

<p>Competitiveness, Training &amp; Trade</p> <p><a href="http://www.gov.mb.ca/tradecareers">www.gov.mb.ca/tradecareers</a></p>	<p><b>RECORD OF DECISIONS</b></p> <p><b>RECREATION VEHICLE SERVICE TECHNICIAN</b></p> <p><b>PROVINCIAL TRADE ADVISORY COMMITTEE</b></p>
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<p><b>HELD ON</b></p> <p><b>DAY &amp; DATE:</b> Wednesday, January 30, 2008</p> <p><b>TIME:</b> 9:04 A.M. to 3:05 P.M.</p> <p><b>PLACE:</b> 1014 – 401 York Avenue Winnipeg MB R3C 0P8</p>	
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<p>Room 1010, 401 York Avenue Winnipeg MB R3C 0P8</p>	<p>PTAC Member Suggestion Box: <a href="mailto:Dorothy.Schlamp@gov.mb.ca">Dorothy.Schlamp@gov.mb.ca</a></p>	<p>Telephone: (204) 945-1547 Facsimile: (204) 948-2539</p>
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# Apprenticeship

*A partnership for industry training*

January 30, 2008

## RECREATION VEHICLE SERVICE TECHNICIAN PROVINCIAL TRADE ADVISORY COMMITTEE

IN ATTENDANCE	ORGANIZATION	Member Type	VOTE - NO VOTE
Ken Langevin, PTAC Chair	Walt's Trailer Sales	ER	NV
Albert Yzer	Walt's Trailer Sales	EE	V
Cal Spratt	Portage Toyota & RV	ER	V
Kevin Betzold	GNR Camping World	ER	V

REGRETS	
George Doell	Sun Valley RV

STAFF	POSITION
Nancy Eller	Acting Director of Program Standards
Rick Guilbault	Apprenticeship Training Coordinator
Dorothy Schlamp	Administrative Assistant, PTAC Unit

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Agenda Item #	Notes	Decisions/ Actions/ Motions	Status: Bring Fwd./Open/ Closed.
7.1	Welcome & Introductions Ken Langevin, PTAC chair, welcomed everyone to the RV Service Technician PTAC meeting.		Closed.
7.2	Call to order Ken Langevin called this meeting to order at 9:04 A.M.		Closed.
7.3	Approval of Agenda	<p><u>MOTION:</u> Motion to approve the RV Service Technician PTAC Agenda dated January 30, 2008. M: Albert Yzer S Kevin Betzold Carried.</p>	Closed.
7.4	RV Service Tech. Minutes The RV Service Technician Minutes dated April 3, 2007, were approved via teleconference meeting on June 19, 2007.	<p><u>MOTION:</u> (The following motion was made at the RV Service Technician Teleconference Meeting effective June 19, 2007 ) “The minutes of the RV Service Technician PTAC dated April 3, 2007 are approved as written.” M: Albert Yzer S: Kevin Betzold Carried.”</p>	Closed.
7.5	Correspondence: There were no correspondence items to be circulated at this time.		Closed.
7.6	Contact Information Update The <i>RV Service Technician Contact List</i> was circulated to provide the PTAC with the opportunity to advise revisions to their contact information.	<p><u>ACTION:</u> The Administrative Assistant, PTAC Unit, will update the PTAC database as required.</p>	Open/Bring Fwd.
7.7	Business Arising:		
7.7.1	Apprenticeship Training Coordinator (ATC) Update – Rick Guilbault Rick Guilbault, ATC, addressed this agenda item. <u>Certifications Statistics Update:</u> Rick provided statistical information regarding		Open/ Bring Fwd.



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	<p>Nancy advised the existing Program Standards for the trade of RV Service Technician do not require revisions at this time. She stated that they may be updated in the future as required by industry.</p> <p>The PTAC briefly discussed options for distance education. They expressed their concern regarding retention of RV Service Technician journeypersons in Manitoba. A PTAC member commended the RV Dealers Association in their efforts to support the industry regarding education of journeypersons.</p>		
7.7.3 Debrief from Board/PTAC Orientation Session - Nancy Eller	<p>Nancy Eller addressed this agenda item. She explained that the Board/ PTAC Orientation Sessions were held in September 2007. Three orientation sessions were held to accommodate the number of PTAC members eligible to participate. Nancy explained the structure of each session. She noted that Mr. Leonard Harapiak, Board Chair, had provided a PowerPoint presentation regarding the role and responsibilities of the Apprenticeship and Trades Qualifications Board and PTACs. The PowerPoint presentation is available on the government website: <a href="http://www.gov.mb.ca/tradecareers">www.gov.mb.ca/tradecareers</a></p> <p>Evaluations were received from the orientation participants at the end of each session. The PTAC was advised that this is an annual event. Nancy advised that suggestions for improvement of the sessions are welcome.</p> <p>There were no comments/questions brought forward at this time. This concluded this agenda item.</p>		Closed. Information Item.
7.7.4 Peer Review of IP Exam – Nancy Eller	<p>Nancy Eller addressed this item. She distributed copies of the draft Interprovincial Exam for the PTAC in order to conduct the Peer Review. Nancy stated that each</p>		Closed.

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7.7.4 (continued)	<p>jurisdiction is provided the opportunity to conduct a Peer Review of the draft exam(s). She explained that the process for development of exams is as follows:</p> <ul style="list-style-type: none"> <li>• Item Bank Workshop develops the draft exam(s).</li> <li>• Editing workshop</li> <li>• Translation Workshop</li> <li>• Peer Review</li> </ul> <p>The PTAC was advised that exams are highly confidential. All copies must be returned to her at the end of this meeting. Nancy facilitated the review of the exam with the PTAC. The PTAC critiqued each question on the exam. Nancy advised that she will record their feedback and rationale for inclusion on this document.</p> <p>The PTAC completed the Peer Review of 2 exams and returned the exams to Nancy at the end of this PTAC meeting. This concluded this agenda item.</p>		
7.8 New Business:			
7.8.1 Awards of Distinction	<p>Nancy reported that the Apprenticeship Awards of Distinction event was held on November 21, 2007 in Winnipeg. She advised the PTAC that this event honoured individuals in the following areas:</p> <ul style="list-style-type: none"> <li>• Journeyperson of the Year (urban and rural)</li> <li>• Employer of the Year (urban and rural)</li> <li>• Instructor of the Year. In addition, PTAC members who had served 5 or 6 years on a PTAC were recognized with a letter</li> </ul> <p>Information regarding this event is available on the website: <a href="http://www.gov.mb.ca/tradecareers">www.gov.mb.ca/tradecareers</a></p>		Closed. Information Item.

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7.9 Next Meeting Date:  Future Agenda Items:	This concluded this agenda item. The next tentative meeting date for RV Service Technician is scheduled for Wednesday, October 29, 2008. <u>Future Agenda Items:</u> <ul style="list-style-type: none"><li>▪ ATC Update</li><li>▪ PDC Update</li><li>▪ Correspondence</li><li>▪ Contact List Update</li></ul>		Closed.
7.10 Adjournment	The RV Service Technician PTAC meeting adjourned at 3:05 p.m.	Motion to adjourn. M: Cal Spratt	Closed.

*Record of Decisions Recorded by Dorothy Schlamp, Administrative Assistant, PTAC Unit*