property inspections ensure assessments are accurate, fair and equitable.

- Municipal Finance and Advisory Services provides strategic, technical and other assistance to support municipalities on a range of locally-driven sustainability initiatives, for example through service sharing, and tax and revenue sharing.
- The “Statistical Information for Municipalities” publication, providing statistical highlights and financial statistics for all 137 municipalities, also continues to be enhanced.
- The municipal amalgamation initiative has resulted in municipalities with larger and more diverse populations and tax bases, enhancing the long-term sustainability of Manitoba municipalities. Larger municipalities have greater capacity to attract business and economic development, growth and investment opportunities; deliver essential services to citizens; and fund needed infrastructure.

## **Pollution Prevention and Human Health**

- The government has discontinued the use of virgin paper and increased the purchase of recycled paper.
- The Department’s Workplace Safety and Health (WSP&H) Committee is functional and continues to meet on a quarterly basis. The Department’s Workplace Safety & Health Program was completed and implemented in 2006. The program contains a plan to identify and control workplace hazards and respond to emergencies.
- Showers are available in some offices for staff who cycle to work or run during their lunch break.

## **Reduction of Fossil Fuel Emissions**

- All branches have been encouraged to use ethanol gasoline (E10) when operating government vehicles. As leases expire, vehicles are being replaced with E85 or lower consumption vehicles.
- Active transportation and public transit are supported by on site facilities such as secure bike parking, workplace championing events and the use of transit fare tickets. Financial and technical assistance is provided to municipalities to support the development of local active transportation facilities.

## **Community Economic Development**

- To date, funding for community and economic development initiatives and major land transformation is being provided through the \$25.6M annual Community Development Program fund across Manitoba as well as Tax Increment Financing in Winnipeg, and the Rural Municipalities of Rosser and Portage la Prairie.
- Rural Opportunities 4 Growth provided support for eleven projects for \$99,280 under Partner 4 Growth in 2016-17. Ten of the projects were completed with a Manitoba investment of \$71,285. This funding leveraged an additional \$3,182,000. Three planning and feasibility projects and 7 implementation projects were completed. In addition, the Rural Economic Development Strategy for Manitoba was completed and an implementation committee was established for moving forward. Partners have been identified and work has begun on developing capacity building tools for municipal officials and economic development workers.



## **Financial Information Section**

### **Part A - Operating Expenditure Municipal Relations Reconciliation Statement**

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<b>Details</b>	<b>2017/18 Estimates \$(000s)</b>
2017/2018 MAIN ESTIMATES	410,252
Allocation of funds from:	-
- Enabling Appropriations	-
- Internal Service Adjustments	-
<b>Estimates of Expenditure 2017/2018 (Adjusted)</b>	<b>410,252</b>

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## DEPARTMENT OF MUNICIPAL RELATIONS

### EXPENDITURE SUMMARY

For the fiscal year ended March 31, 2018 with comparative figures for the previous fiscal year (\$000s)

ESTIMATE 2017/18	APPROPRIATION	ACTUAL 2017/18	ACTUAL 2016/17	INCREASE (DECREASE)	EXPLANATION NUMBER
	<b>1. Administration and Finance</b>				
42	<b>(a) Minister's Salary</b>	32	56	(24)	1
	<b>(b) Executive Support</b>				
731	(1) Salaries and Employee Benefits	870	1,003	(133)	1
112	(2) Other Expenditures	82	91	(9)	1
843		952	1,094	(142)	
	<b>(c) Financial and Administrative Services</b>				
576	(1) Salaries and Employee Benefits	421	634	(213)	2
139	(2) Other Expenditures	130	108	22	
715		551	742	(191)	
	<b>(d) Municipal Board</b>				
753	(1) Salaries and Employee Benefits	587	605	(18)	
118	(2) Other Expenditures	100	114	(14)	
871		687	719	(32)	
	<b>(e) Taxicab Board</b>				
587	(1) Salaries and Employee Benefits	304	483	(179)	3
100	(2) Other Expenditures	102	164	(62)	
687		406	647	(241)	
3,158	<b>13-1</b>	2,628	3,258	(630)	

ESTIMATE 2017/18	APPROPRIATION	ACTUAL 2017/18	ACTUAL 2016/17	INCREASE (DECREASE)	EXPLANATION NUMBER
<b>2. Community Planning and Development</b>					
<b>(a) Executive Administration</b>					
211	(1) Salaries and Employee Benefits	218	251	(33)	
29	(2) Other Expenditures	10	14	(4)	
240		228	265	(37)	
<b>(b) Community and Regional Planning</b>					
3,553	(1) Salaries and Employee Benefits	3,380	3,562	(182)	4
600	(2) Other Expenditures	389	402	(13)	
4,153		3,769	3,964	(195)	
<b>(c) Community Development</b>					
4,512	(1) Salaries and Employee Benefits	3,760	4,132	(372)	2
1,320	(2) Other Expenditures	888	951	(63)	
5,832		4,648	5,083	(435)	
<b>(d) Community Development Program</b>					
5,169	(1) Community Places Program	4,932	5,169	(237)	5
5,077	(2) Neighbourhoods Alive!	3,714	4,217	(503)	5
7,803	(3) Community Development Initiatives	8,602	12,634	(4,032)	6
7,566	(3) Recreation Services	7,284	7,544	(260)	5
(3,790)	(4) Less: Recoverable from Education and Training	(3,790)	(5,174)	1,384	7
21,825		20,742	24,390	(3,648)	
32,050	<b>13-2</b>	29,387	33,702	(4,315)	
<b>3. Infrastructure and Municipal Services</b>					
<b>(a) Executive Administration</b>					
211	(1) Salaries and Employee Benefits	179	213	(34)	
22	(2) Other Expenditures	16	19	(3)	
233		195	232	(37)	
<b>(b) Assessment Services</b>					
9,082	(1) Salaries and Employee Benefits	7,156	7,368	(212)	
1,208	(2) Other Expenditures	1,028	1,132	(104)	8
150	(3) Assessment Related Enhancement	-	125	(125)	
(2,569)	(4) Less: Recoverable from Education and Training	(2,569)	(2,490)	(79)	
7,871		5,615	6,135	(520)	

ESTIMATE 2017/18	APPROPRIATION	ACTUAL 2017/18	ACTUAL 2016/17	INCREASE (DECREASE)	EXPLANATION NUMBER
<b>(c) Municipal Finance and Advisory Services</b>					
725	(1) Salaries and Employee Benefits	932	934	(2)	
381	(2) Other Expenditures	204	212	(8)	
1,106		1,136	1,146	(10)	
<b>(d) Information Systems</b>					
1,218	(1) Salaries and Employee Benefits	1,264	1,211	53	2
1,282	(2) Other Expenditures	837	644	193	
(476)	(3) Less: Recoverable from Education and Training	(476)	(468)	(8)	
2,024		1,625	1,387	238	
<b>(e) Manitoba Water Services Board</b>					
2,419	(1) Salaries and Employee Benefits	2,487	2,527	(40)	
191	(2) Other Expenditures	126	132	(6)	
18,824	(3) Water and Sewer Projects	18,824	16,813	2,011	9
(18,824)	(4) Less: Recoverable from Funding to Municipalities and Related Grants	(18,824)	(16,813)	(2,011)	10
2,610		2,613	2,659	(46)	
13,844	<b>13-3</b>	11,184	11,559	(375)	
<b>4. Financial Assistance</b>					
360,989	<b>(a) Funding to Municipalities and Related Grants</b>	360,989	362,839	(1,850)	11
<b>(b) Grants to Municipalities in Lieu of Taxes</b>					
17,844	(1) Grants	17,072	16,208	864	
(17,633)	(2) Less: Recoverable from other appropriations	(17,633)	(18,554)	921	
211		(561)	(2,346)	1,785	
361,200	<b>13-4</b>	360,428	360,493	(65)	
0	<b>Reconciliation (Reorg)</b>	0	0	0	
410,252	<b>DEPARTMENT TOTAL</b>	403,627	409,012	(5,385)	

