

## **Proposal for 2020 Spring Flood Preparedness funding**

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To submit a proposal from your Municipality OR on behalf of a group of Municipalities, please complete all fields in this template.

### **SECTION 1: APPLICANT INFORMATION**

Name of Municipality: \_\_\_\_\_

Name and position of primary contact person: \_\_\_\_\_

Email address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Alternate contact person: \_\_\_\_\_

### **SECTION 2: PROJECT DESCRIPTION**

Provide a brief description of your proposed project/equipment purchases and how they would enhance municipal flood preparedness and reduce flood risks.

If this is a joint proposal from more than one municipality, or if this proposal has a regional benefit beyond your municipality, briefly describe the regional benefit(s) that this project or equipment purchase will have.

### SECTION 3: COSTS

What is the anticipated cost of your proposed flood preparedness project/equipment purchases? Please include estimated costs and information on any possible municipal contribution toward these costs, in the event that your project may exceed the amount of available provincial funding. Additional information may be provided as an attachment when sending the Proposal.

**Please note:** Only approved project and equipment purchase costs will be eligible for reimbursement. Municipal administrative costs, such as staff time, are not eligible.

### SECTION 4: ADDITIONAL INFORMATION

Briefly outline how your proposal aligns with your existing municipal emergency plan. (Revisions to an existing emergency plan may be proposed for funding, if it would result in improved flood preparedness.)

State how the municipality will acknowledge the provincial contribution to the project or equipment purchase, such as via newsletter, social media, etc.

**SECTION 5: CERTIFICATION (FOR JOINT PROPOSALS, PLEASE HAVE EACH MUNICIPALITY COMPLETE AND ATTACH THIS SECTION.)**

Name of Municipality: \_\_\_\_\_

Name of signatory: \_\_\_\_\_

Position/Title: \_\_\_\_\_

Date: \_\_\_\_\_

I have reviewed this expression of interest and the supporting material and can certify that it is accurate to the best of my knowledge and understanding.

Signature: \_\_\_\_\_

**Checklist:**

See **program guidelines for eligibility requirements** before completing your proposal

Complete all sections of this proposal, clearly identifying how your project aligns with the eligibility requirements

Attach additional information on proposed project and/or equipment purchases such as cost estimates

Attach a copy of resolution indicating Council support for the proposal

Ensure that the completed sections of the proposal have been certified to and signed by the appropriate municipal staff

For joint proposals from multiple municipalities, ensure that each participating municipality provides a resolution indicating Council support and the signed certification (Section 4)

If you have any questions, please contact a Municipal Services Officer, or call 204-945-2572.

Email this proposal and any supporting materials to: [mrmca@gov.mb.ca](mailto:mrmca@gov.mb.ca) by **February 28, 2020**