

2020 FLOOD PREPAREDNESS PROGRAM

GUIDELINES

What is the Program?

One-time provincial funding support of up to \$3 million to municipalities to support/enhance municipal capacity and capability to prepare for a possible 2020 spring flood emergency and to build resiliency for future floods.

The goal of the program is to reduce adverse financial impacts and property damage that could be caused by potential spring flooding in 2020.

Program Highlights:

- Successful applicants will be reimbursed for up to 100% of approved flood preparedness and/or resiliency projects or equipment costs.
- Applicants may be approved for eligible expenditures made between November 25, 2019 and March 31, 2020.
- Maximum available funding per municipality will be determined based upon the total value of all approved proposals. The estimated maximum funding amount is \$150,000 per individual municipal proposal, or up to \$150,000 per municipality participating in a joint proposal with other municipalities. Consideration will be given for funding of up to \$500,000 for the City of Winnipeg should flood risk warrant additional investment.
- Provincial funding can be supplemented by municipal funding for larger projects. If an applicant is approved for up to \$150,000 of provincial funding on a project that will cost more than that, the applicant must demonstrate the ability and willingness to pay the additional amount.
- Evaluation of proposals will take into account a number of criteria including flood risk; ability of the proposal to enhance emergency preparedness, improve flood response capacity and build resiliency for future flood events; regional benefits; and the nature of the proposed purchase.

Who can Apply?

All Manitoba municipalities may apply.

Joint applications are encouraged if they demonstrate a coordinated effort to work across municipal boundaries.

What Purchases are Eligible?

To be eligible, proposals must:

- Have a clear objective aimed at enhancing flood preparedness and reducing flood risk in the municipality

- Build on existing emergency preparedness arrangements in the municipality's emergency plan (a municipality may apply for support to update its existing emergency plan within the available time)
- Not request support for a project or equipment purchase for which the applicant already has secured other provincial or federal funding sources
- Include only projects and equipment purchases for which, if approved, the proof of purchase must be dated as occurring between November 25, 2019 and March 31, 2020.

Eligible costs include:

- Cost of purchasing flood-fighting equipment
- Cost of flood preparedness/emergency response training for municipal employees who are expected to be deployed for flood-fighting (i.e. cost of instructors, rental of facilities, equipment and supplies, travel, food, and accommodation in accordance with municipal per diem rates allocated for travel)
- Costs for the development, coordination and exercising of emergency plans including risk, vulnerability or hazard assessments
- Consultant fees, printing, and other out-of-pocket expenses that are directly tied to a deliverable or activity under the proposed project

Ineligible costs include:

- Costs related to events and equipment which are considered to be the routine responsibility of first responder agencies such as police, fire and ambulance
- Salaries or benefits of officials who would normally be expected to provide the service called for in a proposed project as part of their routine duty
- Administrative costs that are not directly related to the specific proposed project or material purchase. Each recipient is expected to absorb the routine costs of doing business.
- Inflation allowance or contingency costs
- 911 emergency systems
- Public warning systems

Please see the attached Appendix for a sample list of eligible items.

Manitoba may impose further restrictions and/or adjust maximum funding allocations beyond those outlined, based on demand.

Proposals:

To be considered for funding support, municipalities are asked to complete a program application form. Proposals should include:

- Proposal title
- Description of the project including what funding would be used for and how the project or material purchase will enhance municipal preparedness
- Demonstration of regional benefit and collaboration
- Value of the project or equipment purchase, including quantities of items to be obtained and cost estimates
- Information on any possible municipal contribution to the total cost for projects or purchases that may exceed maximum provincial support
- Statement on how the proposal aligns with the applicant's existing emergency management/preparedness plan
- Statement on how the provincial contribution to the project or equipment purchase will be recognized
- Confirmation that proposed procurement aligns with existing municipal procurement policies
- A copy of a resolution indicating Council support for the proposal
- Certification and sign-off of the proposal by the appropriate municipal staff

Evaluation:

Evaluation of proposals will take into account a number of criteria including flood risk; ability of the proposal to enhance emergency preparedness, improve flood response capacity and build resiliency for future flood events; regional benefits; and the nature of the proposed purchase.

An advisory panel consisting of representatives from the Association of Manitoba Municipalities, Winnipeg Metropolitan Region and the Province (including the departments of Municipal Relations, Infrastructure and Agriculture and Resource Development) will review and evaluate proposals.

Timeline:

To be eligible for consideration, proposals must be submitted by Friday, February 28, 2020. Proposals and all supporting documents should be sent by email to mrmca@gov.mb.ca.

For Additional Information:

If you have any questions about the program or application process, please contact a Municipal Services Officer or call 204-945-2572.

Appendix – Examples of eligible materials, equipment and services

This non-exhaustive list includes examples of materials, equipment and services that would be considered eligible for reimbursement under this program. Proposals need not be limited to items on this list.

Equipment

1. Pumps and ancillary equipment such as hoses, including high volume pumps (i.e. trailer mounted pumps)
2. Flood protection equipment including water filled flood barriers and ancillary equipment (pumps, hoses, etc.)
3. Emergency Response Trailers
 - a. for flood protection, including water filled barriers (as above), pumps, lighting kits, ancillary equipment; or
 - b. for environmental response, including water filled barriers similar to above but for spill response and containment, pumps, lighting kits, ancillary equipment
4. General purpose trailers for movement of flood or emergency response equipment.
5. Lighting kits (trailer mounted) for emergency site illumination during low-light conditions or for security
6. Generators (portable and trailer mounted)
7. Equipment for Emergency Operation Centres (EOCs) and Incident Command Posts (ICPs) to include whiteboards, smartboards, computer equipment, displays, storage boxes, telecommunications equipment (including phones, etc., but not including land-mobile radios/FleetNet)
8. Sandbag fill machines (small to mid-sized)
9. Sandbags, super sandbags, etc.
10. Water rescue equipment for emergency services (boats, trailers, motors, ropes, block and tackle, lifejackets, lighting kits, etc.)
11. Steaming equipment for culvert thawing
12. Portable shelters/tents for emergency shelter during flood evacuations for flood response personnel
13. Portable heating systems to complement portable shelters
14. Tools including chain saws, cement cutting saws, shovels, etc.
15. Road closure barriers or materials to produce them (wood, paint, reflective markers, etc.)

Services

1. Various engineering services
2. Emergency Management and Incident Command System training
3. Emergency plan development
4. Exercise planning and conduct
5. Survey services (i.e. professional survey services to confirm property, road, and dike elevations, to determine properties at risk)
6. Security consultants for creating security plans that can be implemented during evacuations or when needing to control access