

Application for Subdivision Approval	Policy	L1
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What is the policy?

It is department policy that the community be involved in the application for subdivision approval process.

Community responsibilities

- Communities should review the *Subdivision Process Guide* for details on this process.
- Crown Lands Subdivision**
Any request from a community for application for a Crown lands subdivision should come through the department. It is the responsibility of other provincial departments to go into the interested community and assist the community with its application. The community's role is to complete the application with assistance from the department and other provincial government departments, most notably the Community and Regional Planning Branch of the department.

Department responsibilities

- Private Subdivision Development**
The department's principal role in the private subdivision process is to conduct the necessary municipal review and consultation with the community. Normally, the application will either require community consultation (because the proposed subdivision is within or near the community) or will require only department review (as the proposed subdivision is not within the immediate vicinity of the community).

Specific conditions to the development may be added. The department uses a development agreement to define the conditions. The development agreement is sent to the applicant by the department as part of the subdivision approval plans.