**EXPLANATION NOTES:**

1. The variance is due less positions in the current fiscal year. The variance is also due to severance payments made in the previous fiscal year.
2. The year over year variance is mainly due to vacancies in the current fiscal year.

3. *The year over year variance is mainly due to vacancies and less Board activity in the current year. In February of 2018, Taxicab Board oversight of local vehicles for hire has been transferred to the City of Winnipeg.*
4. *The year over year variance is due to fewer vacancies in the current fiscal year, as compared to 16/17 fiscal year.*
5. *The year over year variances are due to the review of grants and programs in the 17/18 fiscal year.*
6. *The variance is mainly due to the reorganization and transfer of UDI and REDI program funds during the 17/18 estimates process to the departments-responsible. The departments are now responsible for the programs that used to be recovered from UDI/REDI, and are no longer recovering from MR.*
7. *The variance reflects recoveries based on actual expenditures.*
8. *The year over year variance is mainly due to higher expenditures in 2016/17 fiscal year for transportation costs, communication costs and supplies and services for the reassessment year.*
9. *The year over year variance is mainly due to more projects in the current fiscal year.*
10. *The variance is due to more recoveries from a greater amount of projects in the current fiscal year.*
11. *The year over year variance is mainly due to the timing of claims based payments for multi-year infrastructure projects and a change of funding model. Payments that used to be quarterly, are not being paid bi-annually in the 17/18 fiscal year.*

## DEPARTMENT OF MUNICIPAL RELATIONS

### REVENUE SUMMARY BY SOURCE

For the fiscal year ended March 31, 2018 with comparative figures for the previous fiscal year

Actual 2016/17	Actual 2017/18	Increase (Decrease)	Source	Actual 2017/18	Estimate 2017/18	Variance	Expl. No.
			Current Operation Programs – Other				
			Revenue				
922	934	12	(a) Fees	934	1,195	(261)	
10,663	10,702	39	(b) Municipalities Shared Cost Receipts	10,702	12,226	(1,524)	
1	4	3	(d) Sundry	4	17	(13)	
			Government of Canada				
58	58	0	(a) Other	58	0	58	
<b>11,644</b>	<b>11,698</b>	<b>54</b>	<b>TOTAL REVENUE</b>	<b>11,698</b>	<b>13,438</b>	<b>(1,740)</b>	<b>1</b>

#### Explanation

1. The variance in actual revenue to Estimate in 2017/18 is due to vacancies and less than projected expenditures in operating appropriations, which reduced the recoveries.

## DEPARTMENT OF MUNICIPAL RELATIONS

### FIVE-YEAR EXPENDITURE AND STAFFING SUMMARY BY APPROPRIATION

For years ending March 31, 2014 – March 31, 2018

ACTUAL/ADJUSTED\*EXPENDITURES (\$000s)

		2013/2014		2014/15		2015/16		2016/17		2017/18	
		FTE	\$ (000s)								
13-1	ADMINISTRATION AND FINANCE <sup>1,2</sup>	37.10	3,320	37.10	3,113	37.10	3,257	35.10	3,258	33.10	2,628
13-2	COMMUNITY PLANNING AND DEVELOPMENT <sup>1,3,4,5,6,7</sup>	97.00	41,703	97.50	46,359	96.50	40,359	113.50	33,702	110.50	29,387
13-3	INFRASTRUCTURE AND MUNICIPAL SERVICES <sup>1,8,9,10,11</sup>	159.30	15,730	159.30	14,246	158.30	14,996	149.30	11,559	147.30	11,184
13-4	FINANCIAL ASSISTANCE	0.00	333,274	0.00	352,515	0.00	364,329	0.00	360,493	0.00	360,428
<b>TOTAL</b>	<b>MUNICIPAL RELATIONS</b>	<b>293.40</b>	<b>394,027</b>	<b>293.90</b>	<b>416,233</b>	<b>291.90</b>	<b>422,941</b>	<b>297.90</b>	<b>409,012</b>	<b>290.90</b>	<b>403,627</b>

## **EXPLANATION NOTES**

1. In 2015/16 the accommodation cost recovery program was transferred to the department of Finance. The actuals for 2013/14 and 2014/15 have been adjusted to reflect this transfer.
2. In 2013/14, one Brandon Office FTE and its dollars were transferred to the department of Finance.
3. In 2013/14 the School Resource Officer Program was transferred to Children and Youth Opportunities.
4. In 2016/17, Recreation and Regional Services was transferred from Children Youth and Opportunities. The actuals for 2013/14, and 2015/16 have been adjusted to reflect this transfer.
5. In 2016/17, Neighbourhoods Alive! was transferred from Housing and Community Development. The actuals for 2013/14, and 2015/16 have been adjusted to reflect this transfer.
6. In 2016/17, Rural Opportunities 4 Growth was transferred from Agriculture. The actuals for 2013/14, and 2015/16 have been adjusted to reflect this transfer
7. In 2016/17, Rural Economic Development Initiatives was transferred from Agriculture. The actuals for 2013/14, and 2015/16 have been adjusted to reflect this transfer
8. In 2016/17, Community Assistance was transferred from Housing and Community Development. The actuals for 2013/14, and 2015/16 have been adjusted to reflect this transfer.
9. In 2016/17, Infrastructure Grants was transferred from Agriculture. The actuals for 2013/14, and 2015/16 have been adjusted to reflect this transfer
10. In 2013/14 the Manitoba Water Services Board expenditures and recovery related to Infrastructures and Transportation were transferred back to that department.
11. In 2013/14 the Manitoba Water Services Board recovery from REDI was transferred to the department of Agriculture, Food and Rural Development.
12. In 2015/16, the Energy Division was transferred to the department of Growth, Enterprise and Trade. The actuals for 2013/14 and 2014/15 have been adjusted to reflect this transfer.
13. In 2016/17, the former department of Aboriginal and Northern Affairs was amalgamated with the former department of Municipal Government. The actuals for 2013/14, and 2015/16 have been adjusted to reflect this transfer.
14. In 2017/18, the former department of Indigenous and Municipal Relations was re-organized into two separate departments, Indigenous and Northern Relations and Municipal Relations. The actuals for 2013/14, 2014/15, and 2016/17 have been restated.

