



Department of Municipal Relations

Municipal Economic Development Infrastructure Program 2023 APPLICATION FORM

File Number: Office use only

I. APPLICANT AND PROJECT INFORMATION

Name of Municipality:	<u>Primary Contact</u>
Address:	Full Name:
AMM District:	Title/Position:
Project Title:	Email:
	Work Phone:
Project Start and End Date:	
Project Priority: X (first, second, third)	
<i>If your municipality is requesting funding for more than one project, please indicate the priority of this project. A separate application must be filled out for each project.</i>	
Council Resolution attached: Y or N	

II. PROJECT ALIGNMENT

A. Investment Themes

Please select one or more investment themes that your project falls under, by marking it with an X.

<input type="checkbox"/>	Economic Development
<input type="checkbox"/>	Innovation
<input type="checkbox"/>	Renewal

Please provide a brief explanation of how your project meets one or more of MEDIP's Investment Themes. Refer to the MEDIP Guidelines for more information.

B. Investment Category and Detailed Description

Identify the Investment Category (and if applicable, sub-category) your project falls under, with an X.

	Public Safety
	A. Disaster Prevention, Mitigation and Climate Resiliency
	B. Fire Stations and Related Capital Projects
	Roads, Bridges and Active Transportation*
	Multi-modal Transportation
	Solid Waste Management and Organic Waste Diversion

Provide a detailed description of the project. Refer to the MEDIP Guidelines for a list of eligible projects. If your project is not identified under the list, please provide additional information on how it meets the investment category.

***Note:** If your project is a road or bridge, please provide additional detail under **Appendix A**.

In your project description, please detail:

1. Purpose and project objectives
2. Project activities
3. Project deliverables; and
4. How the proposed project meets the following criteria, where applicable:
 - Alignment with municipal plans such as an asset management plan, local development plan, regional plan, master transit plan, active transportation plan, climate change plan, water management plan, other strategic plans, and work undertaken by Planning Districts and Watershed Districts, etc. Projects are expected to align with existing plans or components of a plan that is in progress.
 - Cite the policies in the applicable plan that is aligned with the proposed project, and provide a link or copy of the plan in your application.
 - Compliance with all applicable regulations, including federal, provincial, and municipal policies.
 - Does this project require compliance with federal, provincial and/or municipal regulations? If yes, please describe if compliance has been met (with supporting documentation attached to this application), or if the project seeks to fulfil compliance.
 - Regional benefits of the project. Joint applications involving additional municipal partners are strongly encouraged where applicable.
 - Is this project a regional initiative (e.g. serves more than one community), aligned with a regional plan, and/or a partnership with another municipality or First Nation? If yes, please describe.

- Climate resiliency such as reducing Green House Gas (GHG) emissions, preventing disasters, mitigating impacts; and/or innovation that involves employing new designs, technology, and systems to increase the resiliency of communities, economies, and ecosystems.
 - Does this project address climate resiliency or adopt new technology? Please explain how.
- Leveraged funding – municipal contribution towards the project leverages other sources such as funding through Federal grants (e.g. Federation of Canadian Municipalities, Canada Community-Building Fund – former Gas Tax funding), and private investments. Municipalities will not be able to stack provincial funding received under this program with other existing provincial funding.
 - Please complete the attached Excel sheet that outlines the full budget of this project, including the: 1) municipal share, 2) other sources of funding – identify confirmed or unconfirmed funding, and 3) requested provincial share. See **Appendix B**.
 - Please note if the budget and project costs have been identified through a construction tender, request for quote (RFQ), engineering study or other.
 - Please identify if cost contingency is built into the budget.
 - Please note source of municipal share – municipal reserve, borrowing, or other.
- Project readiness – ability to initiate, implement, and substantially completed within three (3) years with provincial funding fully advanced, expended or accrued by that date.
 - When are the expected start and end dates of this project? Describe the preliminary work (e.g. feasibility study, development of a business plan, etc) that needs to be done prior to start of this project (if any) or has this been completed?
- Key project outcomes that align with MEDIP’s investment themes of Renewal, Innovation and Economic Development.
 - Please detail expected project outcomes in the next section.

III. Project Outcomes

Fill out the following table to detail expected outcomes for your specific project.

