



Application for Permit

Advertising Sign adjacent to a Provincial Highway in a Controlled Area

This application, if approved, does not dispense with the holder thereof complying with all terms and conditions of any municipal by-law or zoning regulation.

REQUIRED DOCUMENTATION (Application will not be processed until ALL information is submitted)

- Copy of the current land title certificate
- Sketch of the affected property showing the location and details of proposed sign including size of sign, wording / message, colours, details of sign construction, location setback etc.
- Written permission of the landowner if the sign is to be placed off-premises
- Application fee payable to **Minister of Finance**

A separate application form is required for each proposed sign. Only one application fee is required if the proposed signs are on the same property.

TYPE OF CONSTRUCTION:

- Erect a new sign
 Legalize an existing sign
 Relocate/Remove an existing sign
 Alter/Reface an existing sign

GENERAL INFORMATION

Highway No.		Land Title No.	
Quarter	Section	Township	Range
RL / OTM		Parish / Settlement of	
Lot	Block	Plan	
City / Town / Village		RM / Municipality	

SIGN DETAILS

<input type="checkbox"/> Portable	<input type="checkbox"/> Billboard	<input type="checkbox"/> Fascia	<input type="checkbox"/> "V" Shape	<input type="checkbox"/> Electronic Message Board
<input type="checkbox"/> Off-Premises	<input type="checkbox"/> On-Premises	<input type="checkbox"/> Single-Faced	<input type="checkbox"/> Double-Faced	
<input type="checkbox"/> Permanent	<input type="checkbox"/> Temporary	<input type="checkbox"/> Non-Illuminated	<input type="checkbox"/> Illuminated	
If temporary: _____ months / years		If illuminated: additional information will be required		
Size: _____ metres x _____ metres		Height from ground: _____ metres		
Setback from property line: _____ metres		Distance from nearest sign: _____ metres		
Distance to service / business being advertised (if off-premises): _____ metres				
Sign to face: <input type="checkbox"/> North <input type="checkbox"/> South <input type="checkbox"/> East <input type="checkbox"/> West				
Sign wording / message:				

REASON FOR APPLICATION

REGISTERED LANDOWNER

APPLICANT

First Name		First Name	
Last Name		Last Name	
Company Name		Company Name	
Address		Address	
Town, Province	Postal Code	Town, Province	Postal Code
Telephone No.		Telephone No.	
Email Address		Email Address	
Signature		Signature	

FOR DEPARTMENT USE ONLY

Application Fee Received: ____/____/____ (mm/dd/yy)	Region No.
Fee Received by	Sketch Plan No.
Cash / Cheque / Money Order No.	Record No.