# **Performance Reporting – Indicators of Progress Against Priorities**

## **English Introduction**

The following section provides information on key performance measures for the department for the 2017/18 reporting year. All Government of Manitoba departments include performance measures in their Annual Reports to complement the financial results and provide Manitobans with meaningful and useful information about government activities and their impact on the province and its citizens.

For more information on performance reporting and the Manitoba government, visit [www.manitoba.ca/performance](http://www.manitoba.ca/performance).

Your comments on performance measures are valuable to us. You can send comments or questions to [mbperformance@gov.mb.ca](mailto:mbperformance@gov.mb.ca).

## **French Introduction**

La section ci-dessous fournit de l'information sur certaines mesures clés de performance relativement aux activités du ministère pendant l'année 2017/18. L'ensemble des ministères du gouvernement du Manitoba font état de mesures de performance dans leurs rapports annuels pour ajouter aux données sur les résultats financiers et mettre à la disposition des Manitobains et Manitobaines des renseignements valables et utiles sur les activités du gouvernement et leurs retombées pour la province et sa population.

Pour de plus amples informations quant aux rapports sur la performance et au gouvernement du Manitoba, veuillez consulter le site : [www.gov.mb.ca/finance/performance.fr.html](http://www.gov.mb.ca/finance/performance.fr.html).

Nous apprécions beaucoup vos commentaires sur les mesures de performance. N'hésitez pas à nous transmettre vos observations ou questions à l'adresse : [mbperformance@gov.mb.ca](mailto:mbperformance@gov.mb.ca).

WHAT IS BEING MEASURED AND USING WHAT INDICATOR?	WHY IS IT IMPORTANT TO MEASURE THIS?	WHERE ARE WE STARTING FROM (BASELINE MEASUREMENT)?	WHAT IS THE 2017/18 RESULT OR MOST RECENT AVAILABLE DATA?	WHAT IS THE TREND OVER TIME?	COMMENTS/RECENT ACTIONS/REPORT LINKS
<p><b>Outcome:</b> The long-term financial viability of municipalities (excluding the City of Winnipeg)</p> <p><b>Indicator:</b> Increased municipal amalgamations</p>	Larger municipalities with larger taxable assessment and larger populations are more viable over the long term and will contribute to the overall strength of Manitoba's economy and have a reduced reliance on the province for support.	In the period 2002 to 2012, there were 5 municipal amalgamations.	On January 1, 2015, there were a total of 47 municipal amalgamations, involving the merger of 107 municipalities.	The number of municipal amalgamations has increased.	<p><i>The Municipal Amalgamations Act required municipalities with fewer than 1,000 residents to submit an amalgamation plan jointly with their amalgamation partner(s) by December 1, 2013.</i></p> <p>Amalgamated municipalities came into effect January 1, 2015.</p>

WHAT IS BEING MEASURED AND USING WHAT INDICATOR?	WHY IS IT IMPORTANT TO MEASURE THIS?	WHERE ARE WE STARTING FROM (BASELINE MEASUREMENT)?	WHAT IS THE 2017/18 RESULT OR MOST RECENT AVAILABLE DATA?	WHAT IS THE TREND OVER TIME?	COMMENTS/RECENT ACTIONS/REPORT LINKS
<p><b>Outcome:</b> The long-term financial viability of municipalities (excluding the City of Winnipeg)</p> <p><b>Indicator:</b> The ability of municipalities to comply with legislated filing timeframes for tax levy by-laws.</p>	Municipalities that are financially viable are able to deliver services efficiently and effectively to citizens.	In 2003, 80% of municipalities had filed their tax levy by-law with the Minister by the legislated date.	93% of municipalities in 2017 (their fiscal year) filed their tax levy by-law with the Minister by June 15, the legislated deadline under <i>The Municipal Act</i> .	Percentage of municipalities filing by the legislated date is increasing.	<p>Although <i>The Municipal Act</i> does not define “financial viability”, there are legislative requirements that if consistently not met, indicate financial management stress.</p> <p>By July 15, 2017, 96% of municipalities filed their tax levy by-laws.</p>

WHAT IS BEING MEASURED AND USING WHAT INDICATOR?	WHY IS IT IMPORTANT TO MEASURE THIS?	WHERE ARE WE STARTING FROM (BASELINE MEASUREMENT)?	WHAT IS THE 2017/18 RESULT OR MOST RECENT AVAILABLE DATA?	WHAT IS THE TREND OVER TIME?	COMMENTS/RECENT ACTIONS/REPORT LINKS
<p><b>Outcome:</b> Satisfaction of property owners with the assessment of their properties (made by the Provincial Municipal Assessor.)</p> <p><b>Indicator:</b> Rate of assessment appeals. A low appeal rate indicates ratepayer satisfaction with the assessment of their property.</p>	<p>All property owners have the right to appeal their assessments to the Board of Revision if they believe the assessed value of their property does not reflect the market value of their property (as of the reference date.)</p>	<p>In the 2002 reassessment, 0.7% of assessment roll entries were appealed to the Board of Revision.</p>	<p>In the 2018 reassessment, 0.4% of assessment roll entries were appealed to the Board of Revision.</p>	<p>The appeal rate is consistent with previous years.</p>	<p>Under <i>The Municipal Assessment Act</i>, every municipality must have a Board of Revision.</p> <p>The Provincial Municipal Assessor is responsible for delivery of assessment services to all municipalities, except the City of Winnipeg which is responsible for delivery of its own assessment services.</p>

WHAT IS BEING MEASURED AND USING WHAT INDICATOR?	WHY IS IT IMPORTANT TO MEASURE THIS?	WHERE ARE WE STARTING FROM (BASELINE MEASUREMENT)?	WHAT IS THE 2017/18 RESULT OR MOST RECENT AVAILABLE DATA?	WHAT IS THE TREND OVER TIME?	COMMENTS/RECENT ACTIONS/REPORT LINKS
<p><b>Outcome:</b> Municipalities are planning the protection and efficient use and re-use of their renewable and non-renewable resources.</p> <p><b>Indicator:</b> Development Plans that have undergone a full review and have been approved by the Province.</p>	<p>Development plans provide a framework to direct sustainable land-use and development in a municipality or planning district through maps, policies and statement of physical, social and environmental and economic objectives.</p> <p>Land use planning is the foundation upon which communities build economic opportunities, protect the environment, and improve the quality of life for their citizens.</p>	Development Plan by-laws in effect as of March 31, 2014.	During the year ending March 31, 2018, one municipality (Rural Municipality of Victoria Beach) completed a full development plan review approved by the Minister.	Number of municipalities and planning districts with updated development plans is increasing.	