PROJECT OUTCOMES. Please identify how your project will meet one or more project objective(s) and identify expected outcomes that the project will achieve upon completion.		
Project Outcomes	Indicators Qualitative/quantitative measure(s) for the intended project outcome.	Outcomes to be Achieved Upon Project Completion Provide details about the expected outcome(s) that the project will achieve upon its completion.
1. Increased Economic Activity		
2. Extended Asset Life		
3. Improved Public Safety		
4. Community or Regional Impact		

A completed sample is provided for a road renewal and expansion project for illustrative purposes only:

PROJECT OUTCOMES. Please identify how your project will meet one or more project objective(s) and identify expected outcomes that the project will achieve upon completion.		
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5. Increased Economic Activity	<ul style="list-style-type: none"> ▪ <i>Number of jobs created (external professionals, technical personnel, consultants, contractors)</i> 	<ul style="list-style-type: none"> ▪ <i>1 contractor with 10 personnel led the road renewal and expansion project.</i>
6. Extended Asset Life	<ul style="list-style-type: none"> ▪ <i>Number of years of asset life extended by undertaking the project</i> 	<ul style="list-style-type: none"> ▪ <i>Asset life extended by 5 years to the portion of the project involving road renewal.</i>
7. Improved Public Safety	<ul style="list-style-type: none"> ▪ <i>Improved road conditions to minimize traffic collisions or pedestrian accidents</i> ▪ <i>Improved road conditions to ensure the safe movement of goods and other commercial activity</i> 	<ul style="list-style-type: none"> ▪ <i>Expansion involved creation of a new road that accommodates a separate active transportation lane, with a dedicated median to protect cyclists from traffic.</i>
8. Community or Regional Impact	<ul style="list-style-type: none"> ▪ <i>Improved access and/or connections to community or regional services, amenities, and networks</i> 	<ul style="list-style-type: none"> ▪ <i>New main arterial road adds an additional access route to the main highway and better access to a regional recreation centre that serves the local community and the neighbouring two municipalities.</i>

APPENDIX A: MUNICIPAL ROAD AND BRIDGE PROJECTS

Note: To be completed by municipalities applying for funding support for a road or bridge project.

One-Time Road Funding

For road applications, please explain if your municipality has exhausted the one-time road repair funding provided in 2022. Municipalities have until December 31, 2023 to expend this funding.

If one-time road repair funds are still being held in reserve, please clarify:

1. The remaining balance of the funding held in reserve.
2. The planned use of that funding in 2023.
3. The purpose of this road application.

For road and bridge applications, please provide the following additional information:

Project Type

Please identify the specific type of work that will be executed, with an X:

For Roads/Active Transportation		For Bridges	
<input type="checkbox"/>	Expansion	<input type="checkbox"/>	Replacement
<input type="checkbox"/>	New construction	<input type="checkbox"/>	Rehabilitation
<input type="checkbox"/>	Rehabilitation		
<input type="checkbox"/>	Renewal		

Project Category

For Roads/Active Transportation	
<input type="checkbox"/>	Arterial Road
<input type="checkbox"/>	Local Road
<input type="checkbox"/>	Public Lane
<input type="checkbox"/>	Bike Lane
<input type="checkbox"/>	Trail
<input type="checkbox"/>	Other: please specify

Road/Bridge Information

Physical state of the road or bridge	Please identify if the road or bridge is open, closed or has a reduced weight restriction.
Type and volume of traffic	In one or two sentences, describe the traffic the road or bridge usually supports. You can describe nearby routes, commercial activity (e.g. agriculture, aggregate or other commodity), or populated communities (e.g. passenger vehicles) to help explain type of traffic.
Vehicles per day	Provide an estimate or actual account of the volume of daily traffic on the road or bridge.
Length of detour if road and bridge is closed	Note the length in kilometres of the detour if the road or bridge is closed or impassable.
Regional Significance	Briefly describe the regional significance of the road or bridge in the transportation of goods or other commercial activity. Does the road or bridge provide the single point of access to your community?

Supporting Documents

Please include the following supporting documents with your application.

<p>For Roads</p> <ul style="list-style-type: none"> ○ Map that clearly shows the location of the project 	<p>For Bridges</p> <ul style="list-style-type: none"> ○ Copy of the project proposal with costs from a qualified engineering firm ○ Copies of preliminary design/engineering reports, if applying for design/engineering funding ○ Copies of detailed design/engineering report, if applying for replacement/major rehabilitation funding
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DECLARATION OF APPLICANT

I hereby certify that I have read, understood, and remain in compliance with the Municipal Economic Development and Infrastructure Program Guidelines.

I understand that signing my name below constitutes a legal signature. I hereby certify that I am an authorized signing officer of the organization, that this application is accurate to the best of my knowledge, and that the information contained in this application is endorsed by the organization that I represent.

I also agree to provide further information as requested by Manitoba as part of the Municipal Economic Development and Infrastructure Program.

I acknowledge and consent to sharing this information with program reviewers, technical advisors and other agencies with interests in my project.

Signature of organization's authorized officer:
Name: Position: Date:

Your personal information is protected by the protection of privacy provisions of The Freedom of Information and Protection of Privacy Act (FIPPA) and The Personal Information Protection and Electronic Documents Act (PIPEDA). The personal information is being collected for the program administration offered by Manitoba Municipal Relations. This collection is authorized under Section 36(1)(b) of The Freedom of Information and Protection of Privacy Act as it is directly related to and necessary for your participation in this program. Your personal information may be disclosed only if there is legislative authority for doing so, or if you consent.