

## Bulletin #2023-18

### MUNICIPAL RELATIONS

#### Important Notice to All Elected Officials and Chief Administrative Officers

## Small Municipalities: Requirement to Update Accessibility Plans for 2024 and 2025

\*\*This communication is available in alternate formats, upon request.

[The Accessibility for Manitobans Act \(AMA\)](#) was enacted in 2013 and provides a long-term, systemic, and pro-active approach to improve accessibility and make Manitoba more inclusive for everyone. The AMA requires that public sector bodies update their previously established accessibility plan every two years.

Small municipalities were required to develop an original accessibility plan by December 2017 and accessibility plan updates were required by December 2019 and December 2021. By updating the plans, municipal officials can celebrate achievements in the removal of accessibility barriers, reflect on accessibility goals and actions, prepare to comply with forthcoming accessibility standards (e.g. [The Accessible Information and Communication Standard Regulation](#)), and be accountable for current and future endeavours.

**Please be advised of the upcoming deadline for small municipalities to update their accessibility plans by December 31, 2023 for the calendar years 2024 and 2025.**

The Manitoba government's [Accessibility Compliance Secretariat](#) monitors and enforces compliance with requirements under the AMA, and publishes compliance data in annual reports. Compliance with the requirement for small municipalities to update their accessibility plans for 2024 and 2025 will be tracked by the Accessibility Compliance Secretariat. Please send your municipality's updated accessibility plan to the secretariat at [accessibilitycompliance@gov.mb.ca](mailto:accessibilitycompliance@gov.mb.ca) by no later than December 31, 2023.

The attached guide and template can be completed and submitted to the secretariat to meet this requirement.

**Virtual Workshop:** Process for Updating Accessibility Plans

**Workshop details:** The Accessibility Compliance Secretariat is offering two virtual workshop opportunities for municipal officials who wish to learn more about the process of updating their accessibility plans.

**When:**

- Wednesday September 27, 2023 from 10:00 am – 12:00pm **or**
- Wednesday October 4, 2023 from 1:30pm – 3:30pm

**Where:** Virtual Zoom Webinar

**Register:** Email [accessibilitycompliance@gov.mb.ca](mailto:accessibilitycompliance@gov.mb.ca) with your preferred session to receive login information for the virtual event.

**Accessibility:** An essential part of planning the webinar is ensuring accessibility. Please email [accessibilitycompliance@gov.mb.ca](mailto:accessibilitycompliance@gov.mb.ca) if you require accessibility measures or French interpretation services.

Thank you in advance for your attention to this matter.

Sincerely,

Michelle Dubik  
Deputy Minister of Families  
Statutory Director under The Accessibility for Manitobans Act

*Department of Municipal Relations  
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