WHAT IS BEING MEASURED AND USING WHAT INDICATOR?	WHY IS IT IMPORTANT TO MEASURE THIS?	WHERE ARE WE STARTING FROM (BASELINE MEASUREMENT)?	WHAT IS THE 2017/18 RESULT OR MOST RECENT AVAILABLE DATA?	WHAT IS THE TREND OVER TIME?	COMMENTS/RECENT ACTIONS/REPORT LINKS
<p><b>Outcome:</b> Return on Community Revitalization Fund's provincial investment in community renewal and economic development</p> <p><b>Indicator:</b> Increase in housing units Increase in commercial space Amount of private investment leveraged Number of jobs created</p>	<p>Targeting development to serviced areas increases density and reduces long term infrastructure and servicing costs.</p> <p>Support for strategic capital infrastructure projects encourages economic development and community renewal that would not otherwise occur. These investments increase the physical, social and economic viability of a municipality/comm unity</p>	<p>2013/14</p> <p>215 rental units and 157 condominium units, for a total of 372 new residential units have been created in Winnipeg's downtown.</p> <p>6,000 leasable square feet of new commercial space has been developed under programs supported by the Community Revitalization Fund</p>	<p>As at March 31, 2018:</p> <p>580 rental units and 443 condominium units, for a total of 1,023 new residential units have been created in Winnipeg's downtown</p> <p>48,000 leasable square feet of new commercial space has been developed under programs supported by the Community Revitalization Fund</p> <p>Approximately \$1.3B in private investment has been leveraged from projects/programs supported by an estimated \$105M in provincial investment through the Community Revitalization Fund.</p> <p>150 new jobs will be created, with an additional 59 jobs being preserved, under projects/programs supported through the Community Revitalization Fund</p>	<p>The number of housing units created is increasing indicating an increase in downtown density</p> <p>The amount of new commercial space being developed is increasing indicating an enhanced economic environment.</p> <p>Private investment leveraged indicates a high rate of return on investment from the Community Revitalization Fund</p> <p>Creation and preservation of jobs indicates an enhanced economic environment.</p>	<p>Properties designated as Community Revitalization Properties under <i>The Community Revitalization Tax Increment Financing Act</i> are reported on in Appendix G of the Annual Report.</p> <p>Negotiations on additional agreements for Tax Increment Financing (TIF) supported programs/projects are underway.</p>

WHAT IS BEING MEASURED AND USING WHAT INDICATOR?	WHY IS IT IMPORTANT TO MEASURE THIS?	WHERE ARE WE STARTING FROM (BASELINE MEASUREMENT)?	WHAT IS THE 2017/18 RESULT OR MOST RECENT AVAILABLE DATA?	WHAT IS THE TREND OVER TIME?	COMMENTS/RECENT ACTIONS/REPORT LINKS
<p><b>Outcome:</b> Access to clean drinking water and high quality wastewater treatment meeting current regulations.</p> <p><b>Indicator:</b> Recorded project benefits from federal/provincial cost shared infrastructure programming in the categories of: Water and wastewater</p>	<p>Recorded benefits from federal/provincial cost-shared infrastructure programming that demonstrates funds are being spent on projects that contribute to long-term economic growth, a clean environment and strong communities.</p> <p>The success of the projects under these programs hinges on the cooperative relationships between all three levels of government.</p>	<p>Reported benefits will be recorded on a go-forward basis beginning April 1, 2016.</p>	<p>In the 2017-18 fiscal year, under the Manitoba Water Services Board Water and Sewer Program the realized benefits and outcomes for projects completed are reported as follows:</p> <ul style="list-style-type: none"> <li>• Board entered into 45 cost sharing agreements with municipalities and completed \$79.5M of construction activity.</li> <li>• A regional water plant will replace three aging water plants conforming to regulations.</li> <li>• Wastewater lagoon upgrades will meet phosphorus reduction limits.</li> </ul>	<p>The expectation is an increase in the amount of households and residents who benefit from water and wastewater upgrades meeting regulations.</p>	<p>In 2017/18 fiscal year, 18 new capital projects estimated at \$31.6M were approved under the Board's 5-year capital plan. This approval will ensure planning and design functions continue for water and sewer projects in rural Manitoba.</p> <p>Clean Water and Wastewater Fund was a Federal/Provincial initiative for \$92.0M. The Board completed 20 water and sewer tender-ready projects under this initiative.</p>

WHAT IS BEING MEASURED AND USING WHAT INDICATOR?	WHY IS IT IMPORTANT TO MEASURE THIS?	WHERE ARE WE STARTING FROM (BASELINE MEASUREMENT)?	WHAT IS THE 2017/18 RESULT OR MOST RECENT AVAILABLE DATA?	WHAT IS THE TREND OVER TIME?	COMMENTS/RECENT ACTIONS/REPORT LINKS
<p><b>Outcome:</b> Investing in Manitoba communities through capital projects for community facilities, recreational and wellness benefits and supporting community organizations.</p> <p><b>Indicator:</b> Number of Community Places Program (CPP) grants and number of Infrastructure grants given and number of community groups assisted by providing on-site consultations.</p>	Assists in providing sustainable community facilities and social, recreation and wellness benefits to Manitoba communities.	In 2010/11, CPP approved \$4.5 million in grants for 297 applications and assisted over 480 community groups by providing over 730 on-site consultations.	<p>In 2017/18, CPP received 217 applications for funding and \$1.8 million in CPP capital grants were approved for 98 applications. Assisted over 300 community groups by providing over 370 on-site planning and technical consultations.</p> <p>In 2017/18 Hometown Manitoba 81 projects were approved for \$153,406. providing \$122,788 in funding towards the total project cost of 460,215.. As a result, 47 Main street projects, 20 Meeting place projects and 4 tree planting projects were completed across Manitoba that enhanced public places, green spaces and main street building exteriors.</p>	<p>Investing in communities through capital projects for recreational and wellness benefits and supporting community organizations.</p> <p>Demands on the program remain consistent with an average of 459 applications received and an average of \$9.6 million in grant requests annually.</p> <p>Hometown Manitoba received 83 applications which is relatively consistent over the previous 3 years but showing a downward trend since 2004.</p>	<p>This performance indicator is being measured starting from April 1, 2010.</p> <p>CPP continues to provide grants that assists communities to provide sustainable recreational, wellness, social and development opportunities that support non-profit community groups.</p> <p>In 2017/18, CPP funded community projects with an average grant of \$18.5, with an average project value of \$83.8, and continues to provide project planning and technical advice to improve the quality, economy and sustainability of community projects.</p> <p>In 2017/18, \$1.8 million in CPP grants leveraged \$8.2 million in total project costs.</p> <p>Since 2010/11, CPP has funded 1,975 community projects with an average capital grant amount of \$13,7 and an average project value of \$121.2.</p>

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<b>Outcome:</b> Supporting community-led revitalization efforts in selected distressed neighbourhoods and communities in Manitoba.	Neighbourhoods Alive! provides community-based organizations with funding to initiate local community economic development projects and leverage additional funds to support long-term revitalization.	2009/10 - \$5 million for 111 projects	<p>2017/18 - \$3.6 million expended for 107 projects</p> <p>107 projects under the Neighbourhood Renewal Fund and Community Initiatives</p> <ul style="list-style-type: none"> <li>• 42 under the Non-Profit Organization (reducing red tape) Strategy</li> <li>• 28 ongoing projects</li> <li>• 37 new projects</li> </ul> <p>13 Neighbourhood Renewal Corporations receiving core funding through Neighbourhood Development Assistance</p>	Significant investments continue to be made to support community-led revitalization efforts in selected distressed neighbourhoods and communities in Manitoba. Since 2016/17, project proposal intakes available through Neighbourhoods Alive has been reduced from two per year to one. As a result, the total number of community projects supported has declined by roughly 60% compared to the average from the previous 3 years.	Neighbourhoods Alive! continues to provide grants that supports and encourages community-driven revitalization efforts in designated neighbourhoods across Manitoba. Project supports to community organizations in designated Neighbourhoods Alive! neighbourhoods include the Neighbourhood Renewal Fund and Community Initiatives Program.

