

<b>Manitoba Infrastructure and Transportation – Application for Lease/Purchase /Licence of Occupation (under <i>The Crown Lands Act</i> c.C340)</b>	<b>Date Received:</b> Received by Mail: <input type="checkbox"/> Received in Person: <input type="checkbox"/>
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Please check one (✓)	<b>Crown Lands and Property Agency First-Come, First-Served Cottage Lot Program</b>	
<input type="checkbox"/> Lease <input type="checkbox"/> Purchase	<b>Lease - \$100 (plus GST)</b>  <b>Purchase - \$100 (plus GST)</b>	

1 (a) PRIMARY APPLICANT (Individual):  
 (Go to 1(b) if a Corporation or Government Department/Agency)

Name: \_\_\_\_\_  
 Mr. / Ms. / Mrs. / Dr.                      LAST (Please Print)                      FIRST                      MIDDLE (no initials)

Mailing Address: \_\_\_\_\_  
 \_\_\_\_\_ Postal Code: \_\_\_\_\_

Telephone: Home: \_\_\_\_\_ Work: \_\_\_\_\_ Fax No.: \_\_\_\_\_

E-mail address: \_\_\_\_\_ Name of Employer: \_\_\_\_\_

GST Registration No.: \_\_\_\_\_ Are you a resident of Manitoba?: Yes  No  Canada: Yes  No

Are you over 18? Yes  No  Proof of age and Manitoba residency: MB Driver's License  **or** MB Health Card   
**(please attach a photocopy of your license or health card with application if submitting by mail)**

**Office Use Only:** Proof of age and Manitoba residency verified by: \_\_\_\_\_

SECONDARY APPLICANT (If applicable):

Name: \_\_\_\_\_  
 Mr. / Ms. / Mrs. / Dr.                      LAST (Please Print)                      FIRST                      MIDDLE (no initials)

Mailing Address (if different from above): \_\_\_\_\_  
 \_\_\_\_\_ Postal Code: \_\_\_\_\_

Telephone: Home: \_\_\_\_\_ Work: \_\_\_\_\_

E-mail address: \_\_\_\_\_ Name of Employer: \_\_\_\_\_

GST Registration No.: \_\_\_\_\_ Are you a resident of Manitoba? Yes  No  Canada: Yes  No

Are you over 18? Yes  No  Proof of age and Manitoba residency: MB Driver's License  **or** MB Health Card   
**(please attach a photocopy of your license or health card with application if submitting by mail)**

**Office Use Only:** Proof of age and Manitoba residency verified by: \_\_\_\_\_

If two applicants – Please Specify:

Specify:  As Joint Tenants – Two or more people who hold an undivided equal interest in the entire property; after death, the survivor acquires the deceased's interest.

As Tenants in Common- Two or more people who each have an undivided interest in the property; each of them may occupy all the land in common with the others. Each tenant may dispose of their interest by will or deed. There is no right of survivorship as in a joint tenancy.

<b>FOR LANDS/PARKS/CLPA USE ONLY:</b> CQ/MO/CA\$ _____ MRO _____  CD: _____ CN: _____  Rev Code: _____  Signature: _____  Parcel ID # _____  Disposition Type & # _____	<b>FOR CASHIER USE ONLY:</b>      Crown Lands: 8-50 Parks: C-50-1
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1(b) CORPORATE OR GOVERNMENT APPLICANT

Registered Name: \_\_\_\_\_ Phone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Authorized Signing Officers: \_\_\_\_\_  
(Please print) (Attach a Current Copy of Certificate of Status, if applicable)

Type of Organization:  Corporation  Government Department  Government Agency  Other: \_\_\_\_\_

2. LOCATION AND LEGAL DESCRIPTION OF LAND APPLYING FOR:

Lot or Parcel No. \_\_\_\_\_ Block No. \_\_\_\_\_ Plan No. \_\_\_\_\_ LTO \_\_\_\_\_

Name of Subdivision: \_\_\_\_\_

The lot is within a Provincial Park

3. OTHER REQUIREMENTS

The appropriate application fee must accompany this application. If this application is approved, additional fees may be charged for preparation of documents and other administrative services in accordance with the Administration Fee Regulation under *The Crown Lands Act*.

Lawyer Contact Information (**For Purchases Only**)

(The land transfer document will be sent through a designated lawyer to file the transfer document and a Property Registry Application with the Land Title Office to register the title.)

Lawyer Name: \_\_\_\_\_ Law Firm Name: \_\_\_\_\_

Phone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

4. PERSONAL INFORMATION PROVISIONS

This personal information is being collected under the authority of *The Crown Lands Act* and will be used for future communications and establishing a client account.

This information is protected by the privacy provisions of *The Freedom of Information and Protection of Privacy Act*. If you have any questions about the collection of this information, contact the Access and Privacy Coordinator, 17<sup>th</sup> Floor, 215 Garry Street, Winnipeg MB R3C 3Z1 Phone: 204-945-3881

5. NOTES TO APPLICANT(S)

1. Separate applications and fees are required for each separate or surveyed parcel of land.
2. Applicable fees **MUST** accompany this form.
3. Forms that have not been completed in full will be returned.
4. A maximum of two (2) individuals are permitted to be named as holders of a permit, lease or license for Crown land.

6. DECLARATION FOR APPLICANTS

Definitions:

“Employee” means a person employed in the departments of Manitoba Conservation and Water Stewardship, Manitoba Agriculture, Food and Rural Development or Manitoba Infrastructure and Transportation, and includes casual, departmental, part-time, term, and regular employees.

