Intake Package

Municipal Enforcement Support Program

# INSTRUCTIONS

1. Complete all sections of the Intake Form.
2. Submit your intake form by email to mrmaas@gov.mb.ca..
3. A supporting council resolution must accompany the intake form.
4. Email mrmaas@gov.mb.ca if you have questions.

# INTAKE form

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| Part 1: Applicant Information  |
| Name of Municipality:Click or tap here to enter text. |
| Name and position of primary contact person:Click or tap here to enter text. |

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| Part 2: Enforcement Resources  |
| How many personnel or staff (including third-party contractors) is your municipality interested in deploying to enforce public health orders on a full or part-time basis?

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|  | **# of Personnel** | **Total # of hours / week on Public Health Order enforcement** |
| Existing |  |  |
| Proposed new |  |  |

Municipalities are encouraged to consider adding new temporary resources for the duration of the program. |

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| Part 3: Need for Financial Support |
| This program recognizes that COVID-19 has had financial impacts on municipalities and that many municipalities may not have the capacity within existing budgets to increase enforcement capacity. Please provide a high-level estimate of the full negative financial impacts that your municipality has experienced due to the COVID-19 pandemic for 2020. Do not consider any offsetting provincial or federal funding support – this will be done by the Department. |
| Decreased revenue |  |
| Increased program / operational costs |  |
| New equipment – *protective barriers, new communications technology, etc.* |  |
| Increased capital costs – *labour, materials, etc.* |  |
| Other financial impacts – *please identify* |  |

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| Part 4: Certification  |
| I have reviewed this intake form and certify that it is accurate to the best of my knowledge and understanding. Name:Click or tap here to enter text. |
| Position/title:Click or tap here to enter text. |
| Date:Click or tap to enter a date. |

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| Part 5: Submission and Council Resolution  |
| **Submit this intake form to** **mrmaas@gov.mb.ca.**A supporting council resolution must accompany the intake form.  |