WHAT IS BEING MEASURED AND USING WHAT INDICATOR?	WHY IS IT IMPORTANT TO MEASURE THIS?	WHERE ARE WE STARTING FROM (BASELINE MEASUREMENT)?	WHAT IS THE 2017/18 RESULT OR MOST RECENT AVAILABLE DATA?	WHAT IS THE TREND OVER TIME?	COMMENTS/RECENT ACTIONS/REPORT LINKS
<b>Indicator:</b> Number and type of Neighbourhoods Alive! (NA!) projects that are funded.				Since 2000 NA! has committed \$82,242,065 for 1687 projects in seven program categories. The seven funding programs are: Neighbourhood Renewal Fund (\$39,757,357); Neighbourhood Development Assistance (\$28,156,487); Training Initiatives (\$7,192,399); Community Initiatives (\$4,703.034); Localized Improvement Fund for Tomorrow (\$1,396,757); Elmwood Small Grants Fund (\$54,019) School Resource Officer (\$264,515); and Community Youth Recreation (\$717,497)	In 2017/18, Neighbourhoods Alive! funded community projects with an average grant of \$13,776, with an average project value of \$43,064.

## Regulatory Accountability and Red Tape Reduction

Manitoba Municipal Relations is committed to implementing the principles of regulatory accountability as set out in [The Regulatory Accountability Act](#). The department works to achieve balance with regulatory requirements, identify the best options for them, assess their impact and incorporate them in department activities, programs and in the development of all regulatory instruments.

A regulatory requirement is a requirement in a regulatory instrument for a person to take an action in order to

- access a program or service offered by the government or a government agency;
- carry on business; or
- participate in a regulated activity.

Regulatory accountability provides a framework to create a transparent, efficient and effective regulatory system. Red tape reduction aims to remove the regulatory requirements that are unclear, overly prescriptive, poorly designed, redundant, contradictory or antiquated. Not all regulatory requirements create red tape.

### Regulatory Requirements

	<b>Baseline (April 1, 2016)</b>	<b>2016/17 (March 31, 2017)</b>	<b>2017/18 (March 31, 2018)</b>
Total number of regulatory requirements	34,625	34,628	24,738

	<b>2016/17 from baseline</b>	<b>2017/18 from baseline</b>
Net change in total number of regulatory requirements	3	-9,887
% change	0.0%	-28.6%

Note: The information in the tables above includes that of any Special Operating Agencies (SOAs) or other agencies that report to the Minister.

## Achievements:

Since April of 2016, the department's achievements in reducing regulatory requirements and eliminating red tape included:

- Bill 30 – *The Local Vehicles for Hire Act* was introduced on March 20, 2017 and came into force on February 28, 2018. The Act dissolves the Manitoba Taxicab Board, devolves regulatory responsibility for Winnipeg's vehicle-for-hire industry to the City of Winnipeg, and provides all Manitoba municipalities with explicit bylaw-making authorities to regulate their own local vehicle-for-hire industries.

*The Local Vehicles for Hire Act* includes a provision repealing *The Taxicab Act* and all of its associated regulations. This has enabled the elimination of 44 regulatory instruments containing over 9,700 regulatory requirements.

- Bill 12 – The Red Tape Reduction and Government Efficiency Act, 2018, which was given first reading in 2017/18. Bill 12 includes amendments to *The Municipal Act* to more effectively respond to municipal and community needs. In addition, the Bill proposes to repeal antiquated statutes, specifically *The Dauphin Boys' and Girls' Band Act*, and unproclaimed provisions under *The Planning and Land Dedication For School Sites Act*.

The proposed amendments recognize modern ways of doing business by providing municipalities with more streamlined options or requirements related to municipal governance and local land use planning. The amendments also recognize that municipalities are mature levels of government that exercise due diligence in areas that include the provision of grants or loans, and municipal borrowing.

- Bill 19 – *The Planning Amendment Act* (Improving Efficiency in Planning), which was given first reading in 2017/18. Bill 19 includes a number of amendments to modernize land use planning, reduce red tape and administrative burden for municipalities and planning districts, while ensuring fair say for economic development in rural Manitoba.

The Community Planning and Development Division completed the second phase of administrative streamlining of Community Development grants under the single window service provision initiative, which reduced grant-related regulatory requirements by over 120 in 2017/18.

## The Public Interest Disclosure (Whistleblower Protection) Act

*The Public Interest Disclosure (Whistleblower Protection) Act* came into effect in April 2007. This law gives employees a clear process for disclosing concerns about significant and serious matters (wrongdoing) in the Manitoba public service, and strengthens protection from reprisal. The Act builds on protections already in place under other statutes, as well collective bargaining rights, policies, practices and processes in the Manitoba public service.

Wrongdoing under the Act may be: contravention of federal or provincial legislation; an act or omission that endangers public safety, public health or the environment; gross mismanagement; or, knowingly directing or counselling a person to commit a wrongdoing. The Act is not intended to deal with routine operational or administrative matters.

A disclosure made by an employee in good faith, in accordance with the Act, and with a reasonable belief that wrongdoing has been or is about to be committed is considered to be a disclosure under the Act, whether or not the subject matter constitutes wrongdoing. All disclosures receive careful and thorough review to determine if action is required under the Act, and must be reported in a department's annual report in accordance with Section 18 of the Act.

The Department of Municipal Relations is pleased to report that during the 2017–2018 fiscal year there were no issues/matters pertaining to any section of this Act.

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The following is a summary of disclosures received by Manitoba Municipal Government for fiscal year 2017/18:

Information Required Annually (per Section 18 of The Act)	Fiscal Year 2017/18
The number of disclosures received, and the number acted on and not acted on.  Subsection 18(2)(a)	NIL
The number of investigations commenced as a result of a disclosure.  Subsection 18(2)(b)	NIL

<p>In the case of an investigation that results in a finding of wrongdoing, a description of the wrongdoing and any recommendations or corrective action taken in relation to the wrongdoing, or the reasons why no corrective action was taken.</p> <p>Subsection 18(2)(c)</p>	<p><b>NIL</b></p>
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## **APPENDICES**

## Appendix A – Market Value Assessment – Provincial Totals

At the end of the calendar year, the Assessment Branch delivers final assessment rolls to all municipalities excluding the City of Winnipeg. The market value of all assessment in Manitoba as shown on these rolls is aggregated in the table below.

