



# Employment Assistance Services

## *Assisting people to prepare for, find and keep employment*

Workforce Training and Employment provides services to assist individuals in preparing for, finding and retaining employment to meet Manitoba's labour market needs. We contract with community organizations to offer a variety of short-term, employment-related services. These services can help you to find and keep a job, improve your employability and conduct a successful job search.

### Who can participate?

You may participate if you are unemployed or working less than an average of 20 hours per week.

### What services are offered?

Each program/organization offers all, or a combination of the following:

- Employment plan development
- Employment counselling
- Assessment services
- Information on the labour market and education/training opportunities
- Resume assistance
- Job search assistance
- Job finding clubs
- Job referral and/or placement

### Want to know more?

Contact an organization you are interested in at the phone numbers listed below:

<b>PARKLAND REGION</b>			
<i>Program/Organization</i>	<i>Client Group</i>	<i>Address/Website</i>	<i>Phone</i>
Dauphin Friendship Centre - Partners for Careers	Indigenous	210-1 <sup>st</sup> Avenue NE, Dauphin	204-638-5707
Parkland Job Opportunity Centre	All Manitobans	215 Main Street South, Dauphin <a href="http://www.pjoc.mb.ca">www.pjoc.mb.ca</a>	204-622-5627
Swan Valley Employment and Training Project	All Manitobans	702 Main Street, Swan River	204-734-7887

### *For more information, please contact your local Manitoba Jobs and Skills Development Centre*

To find the Centre nearest you:

- Call 204-945-0575 (in Winnipeg) or toll free 1-866-332-5077
- Or visit Manitoba Jobs and Skills Development Centres online at: [www.gov.mb.ca/wd/ites/contact.html](http://www.gov.mb.ca/wd/ites/contact.html)