“Immediate Family Member” of an Employee or Officer means his or her mother, father, brother, sister, son, daughter, spouse, common-law partner, ward, or relative permanently living in the Employee’s or Officer’s household.

“Officer” means a person who holds an office under *The Crown Lands Act*.

**6 (a) DECLARATION PRIMARY APPLICANT – please complete this section**

**Individual applicants (this includes any unincorporated business entity) must answer the following questions:**

- Are you:
- An Employee of Manitoba Conservation and Water Stewardship?  Yes  No
  - An Employee of Manitoba Agriculture, Food and Rural Development?  Yes  No
  - An Employee of Manitoba Infrastructure and Transportation?  Yes  No

Do you: Hold an office under *The Crown Lands Act*?  Yes  No

- Are you:
- An immediate family member of an employee or officer of Manitoba Conservation and Water Stewardship?  Yes  No
  - An immediate family member of an employee or officer of Manitoba Agriculture, Food and Rural Development?  Yes  No
  - An immediate family member of an employee or officer of Manitoba Infrastructure and Transportation?  Yes  No

If yes: Name of employee: \_\_\_\_\_  
Relationship to primary applicant: \_\_\_\_\_

**(A separate form of declaration may be required to be completed by the employee).**

I hereby certify that all information given in this application is true in substance and in fact; that I am over the age of 18 years, and that I will not commence any construction development on the site until I have received written approval of this application. "Witness" is to be over 18 years of age, non-relative, and NOT be named as an applicant.

\_\_\_\_\_  
Witness Signature

\_\_\_\_\_  
Signature of Primary Applicant

\_\_\_\_\_  
Witness Name (printed)

\_\_\_\_\_  
Date (YYYY/MM/DD)

**6 (b) DECLARATION – SECONDARY APPLICANT (if applicable)**

**Individual applicants (this includes any unincorporated business entity) must answer the following questions:**

- Are you:
- An employee of Manitoba Conservation and Water Stewardship?  Yes  No
  - An employee of Manitoba Agriculture, Food and Rural Development?  Yes  No
  - An employee of Manitoba Infrastructure and Transportation?  Yes  No

Do you: Hold an office under *The Crown Lands Act*?  Yes  No

- Are you:
- An immediate family member of an employee or officer of Manitoba Conservation and Water Stewardship?  Yes  No
  - An immediate family member of an employee or officer of Manitoba Agriculture, Food and Rural Development?  Yes  No
  - An immediate family member of an employee or officer of Manitoba Infrastructure and Transportation?  Yes  No

If yes: Name of employee: \_\_\_\_\_  
Relationship to secondary applicant: \_\_\_\_\_

**(A separate form of declaration may be required to be completed by the employee).**

I hereby certify that all information given in this application is true in substance and in fact; that I am over the age of 18 years, and that I will not commence any construction development on the site until I have received written approval of this application. "Witness" is to be over 18 years of age, non-relative, and NOT be named as an applicant.

\_\_\_\_\_  
Witness Signature

\_\_\_\_\_  
Signature of Secondary Applicant

\_\_\_\_\_  
Witness Name (printed)

\_\_\_\_\_  
Date (YYYY/MM/DD)

**6 (c) DECLARATION - PRIVATE CORPORATE APPLICANTS must answer the following questions:**

Is any shareholder of the applicant corporation:

- An employee of Manitoba Conservation and Water Stewardship?  Yes  No
- An employee of Manitoba Agriculture, Food and Rural Development?  Yes  No
- An employee of Manitoba Infrastructure and Transportation?  Yes  No
- An officer under *The Crown Lands Act*?  Yes  No

Is any shareholder of the applicant corporation:

- An immediate family member of an employee or officer of Manitoba Conservation and Water Stewardship?  Yes  No
- An immediate family member of an employee or officer of Manitoba Agriculture, Food and Rural Development?  Yes  No
- An immediate family member of an employee or officer of Manitoba Infrastructure and Transportation?  Yes  No

**If yes:** Name of employee: \_\_\_\_\_ Relationship to shareholder: \_\_\_\_\_

**(A separate form of declaration may be required to be completed by the Employee).**

**If the answer to any questions under 6c) is "No", the following undertaking is applicable and the applicant corporation agrees to comply with it: The applicant corporation hereby undertakes not to permit any of its shares to be issued or transferred to an employee or officer or immediate family member, as defined herein, without first obtaining the approval of the Province of Manitoba.**

**Please attach a current Corporation Status Report verifying that your company is in valid status.**

I hereby certify that all information given in this application is true in substance and in fact; that I am over the age of 18 years, and that I will not commence any construction development on the site until I have received written approval of this application.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Authorized Signing Authority

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness (Not required if sealed)

**Fees:**

Lease - \$100.00 (plus GST)  
Purchase - \$100.00 (plus GST)

**Inquiries/Assistance:**

Manitoba Conservation and Water Stewardship  
Box 22, 200 Saulteaux Crescent  
Winnipeg, MB R3J 3W3

Phone (Toll free): 1-800-214-6497  
Phone (Winnipeg) 204-945-6784

**Submit Application and Fees to:**

Manitoba Conservation and Water Stewardship  
Box 42, 200 Saulteaux Crescent  
Winnipeg, MB R3J 3W3

Please do not send cash.  
Cheque or money order should be made  
payable to: *Minister of Finance of Manitoba*

**Regional Land Managers (Manitoba Conservation and Water Stewardship):**

Central Region (Gimli)	204-642-6074
Eastern Region (Winnipeg)	204-945-6660
Western Region (Brandon)	204-761-7538
Northwest Region (The Pas)	204-627-8252
Northeast Region (Thompson)	204-679-0987
Provincial Parks (Winnipeg)	204-945-4545