<b>Roll Type / Year</b>	<b>RURAL \$</b>	<b>VILLAGES \$</b>	<b>TOWNS \$</b>	<b>CITIES \$</b>	<b>L.G.D.S. \$</b>	<b>ABORIGINAL / NORTHERN AFFAIRS \$</b>	<b>TOTAL \$</b>
Business 2018 2017	61,043,500 58,137,300	0 0	13,096,000 12,394,300	76,669,400 73,753,900	993,900 1,076,600	1,425,700 1,436,000	153,228,500 146,798,100
Change	2,906,200	0	701,700	2,915,500	-82,700	-10,300	6,430,400
Personal 2018 2017	1,008,588,800 1,088,572,000	893,200 834,300	21,122,800 20,322,200	46,277,200 43,714,900	0 0	217,700 216,100	1,077,099,700 1,153,659,500
Change	-79,983,200	58,900	800,600	2,562,300	0	1,600	-76,559,800
Real (T) 2018 2017	64,711,828,377 58,700,307,610	256,221,000 254,487,800	4,873,307,700 4,816,564,025	12,704,256,112 12,369,499,070	173,778,200 172,607,898	201,866,700 192,484,300	82,921,258,089 76,505,950,703
Change	6,011,520,767	1,733,200	56,743,675	334,757,042	1,170,302	9,382,400	6,415,307,386
Real (G) 2018 2017	1,623,266,300 1,512,544,500	2,484,400 2,543,200	225,125,900 216,158,200	554,358,000 539,333,400	6,108,300 6,399,100	93,585,900 88,111,500	2,504,928,800 2,365,089,900
Change	110,721,800	-58,800	8,967,700	15,024,600	-290,800	5,474,400	139,838,900
Real (S) 2018 2017	224,871,300 197,380,900	5,670,900 5,624,800	168,676,700 165,677,600	311,833,100 300,262,400	666,600 767,400	566,000 609,300	712,284,600 670,322,400
Change	27,490,400	46,100	2,999,100	11,570,700	-100,800	-43,300	41,962,200
Real (E) 2018 2017	2,602,754,700 2,452,868,800	18,938,900 18,596,200	1,256,646,100 1,263,250,100	1,441,926,200 1,311,023,600	39,196,400 39,225,400	61,417,300 59,905,800	5,420,879,600 5,144,869,900
Change	149,885,900	342,700	-6,604,000	130,902,600	-29,000	1,511,500	276,009,700
<b>TOTAL 2018 2017</b>	<b>70,232,352,977 64,009,711,110</b>	<b>284,208,400 282,086,300</b>	<b>6,557,975,200 6,494,366,425</b>	<b>15,135,320,012 14,637,587,270</b>	<b>220,743,400 220,076,398</b>	<b>359,079,300 342,763,000</b>	<b>92,789,679,289 85,986,590,503</b>
<b>Change</b>	<b>6,222,641,867</b>	<b>2,122,100</b>	<b>63,608,775</b>	<b>497,732,742</b>	<b>667,002</b>	<b>16,316,300</b>	<b>6,803,088,786</b>

T – Taxable

G - Exempt: Subject to grant in lieu of taxes

S - Taxable: Exempt from school levies

E – Exempt

## **Appendix B – Total School Assessment (Portioned Values)**

In accordance with provisions of *The Municipal Assessment Act*, the 2018 Total School Assessment was provided to the Department of Education by December 1, 2017 and formed the basis for the calculation of school levies. The Total School Assessment (TSA) is the TMA plus portioned values of personal property less the value of real property exempt from school taxes. The TSA is the tax base used by the Province to raise revenue to support the education program across Manitoba and is a determining factor in the distribution of funding to school divisions.

<b>School Division</b>	<b>School Assessment</b>
Beautiful Plains	\$794,750,450
Borderland	1,001,136,360
Brandon	3,169,714,480
Evergreen	998,075,250
Flin Flon	135,156,510
Fort la Bosse	1,202,772,070
Frontier	253,574,670
Garden Valley	1,279,394,660
Hanover	2,203,960,290
Interlake	1,400,715,660
Kelsey	259,887,990
Lakeshore	324,285,650
Lord Selkirk	2,036,625,640
Louis Riel	8,086,527,100
Mountain View	1,077,783,010
Mystery Lake	466,893,050
NL S.D.	159,237,520
Park West	956,212,600
Pembina Trails	8,538,856,810
Pine Creek	544,269,700
Portage la Prairie	1,338,901,940
Prairie Rose	1,515,105,420
Prairie Spirit	1,509,389,880
Red River Valley	1,530,555,520
River East Transcona	6,837,952,310
Rolling River	1,045,891,900
Seine River	1,857,611,220
Seven Oaks	3,460,270,030
Southwest Horizon	1,255,515,490
St. James Assiniboia	4,843,022,520
Sunrise	2,621,715,430
Swan Valley	570,638,900
Turtle Mountain	619,774,270
Turtle River	231,180,360
Western	595,243,170
Winnipeg	12,733,715,530
<b>GRAND TOTAL</b>	<b>\$ 77,457,949,720</b>

## **Appendix C – Committees and Crown Corporations**

### **Leaf Rapids Town Properties Ltd.**

Leaf Rapids Town Properties Ltd. (formerly Leaf Rapids Development Corporation) was formed in 1971 by a precedent-setting agreement between the Province and Sherrit-Gordon Mines. Under the agreement, all assessable surface property of the mining company was put on the tax roll for taxation purposes, making Sherrit-Gordon a corporate citizen of the Town. The Province, through Leaf Rapids Town Properties Ltd., developed the townsite property and now manages the Town Centre and other facilities.

The Corporation has a five-person Board of Directors comprised of senior civil servants with the Province of Manitoba. The Minister of Finance is the sole shareholder. The Corporation reports to Government through the Minister of Municipal Relations. The Deputy Minister of Municipal Relations is the Chairperson and President of the Corporation. The remaining Board members include representation from Manitoba Finance, Sustainable Development, Indigenous and Municipal Relations, and Agriculture.

Day-to-day management of the Town Centre and other properties is carried out through the contribution of time of civil servants. The Corporation has one staff who serves as the General Manager. The General Manager is the Assistant Deputy Minister of Accommodation Services Division of Manitoba Finance and reports to the Chair on matters pertaining to the Corporation.

## **Appendix D - The Community Revitalization Fund**

*The Community Revitalization Tax Increment Financing Act (Act) came into force in November 2009. Section 15(9) states that *The minister must include in each annual report of the minister's department a financial statement of the fund and a report on the use of grants made from the fund in the year and what those grants achieved.**

Tax Increment Financing (TIF) is a financing tool that governments can use to encourage redevelopment and revitalization. The Act provides authority to the Province to designate specific real properties as community revitalization properties for a specified period of time up to a maximum of 25 years. During the designation period, increases in the assessed value of the property are expected to occur as a result of redevelopment and investment. The incremental increase in assessment resulting from the redevelopment and investment is subject to a Community Revitalization (CR) Levy in lieu of applicable education-related taxes. The levy is remitted to the Minister of Finance and held in trust in the Community Revitalization (CR) Fund account in the Consolidated Fund.

Grants from the CR Fund can be used to:

- revitalize communities or neighborhoods;
- encourage economic development;
- enhance social and cultural development; and
- preserve heritage properties.

Before a property can be designated, the school board and municipality must be consulted. Before a grant can be requisitioned from the CR Fund, the municipality in which the designated property is situated must agree to the purpose of the grant.

