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To: [Mark Dixon](#)
Cc: [Marie Lagacé - Operations Manager](#); [Dey, Asit](#); [Baiwa, Mehak](#)
Subject: FW: File No: 4952.00 Souris-Glenwood Used Oil Depot License No 170 HW
Date: December 18, 2025 12:57:00 PM
Attachments: [image001.png](#)

Good afternoon Mark,

Further to our conversation during the meeting, I am sending you items extracted from DGHTA checklist for which we require additional information for Souris-Glenwood's application for DGHTA licence.

1. Provide separation distances among all necessary components: e.g., burn areas; forested areas; and storage areas for tires, hazardous wastes, used oil and others.
2. Does the facility have a clear, visible facility sign including facility name, type of facility, waste accepted, prohibited waste, 24 hr emergency contact number?
3. Does the facility have safety signage throughout the facility, including hazard warnings, exit routes, and emergency contact information?
4. **Secondary containment:** list the secondary containment systems to capture leaks or spills? E.g. bunds or spill trays, etc.
5. **Spill control:** are there measures in place to direct spills to a controlled collection point, such as a sump or drain, equipped with a leak detection system?
6. **Spill kits:** provide the location and number of spill kits and/or response materials (e.g., absorbents, neutralizers) in storage areas for immediate use in case of a spill in the comment box?
7. **Material compatibility:** are the materials of the containers and secondary containment systems compatible with the stored waste to prevent reactions?
8. **Container labelling:** are all the containers labelled with the contents, hazard symbols, and handling instructions? Use durable, weather-resistant labels.
9. **Storage area signage:** are the storage areas marked with hazard symbols and access restrictions?
10. **Transfers:** provide the methods and locations for the unloading and loading of used oil? Also, provide the details of the spill containment system for the transfer area?
11. **Battery description:** provide the number and location of the batteries collected per year? And also, provide the details of the type of batteries (e.g., automotive batteries or household batteries) and the storage structure where they are stored?
12. **Spill containment system:** provide the details of the spill containment system

used to contain the batteries?

Please let me know if you have any questions.

Thank you

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