

## Appendix D

# Regular Meeting Minutes

Minutes of the regular meeting of [Name] Community Council held on March 7, 20\_\_ at the Administration Building.

I. Meeting Called to Order – 7 p.m.

The meeting was called to order by the mayor at 7 p.m.

Present were: Mayor Jack Jones (Chair)

Councillor Sarah Bloom

Councillor Joe Brass

Councillor Bill Adams

Absent were: Councillor Mary Greer

Guest: Sgt. Frank Freedom, RCMP

II. Approval of Agenda

Resolution #59- /

MOVED BY: Joe Brass, SECONDED BY: Bill Adams

WHEREAS the agenda has been reviewed.

BE IT RESOLVED that the agenda be amended to include waste disposal site discussion under New Business. CARRIED.

III. Reading and Approval of Minutes of Last Meeting held February 8, 20\_\_

Resolution #60- /

MOVED BY: Sarah Bloom, SECONDED BY: Bill Adams

WHEREAS the community administrative officer (CAO) has read the minutes of the regular council meeting held February 8, 20\_\_.

BE IT RESOLVED that these minutes be adopted as read. CARRIED.

IV. Guest – Sgt. Frank Freedom, RCMP

Sgt. Freedom addressed council on vandalism in the community.

Council reserved any decision on action at this time.

V. Reading and Approval of Current Financial Statements (incl. A/R, A/P and bank reconciliation) for February 20\_\_

Resolution #61- /

MOVED BY: Sarah Bloom, SECONDED BY: Joe Brass

WHEREAS the CAO has presented the current financial statements for February 20\_\_ to council.

BE IT RESOLVED that the February 20\_\_ financial statements be adopted as presented. CARRIED.

VI. Approval of Bills

1. Recurring Bills

Resolution #62-\_\_\_/\_\_\_

MOVED BY: Joe Brass, SECONDED BY: Sarah Bloom

WHEREAS council has approved on April 6, 20\_\_ resolution #6-\_\_\_/\_\_\_, granting the CAO the authority to pay bills of a recurring nature as they are received.

BE IT RESOLVED that council approve the attached cheque listing in the amount of \$1,000. CARRIED.

2. New Bills

Resolution #63-\_\_\_/\_\_\_

MOVED BY: Joe Brass, SECONDED BY: Sarah Bloom

WHEREAS council has incurred the expenses in the daily operation of council business.

BE IT RESOLVED that council approve the attached accounts payable list in the amount of \$500. CARRIED.

VII. Correspondence – Regional Workshop Letter

Resolution #64-\_\_\_/\_\_\_

MOVED BY: Sarah Bloom, SECONDED BY: Joe Brass

WHEREAS council reviewed the letter from the department on the upcoming regional workshop May 3 to 5, 20\_\_ in Winnipeg.

BE IT RESOLVED that council approve the mayor and Councillor Adams to attend the workshop and that they provide a report to council outlining the training/information received following the workshop. CARRIED.

Correspondence – Workplace Safety and Health Letter

Council reviewed the letter from the department on the upcoming workplace safety and health workshop.

Council reserved any decision on action at this time.

VIII. Reports from Committees

1. Recreation Committee

Resolution #65-\_\_\_/\_\_\_

MOVED BY: Sarah Bloom, SECONDED BY: Joe Brass

WHEREAS Tom Elder, chair of the recreation committee, has read his report on monthly activities of the committee.

BE IT RESOLVED that this report be adopted as read and placed in council files. CARRIED.

IX. Unfinished Business

1. Completion of Skating Rink

Resolution #66-\_\_\_/\_\_\_

MOVED BY: Sarah Bloom, SECONDED BY: Joe Brass

WHEREAS the community outdoor rink needs installation of lights to be completed.

AND WHEREAS such installation has been estimated at \$1,200.

BE IT RESOLVED that authority has been given to Tom Elder, chair of the recreation committee, to order and have lights installed at the outdoor rink to a maximum cost of \$1,200, material and labour costs to be invoiced to council. DEFEATED.

X. New Business

1. Waste Disposal Site

Resolution #68-\_\_\_/\_\_\_

MOVED BY: Sarah Bloom, SECONDED BY: Bill Adams

WHEREAS Manitoba government has informed council by letter that conditions at the local waste disposal site contravene environmental regulations.

AND WHEREAS cost has been estimated at \$1,150.

BE IT RESOLVED that Councillor Joe Brass make arrangements for the community to have the waste disposal site cleaned up to meet environmental regulations, at a maximum cost of \$1,150. CARRIED.

XI. Adjournment – 10 p.m.

Resolution #69-\_\_\_/\_\_\_

MOVED BY: Sarah Bloom, SECONDED BY: Joe Brass

WHEREAS it is deemed that all council business to date has been dealt with.

BE IT RESOLVED that this meeting be adjourned at 10 p.m. and council will meet next on April 13, 20\_\_ at 7 p.m. CARRIED.

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(signature of chair)

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(signature of community administrative officer)