Note: The CR Levy is remitted to the CR Fund after development is completed and the designated property is reassessed. Properties may be designated for up to 25 years. Grants are provided from monies in the CR Fund over an extended period of time

### **TIF initiatives Supported Under the TIF Act as at March 31, 2018 by Municipality**

#### **City of Winnipeg**

<b>Initiative</b>	<b>Purpose of Grant</b>	<b>Designation Status</b>	<b>Initiative Achievement</b>
Downtown Winnipeg Residential Development Grant Program, a partnership between the Province of Manitoba and the City of Winnipeg to provide up to \$40 million in incentives to housing developers.	To increase the number and diversity of housing options, increase mixed residential and commercial development, and redevelop vacant properties and surface parking lots.  Grants are provided as an incentive to housing developers (private and non-profit) paid in a lump sum or annually after the development is completed.	Development of residential units is complete for all 17 properties in the Program.	Program has resulted in the development of 343 new rental units and 443 new condominium units for a total of 786 new residential units in downtown Winnipeg.

<p>Strategic Downtown Investments Agreement between the Province of Manitoba, The City of Winnipeg and CentreVenture Development Corporation to support the Portage Avenue Development Strategy and the Sports, Hospitality and Entertainment District (SHED).</p>	<p>To encourage and protect private and public investment in downtown Winnipeg and develop the 11-block SHED area where entertainment and related commercial activities would be encouraged.</p> <p>Incremental taxes from the Centrepoint Development, across from the Bell MTS Centre in downtown Winnipeg, will be used to support this program.</p> <p>Grants are provided to support capital projects in public and shared spaces within defined Portage Avenue districts downtown, such as streetscape enhancements and skywalk development.</p>	<p>CentrePoint Development complete on three designated properties.</p>	<p>Phase one developments were completed in December 2014 and include streetscape and pedestrian improvements surrounding the MTS Centre, storefront and building enhancements and marketing and promotion of the SHED area.</p>
<p>Investors Group Field</p>	<p>Incremental taxes from the redevelopment of the former Canad-Inns Stadium site will contribute to the Bomber Stadium at Investors Group Field, a new state of the art sports and entertainment facility.</p>	<p>Vacant building and land on two designated properties. Pending further development.</p>	<p>Investors Group Field opened June 2013.</p>
<p>UWinnipeg Commons Housing Complex Project</p>	<p>Grants will support the development of a mixed-use complex</p>	<p>Development complete on one designated property</p>	<p>Redevelopment of a surface parking lot into a mixed use complex with 102 rental housing units including 46 affordable units and 30 rent-geared-to-income units.</p>
<p>Exchange/Waterfront Neighbourhood Development Program, a partnership between the Province of Manitoba, the City of Winnipeg and CentreVenture Development Corporation to contribute to the creation of a vibrant, economically sustainable downtown, building on the successful Downtown Winnipeg Residential Development Grant Program partnership.</p>	<p>Incremental taxes from properties designated under the Downtown Winnipeg Residential Development Grant Program will support this program.</p> <p>Grants will support four program components, which include: Retail Attraction and Retention Coordination, Marketing/Image and Safety Initiatives, Parking Initiatives, and Capital Investments in Safety and Heritage.</p> <p>The four-part program incorporates the Exchange, Civic Centre, China Town and the adjacent portion of South Point Douglas neighbourhoods</p>	<p>Residential developments complete on two designated properties</p>	<p>Physical improvements, including safety and walkway upgrades have been completed. Further improvements to enhance pedestrian activity are underway. In addition, the Peg City Co-op Car Share Program has expanded to the Exchange District and the Exchange BIZ has increased their safety patrols of the area.</p>

Support to Manitoba Dairy Value Added Food Industry – a partnership amongst Canada, Manitoba, the City of Winnipeg and Parmalat Canada Inc.	To support the construction of a modern dairy processing facility in St. Boniface allowing the company to keep its dairy operation in Winnipeg maintain and increase local employment.  Grants will support the extension of waste water servicing to the new dairy processing plant.	Development complete on one designated property.	Construction of the Parmalat Canada Inc. facility was completed in September 2017.
Live Downtown: Rental Development Grant Program, a partnership between the Province of Manitoba and the City of Winnipeg to increase new rental units in Downtown Winnipeg by 750-900 units.	To encourage the development of additional multi-family, mixed-income rental housing aiming to increase and diversify the residential population of downtown Winnipeg.  Grants are provided as an incentive to rental housing developers (private and non-profit) paid annually over 12-20 years after the development is complete.	Five properties designated	Program has resulted in the development of 135 new rental units over 3 properties in downtown Winnipeg to date.

### **Winnipeg/R.M of Rosser**

<b>Initiative</b>	<b>Purpose of Grant</b>	<b>Designation Status</b>	<b>Initiative Achievement</b>
CentrePort Canada, an approximately 20,000 acre Inland Port near the Winnipeg Richardson International Airport that is to serve as a transportation, trade, manufacturing, distribution, warehousing and logistics centre.	Grants will support future strategic requirements for CentrePort Industrial lands including infrastructure servicing requirements.	Development complete on 15 of 20 designated properties complete.	N/A

## R.M of Portage la Prairie

Initiative	Purpose of Grant	Designation Status	Initiative Achievement
Roquette – Pea Processing Plant. A partnership with the City and Rural Municipality of Portage la Prairie and Roquette Feres Inc. a	Grants will support costs associated with infrastructure requirements to support the development of the new Roquette Pea Processing Plant in the RM of Portage la Prairie	Two properties designated.	The new, \$400-million pea-processing facility near Portage la Prairie was announced in January 2017 and is anticipated to create 150 new jobs

## Audit

Section 15(8) of The Community Revitalization Tax Increment Financing Act (the Act) requires that the accounts and transactions of the fund must be audited annually by an auditor, who may be the Auditor General. In accordance, the opinion of the Office of the Auditor General Manitoba on the receipts and disbursements of the Community Revitalization Fund as at March 31, 2018 forms a part of this Appendix.



## INDEPENDENT AUDITOR'S REPORT

TO the Legislative Assembly of Manitoba  
To the Department of Municipal Relations

We have audited the accompanying statement of receipts and disbursements of the Community Revitalization Fund for the year ended March 31, 2018, and a summary of significant accounting policies and other explanatory information. The statement has been prepared to comply with Section 15 of The Community Revitalization Tax Increment Financing Act.

### Management's Responsibility for the Statement

Management is responsible for the preparation of this statement in accordance with Section 15 of The Community Revitalization Tax Increment Financing Act and for such internal control as management determines is necessary to enable the preparation of the statement to be free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on this statement based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the statement is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the statement. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of the statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit

### Opinion

In our opinion, the statement of receipts and disbursements of the Community Revitalization Fund for the year ended March 31, 2018 is prepared, in all material respects, in accordance with Section 15 of The Community Revitalization Tax Increment Financing Act.

### Basis of Accounting

Without modifying our opinion, we draw attention to Note 2 to the statement, which describes the significant accounting policies. The statement is prepared to assist the Department of Municipal Relations to comply with Section 15 of The Community Revitalization Tax Increment Financing Act. As a result, the statement may not be suitable for another purpose.

