

## **Information Bulletin - Facility Classification**

All water treatment (WT), water distribution (WD), wastewater treatment (WWT), and wastewater collection (WWC) facilities in Manitoba must be classified under the Water and Wastewater Facility Operators Regulation 77/2003.

### **Application for classification**

To apply, facility owners must submit one complete application form for each WT, WD, WWT, and WWC facility they own. Application forms are available online at <https://www.gov.mb.ca/sd/eal/certification/forms.html#facilityapp>

There is no cost to apply.

A facility classification application must be included when submitting a proposal for an Environmental Act Licence for a WT, WD, WWT, or WWC facility.

**Facility classifications do not expire. If the facility is changed or altered in any way, the owner is required to re-apply for classification prior to commissioning the changes to the facility.**

**Table of organization** - Facility owners are required to submit a table of organization. Templates are available online at [https://www.manitoba.ca/sd/permits\\_licenses\\_approvals/forms/index.html?wg=table\\_org](https://www.manitoba.ca/sd/permits_licenses_approvals/forms/index.html?wg=table_org)

The table must contain:

- Name of the owner, name of the facility (facilities), and contact information;
- Hierarchy of the organization and staffing coverage to comply with Regulation 77/2003;
- Name, position, and classification of all operators in the facility (facilities); and
- Date (and version, if applicable) of the table of organization

### **Facility classification**

The Environmental Approvals Branch, regional Drinking Water Officers (WT and WD), and regional Environment Officers (WWC and WWT) review applications for accuracy and completeness. Any discrepancies are addressed with facility owners.

WWC and WD are classified by population served:

<b><u>Class</u></b>	<b><u>Population</u></b>
Small System	500 or less
Class 1	501 - 1,500
Class 2	1,501 - 15,000
Class 3	15,000 - 50,000
Class 4	50,001+

WT and WWT are classified based on a points system, with some exceptions:

- WT facilities using only untreated groundwater not under the influence of surface water, with no treatment beyond disinfection, serving a population <500, are classified as a Water Distribution Small System.
- WWT facilities employing no mechanical treatment at the facility, serving a population <500, are classified as a Small System.

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<u>Range of Classification Points</u>	<u>Classification</u>
0 to 30	Class 1
31 to 55	Class 2
56 to 75	Class 3
76 or more	Class 4

The details of classification are outlined in the facility application classification forms and in Schedule A of the Regulation [http://web2.gov.mb.ca/laws/regs/current/\\_pdf-regs.php?reg=77/2003](http://web2.gov.mb.ca/laws/regs/current/_pdf-regs.php?reg=77/2003)

### **Submit completed applications to:**

**By Email:**

[wwopcert@gov.mb.ca](mailto:wwopcert@gov.mb.ca)

OR

**By Mail:**

Certification Program Specialist  
Environmental Approvals Branch  
Box 35 - 14 Fultz Boulevard  
Winnipeg MB R3Y 0L6

### **Contact Information**

Water and Wastewater Facility Operators Certification Program

Box 35 - 14 Fultz Boulevard

Winnipeg MB R3Y 0L6

Phone: (204) 945-7065

Toll Free: 1-866-626-4862, ext. 7065

Email: [wwopcert@gov.mb.ca](mailto:wwopcert@gov.mb.ca)

<http://www.manitoba.ca/certification>