

# INFORMATION BULLETIN PESTICIDE USE PERMIT APPLICATION GUIDELINES

In Manitoba, as per Manitoba Regulation 94/88 R a Pesticide Use Permit is required for pesticide applications:

- a) on or in a body of water that is not wholly contained within the person's own property; or
- b) on private property to which the public normally has access for recreational purposes (includes golf courses, fair grounds, parks, campgrounds, lodges and cottage subdivisions); or
- c) for or on behalf of:
  - i) a government department;
  - ii) a Crown corporation;
  - iii) a municipal corporation;
  - iv) a school division; or
- d) on Crown land or a right-of-way, for an individual other than a farmer or a corporation other than a farm corporation; or
- e) for an association of the cottage owners in a cottage subdivision.

This information bulletin describes the type of information required to ensure that a Pesticide Use Permit Application submission is complete.

## **Pesticide Use Permit Application Form Requirements:**

1. Completed Pesticide Use Permit Application Form: A completed application form is required no less than 30 days from the date of intended application.
2. Cover letter: This document must be addressed to the Director on company letterhead, signed, and dated.
3. Application Fee: Submit an Application Fee of \$750 (cheque made payable to the Minister of Finance)
4. Dated copy of the public notice:  
Each applicant is required to give notification of the proposed use of pesticides in one or more issues of a newspaper or news bulletin that has general circulation in the community in which the pesticides are to be used annually (see sample notice).

The notification shall contain the following information:

- a) the reasons for the control program;
- b) the names of the pesticides to be used;
- c) the approximate dates of the proposed use;
- d) the approximate areas to be treated with pesticides;
- e) a statement that any person may, within 15 days after the notice is published, send a written submission to the department regarding the control program, or register with the department their written objection to the use of pesticide next to their property; and
- f) the Department's address for submissions as follows:
  - Manitoba Environment and Climate Change
  - Environmental Approvals Branch
  - Box 35, 14 Fultz Boulevard, Winnipeg MB R3Y 0L6

## **IMPORTANT NOTES:**

- Please identify the publisher and date of advertisement.
- Ensure public notification is submitted annually prior to any application (tear sheets are acceptable).
- Please note, only complete packages in hardcopy with payment can be processed. Payment submitted without an Application Form can result in delays in processing.
- The email provided in the application form will be used for all communication for the duration of the permit. It is the applicant's responsibility to notify the Department if there are any changes to ensure continued communication.

## **THREE YEAR PERMITS**

Recent amendments to the Pesticide Regulation (MR 94/88 R) allow for Manitoba Environment and Climate Change to issue multi-year permits of up to three (3) years. The intent of the amendment is to move all Pesticide Use Permits from a one year term to a three year term and thus reduce administrative requirements of annual permit applications.

### Permit Application Cycles

- Government departments, crown corporations, school divisions, railways, utility companies, cottage subdivisions
  - Issued in 2021, expire December 31, 2023
- Weed Control Districts and Municipalities
  - Issued in 2022, expire December 31, 2024
- Golf Courses
  - Issued in 2023, expire December 31, 2025

If unsure which length of permit to apply for, please contact the Environmental Approvals Branch directly.

## **APPROVED APPLICATIONS**

Applicants will be advised within 30 days in cases where the application is not approved only, of reasons for non-approval or of what additional information is required before approval can be contemplated. Approved applications will be assigned a permit number and a permit signed by the Director will be issued. Any terms and conditions deemed necessary will appear on the permit.

## **AMENDMENTS**

Amendments to the initial registration form may be made by the applicant submitting an application form with the proposed additional products, clearly marked on the application as an amendment. The form shall be submitted prior to the date of the intended use of the pesticide giving the reasons for and the nature of the change. The Director may impose such terms and conditions on the permit as they deem necessary. Amendments may require re-advertising.

## **INSTRUCTIONS FOR COMPLETING THE PESTICIDE USE PERMIT APPLICATION FORM**

### **1. APPLICANT/PERMITTEE**

Applicant refers to the person applying for the permit and who will be issued the Pesticide Use Permit and responsible for the administration of the programs carried out under the permit. Indicate the organization represented (e.g. Department, Municipality, Weed District, etc.) and the responsible individual (i.e., the person who signs the application form).

