

## **Document Checklist**

All documents must be completely filled out and submitted with supporting documents before your application can be accepted. An incomplete application without all of the supporting documents will **NOT** be accepted. Please ensure your application includes:

1. **Application for Appeal** - fully completed, signed and dated.
2. **Supporting Documentation** (See Board Documentation Requirements)

Work:

- Employers letter or other required support documents
- Work Supplemental Information Sheet for each employer

School

Day Care

Child Access

Medical Supplemental Information Sheet

Other

3. An **abstract** obtained from Manitoba Public Insurance (MPI) dated fifteen (15) days within the date you submit your Application for Appeal.
4. The **non-refundable application fee** of \$250.

By mail: cheque or money order payable to the *Minister of Finance*

In person: cash, cheque, money order, debit, MasterCard or Visa

E-transfer available. Contact the office for instructions.

**Submit your fully completed application form and all required documents to:**

Licence Suspension Appeal Board  
200 – 301 Weston Street, Winnipeg MB R3E 3H4  
Phone: (204) 945-7350 -- Fax: (204) 948-2682  
Email: [lsabmrcboards@gov.mb.ca](mailto:lsabmrcboards@gov.mb.ca)

If you have any questions about the required documentation, please visit our website at <http://manitoba.ca/lsab> or call the Licence Suspension Appeal Board (LSAB) 204-945-7350.

Please retain copies of submitted documents for your records.