

## **Bulletin #2022-16**

### **MUNICIPAL RELATIONS**

#### **Important Notice to all Chief Administrative Officers And Elected Officials**

### **Municipal Operating Grant Reporting – Available on Manitoba Municipalities Online**

As announced in the 2022 Budget Day letter, dated April 12<sup>th</sup>, municipalities are being asked to report on the allocation of the unconditional Municipal Operating grant towards core municipal services and programs, and to identify high-level outcomes achieved, beginning with funding received in 2021. Reporting will allow the department establish a baseline of information to more clearly understand how this funding is being applied locally and monitor trends over time, while ensuring that it continues to meet municipal needs.

#### **Reporting Template and Submission Deadline**

Please complete the attached Municipal Operating Grant Reporting template. Once completed, submit your report to the department through [Manitoba Municipalities Online](#) by June 15, 2022.

#### **Reporting Guidelines**

Municipalities are encouraged to accurately report on the actual use of the operating funding by following the guidelines below. Some considerations include:

1. If your municipality is using the operating grant as part of your municipality's overall revenue base to support all core services/programs (except utilities), you may pro-rate the total amount of your grant accordingly under all applicable subcategories, and provide additional information under outcomes (if appropriate).
2. If your municipality is using the operating grant to support select priorities or specific core services and programs to achieve certain outcomes, please report on the notional allocations or estimated amounts where applicable.
3. Please ensure that your municipality also completes the open-ended questions on municipal financial pressures.

If you have any additional questions about reporting requirements, please submit your inquiry to [mfpp@gov.mb.ca](mailto:mfpp@gov.mb.ca), and department staff will be in contact with your municipality.