

## Bulletin #2022-13

### MUNICIPAL RELATIONS

#### Important Notice to all Chief Administrative Officers

### Update to The Municipal Act Procedures Manual

The Municipal Act Procedures Manual, sections 3.5, 6.2 and 6.3 has been updated, to:

- Clarify Council member compensation after changes to The Canada Income Tax Act and the new threshold under The Public Sector Compensation Disclosure Act.
- Meet the Public Sector Accounting Standards financial reporting requirements and amend the criteria for the selection of municipal auditors.
- Standardize the procedures for requesting approval of municipal deficits and transfers, and provide sample scenarios for additional clarity on the formula and calculations per the Accumulated Surplus and General Reserve Regulation (49/97).

Minor updates to other sections have also been included.

The updated sections are attached, along with the filing instructions indicating which pages must be replaced for municipalities that maintain a print copy.

The updated Procedures Manual can be accessed online through Manitoba Municipalities Online:

[https://www.gov.mb.ca/mr/mfas/pubs/mmo/procedures\\_manual-april-2022.pdf](https://www.gov.mb.ca/mr/mfas/pubs/mmo/procedures_manual-april-2022.pdf).

Should you have any questions, please email [mrmaas@gov.mb.ca](mailto:mrmaas@gov.mb.ca) or phone 204-945-2572.

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