*Office of the Auditor General*

Office of the Auditor General

July 18, 2018

Winnipeg, Manitoba

**DEPARTMENT OF MUNICIPAL RELATIONS  
COMMUNITY REVITALIZATION FUND**

**STATEMENT OF RECEIPTS AND DISBURSEMENTS**

**For the Year Ended March 31, 2018**

	<b>2018</b>	<b>2017</b>
<b>Funds on Deposit with Province of Manitoba</b>		
Balance, beginning of year	\$ 1,984,759	\$ 544,679
 <b>RECEIPTS:</b>		
<b>City of Winnipeg</b>		
Downtown Winnipeg Residential Development Grant (DRDG)	838,410	439,463
Exchange/Waterfront Neighbourhood Development (EWND)	124,887	97,568
Sports Hospitality and Entertainment District Program (SHED)	538,632	451,158
Investors Group Field (IGF)	673,621	669,394
UWinnipeg Commons	3,175	-
Parmalat Canada	35,565	-
<b>Rural Municipality of Rosser</b>		
CentrePort	569,397	484,442
<b>Interest</b>	<u>22,080</u>	<u>6,880</u>
<b>Total receipts</b>	<u>2,805,767</u>	<u>2,148,905</u>
 <b>DISBURSEMENTS:</b>		
Downtown Winnipeg Residential Development Grant (DRDG)	270,411	335,633
Sports Hospitality and Entertainment District Program (SHED)	373,192	373,192
Investors Group Field (IGF)	1,161,138	-
Parmalat Canada	35,565	-
Audit Services (Note 2d)	<u>3,132</u>	<u>-</u>
<b>Total disbursements</b>	<u>1,843,438</u>	<u>708,825</u>
 <b>Funds on Deposit with Province of Manitoba</b>		
Balance, end of year (Note 4)	<u>\$ 2,947,088</u>	<u>\$ 1,984,759</u>

## **Department of Municipal Relations**

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### **Community Revitalization Fund**

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#### **Notes to the statement for the year ended March 31, 2018**

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#### **1. Authority and Operation**

The Department of Indigenous and Municipal Relations, Community Revitalization Fund (Fund) was established in accordance with provisions of The Community Revitalization Tax Increment Financing Act.

It provides a facility for the collection of community revitalization levies imposed in lieu of incremental school taxes and the provision of grants for the purposes as set out in the Community Revitalization Tax Increment Financing Act.

Transactions are recorded within trust accounts of the Province of Manitoba.

#### **2. Significant Accounting Policies**

##### **Basis of Accounting**

The statement is prepared on a cash basis of accounting in accordance with the financial reporting provisions in Section 15(9) of The Community Revitalization Tax Increment Financing Act.

##### **a) Receipts**

The community revitalization levy remitted to the Minister of Finance by a municipality is credited to the Fund.

##### **b) Disbursements**

Grant payments from the Fund are based on requisitions from the Minister responsible for the Community Revitalization Fund; the purpose of which is to promote and support significant improvement projects to:

- a) revitalize communities or neighbourhoods;
- b) encourage economic development;
- c) enhance social and cultural development;
- d) preserve heritage properties.

## **Department of Indigenous and Municipal Relations**

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### **Community Revitalization Fund**

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#### **Notes to the statement for the year ended March 31, 2018**

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##### **b) Disbursements (continued)**

The grants may be made to:

- a) the person in whose name the community revitalization property is assessed;
- b) an occupier of the community revitalization property;
- c) the municipality in which the community revitalization property is situated; or
- d) a person or organization carrying on activities or projects that are consistent with the purposes of the Fund and that are in the same community or neighbourhood as the community revitalization property.

The Minister of Finance pays the requisitioned grants from the Fund.

##### **c) Funds on Deposit with Province of Manitoba**

Funds on deposit with the Province of Manitoba are cash deposits held in an investment account or an administrative account. The deposits in the investment account are interest bearing and have fixed maturity dates. The deposits in the administrative account are non-interest bearing and cashable on demand.

##### **d) Administration**

Interest income from funds on deposit is allocated to administration and is used to pay for administrative expenses, including audit fees.

### **3. Funds on Deposit with Province of Manitoba**

	<b>2018</b>	<b>2017</b>
Investment Account, deposits interest bearing at rates from 1.12% to 1.33%, maturing from April 3, 2018 to April 23, 2018	\$ 2,665,195	\$ 2,031,728
Administrative Account (overdraft)	<b>281,893</b>	<b>(46,969)</b>
<b>Total</b>	<b>\$ 2,947,088</b>	<b>\$ 1,984,759</b>

## **Department of Indigenous and Municipal Relations**

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### **Community Revitalization Fund**

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#### **Notes to the statement for the year ended March 31, 2018**

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#### **4. Program and Administration Balances**

<b>Programs</b>	<b>March 31, 2017 Balance</b>	<b>Receipts</b>	<b>Disbursements</b>	<b>Transfers (Note 5)</b>	<b>March 31, 2018 Balance</b>
<b>City of Winnipeg:</b>					
DRDG	\$ 187,477	\$ 838,410	\$ 270,411	\$ 105,907	\$ 861,383
EWND	97,568	124,887	-	59,533	281,988
SHED	-	538,632	373,192	(165,440)	-
IGF	669,394	673,621	1,161,138	-	181,877
UWinnipeg Commons	-	3,175	-	-	3,175
Parmalat Canada		35,565	35,565	-	-
<b>Municipality of Rosser:</b>					
CentrePort	1,017,479	569,397	-	-	1,586,876
<b>Total Program Balance</b>	<b>\$ 1,971,918</b>	<b>\$2,783,687</b>	<b>\$ 1,840,306</b>	<b>\$ -</b>	<b>\$ 2,915,299</b>
<b>Administration Balance</b>	<b>12,841</b>	<b>22,080</b>	<b>3,132</b>		<b>31,789</b>
<b>Total</b>	<b>\$ 1,984,759</b>	<b>\$ 2,805,767</b>	<b>\$ 1,843,438</b>	<b>\$ -</b>	<b>\$ 2,947,088</b>

#### **5. Transfers**

In 2015/16, the grant paid for the Sports, Hospitality and Entertainment District Program (SHED) of \$371,314 was financed from the program balances in the Downtown Winnipeg Residential Development Grant Program (DRDG) by \$183,873 and the Exchange/Waterfront Neighbourhood Development Program (EWND) by \$187,440 because of delays in the development of the SHED community revitalization properties and the related community revitalization levies.

## **Department of Municipal Relations**

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### **Community Revitalization Fund**

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#### **Notes to the statement for the year ended March 31, 2018**

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In 2016/17, the SHED partially reimbursed the DRDG by \$77,966. Excess community revitalization levies from the SHED over the next two years will be used to reimburse the remaining financed amount of \$293,348 (\$105,907 to the DRDG and \$187,440 to the EWND).

In 2017/18, the SHED fully reimbursed the balance of \$105,907 to the DRDG and partially reimbursed the EWND by \$59,533. Excess community revitalization levies from the SHED next year will be used to reimburse the remaining balance of \$127,907 to the EWND.

#### **6. Restatement**

The Department adopted a new accounting policy during the year to allocate interest income from funds on deposit to the administration balance. The administration balance as at March 31, 2016 was restated to \$5,961 from a nil balance as previously reported.