

**GUIDELINE**  
**April 2014**

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**SUPPORTING DOCUMENT FOR WASTE DISPOSAL GROUND OR  
WASTE TRANSFER STATION SITE CLOSURES**

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Conservation and Water Stewardship recommend all closure plans be submitted to the Director within 6 months prior to closure. In addition to the closure form as required in Schedule E of the *Waste Disposal Grounds Regulation* MR 150/91, Conservation and Water Stewardship requires the additional information below to be submitted.

**Detailed Final Closure Plan**

The detailed closure plan shall include, but not be limited to the following:

- 1) A site plan illustrating location of WDG/WTS areas, collection basins, wells, sinkholes, watercourses, monitoring wells, and property boundaries.
- 2) A schedule for decommissioning and removal of buildings, storage areas, processing areas or any other facilities on the property that will no longer be required;
- 3) A description of the final cover system, and the installation methods and procedures used;
- 4) An estimated maximum quantity of waste on site over the active life of the landfill;
- 5) A description of how the following elements have been or will be dealt with:
  - (I) The final use of the reclaimed areas
  - (II) Drainage restoration
  - (III) Soil replacement
  - (IV) Final cover slopes, as appropriate
  - (V) Erosion control
  - (VI) Revegetation and conditioning of the site
  - (VII) Subsidence remediation
  - (VIII) Environmental monitoring program
- 6) A schedule for completion of the closure; and
- 7) A post closure plan.

**Post Closures**

The post closure plan shall include, but not be limited to the following:

- 1) A plan to maintain the final cover system, and diversion and drainage structures;
- 2) A plan to remediate areas affected by settling, subsidence, erosion, or other events;
- 3) A plan to maintain, operate, and monitor the groundwater monitoring, leak detection, leachate collection and gas venting systems or structures installed; and
- 4) A plan to protect and maintain surveyed benchmarks.

## Notifications

Aside from sending the closure documentation to the Environmental Compliance and Enforcement Branch of Conservation and Water Stewardship, the proponent must provide written notification to:

- 1) Green Manitoba regarding the Waste Reduction and Recycling Support (WRARS) Program. All registered waste disposal grounds must remit their landfill levy in accordance with the biannual fee schedule. All WTS are exempt from paying the levy remittance.
- 2) File notice at land titles regarding the waste disposal ground or waste transfer station site closure.
- 3) If the waste disposal ground or waste transfer station is located on Crown Lands, the proponent is to notify the Lands Branch of Conservation and Water Stewardship in regards to the closure.

For more information, you may visit our website or contact your regional office listed below.  
<http://www.gov.mb.ca/conservation/envprograms/swm/index.html>

<b>ENVIRONMENTAL COMPLIANCE AND ENFORCEMENT BRANCH</b>	
<b>Brandon Office</b> 1129 Queens Ave. Brandon MB R7A 1L9 Ph: 204-726-6565	<b>Selkirk Office</b> Lower Level, 446 Main St. Selkirk MB R1A 1V7 Ph: 204-785-5030
<b>Dauphin Office</b> 27-2nd Ave. SW Dauphin MB R7N 3E5 Ph: 204-622-2030	<b>Steinbach Office</b> Unit B-284 Reimer Ave. Steinbach MB R5G 1N6 Ph: 204-346-6060
<b>Lac du Bonnet Office</b> Box 4000, Highway 502 Lac du Bonnet MB R0E 1A0 Ph: 204-345-1444	<b>The Pas Office</b> 3 <sup>rd</sup> & Rosser Ave., Provincial Bldg. The Pas MB R9A 1M4 Ph: 204-627-8248
<b>Portage la Prairie Office</b> 25 Tupper Street North Portage la Prairie MB R1N 3K1 Ph: 204-239-3868	<b>Thompson Office</b> 59 Elizabeth Dr., Provincial Bldg. Thompson MB R8N 1X4 Ph: 204-677-6703
<b>Ste. Anne Office</b> Unit A – 30 Dawson Road Ste. Anne, MB R5H 1B5 Ph: 204-422-7020	<b>Winnipeg Office</b> 123 Main Street, Ste. 160 Winnipeg MB R3C 1A5 Ph: 204-945-0675