### **2. APPLICATOR**

Applicator refers to the person, company or agency which will apply the pesticides on behalf of the permit holder. Enter "to be selected" if the choice of the applicator has not been made. Each program must be directly supervised by a person holding a commercial applicators licence. The only exception is where pesticides classified as "Domestic" are used exclusively.

### **3. LOCATION OF SPRAY PROGRAM**

Please specify:

- a) enter the name of the municipality or municipalities involved in the program, and/or
- b) if the program is in an urban area, enter the name of the city, town or village, and/or
- c) if the program is an area not included in the above, enter the name of the area (e.g., golf course, park, campground, etc.).

### **4. PURPOSE OF SPRAY PROGRAM**

State what type of pest control programs are to be carried out under the permit. If desired, permit applications can be submitted on separate application forms for each program. For example, insect control programs may be applied for separately from weed control programs. Indicate the specific intent of each program. Where possible, identify target species. For example: noxious weed control along road allowances, mosquito larviciding in stagnant water.

### **5. PROJECTED DATES OF PROGRAM**

Please indicate approximate dates for commencement and completion of the pesticide program.

### **6. PESTICIDES TO BE USED IN PROGRAM**

#### **a) Pesticide**

List each pesticide and/or the active ingredient proposed for use in the pest control program.

#### **b) PCP No. (Pest Control Products Number)**

Refers to the number assigned to the specific pesticide by Health Canada under the Pest Control Products Act. Every pesticide registered for use in Canada will have a PCP No. on the label. Only pest control products that are registered for the proposed use will be permitted for use under a Pesticide Use Permit.

#### **c) Target Species**

List the pest species of which the identified pesticide is targeted for use.

#### **d) Application Method**

Describe the equipment to be used in the application program (e.g., back pack sprayer, truck mounted spray boom, aircraft, etc.).

### **7. PLEASE SIGN AND DATE APPLICATION**

The person signing the Application must also clearly print their name on the form.

## **8. APPLICATION FEE**

An Application Fee of **\$750 for a three year permit** in a cheque, payable to the Minister of Finance, must accompany each Pesticide Use Permit Application at the time the Application is filed.

## **9. ADDITIONAL INFORMATION MAY BE PROVIDED ON A SEPARATE SHEET.**

## **10. COTTAGE LOT ASSOCIATIONS**

The public notice must be provided to every property owner located within the proposed spray area – this includes any crown lands and/or the municipalities that may be treated as a result of the program. A detailed property map must be included with your application at a scale no less than 1:50,000 delineating the application area.

## **11. APPLICATIONS TO WATER BODIES**

Any application of pesticides to an open body of water may require additional information to process the request. Please contact the Environmental Approvals Branch well in advance to process this type of application request.

## **RETURN THE COMPLETED FORM TO:**

Manitoba Environment and Climate Change  
Environmental Approvals Branch  
Box 35, 14 Fultz Boulevard  
Winnipeg MB R3Y 0L6  
[pesticideusepermit@gov.mb.ca](mailto:pesticideusepermit@gov.mb.ca)  
Phone: 204-945-7065

**SAMPLE OF NEWSPAPER ADVERTISEMENT  
PROPOSED MUNICIPAL PESTICIDE PROGRAM**

Public Notice is hereby given that the Rural Municipality of \_\_\_\_\_ intends to conduct the following Pesticide Control Programs during 20\_\_.

1. To control noxious weeds on road allowances within the Municipality. The projected dates of application will be from May 1, 20\_\_ to October 1, 20\_\_. The herbicides to be used include:

- 2-4-D amine
- Picloram
- Glyphosate
- Dicamba

2. To control rodents at the waste disposal grounds at various times during the coming year using the rodenticide Brodifacoum.

3. To control the following insect pests including grasshoppers, mosquitoes, elm bark beetles, cankerworms, etc. The proposed dates of application for these programs will be from May 1, 20\_\_ to October 31, 20\_\_. The insecticides to be used include:

- Dimethoate
- Malathion
- *Bacillus thuringiensis*

The public may send written submissions or objections within 15 days of the publication of the notice to the department below.

Manitoba Environment and Climate Change

Environmental Approvals Branch

Box 35, 14 Fultz Boulevard

Winnipeg MB R3Y 0L6