

The Application Process

IMPORTANT:

**IF YOU HAVE NOT CONDUCTED AN EXPLORATORY VISIT,
BEFORE SUBMITTING YOUR APPLICATION CONTACT THE:**

MANITOBA BUSINESS IMMIGRATION AND INVESTMENT BRANCH
(E-mail: pnp-b@gov.mb.ca; Tel. (Canada 001) 204-945-1872; Fax 204-948-2179).

To Apply For The Program, You Must:

1. Complete the forms. **Before you start, carefully read the detailed instructions for completing the forms. Make a photocopy of the forms for each person who will be completing them.**
 - Application for Permanent Residence in Canada – IMM 0008 (Generic); Schedule 1, Schedule 4 and Schedule 4A
 - Additional Family Information Form – IMM 5406
 - Use of Representative Form – IMM 5476
 - Manitoba Business Supplementary Form – MBSUP
 - Information Release Form – MIRF
 - Release of Information for Evaluation of Provincial Nominee Program–MEVA
2. Collect all documents, as explained in detail in the Document Checklist. It is your responsibility to submit all supporting documents. If documents are missing, not translated or unclear, your application may be returned and not assessed. Translated documents must be notarized.
3. **Review and organize your completed forms and supporting documents in the same order as the Document Checklist to ensure you have a complete application package.**
4. PHOTOCOPY all your completed forms and supporting documents and attach the labels from the Document Checklist Tag Sheet.
KEEP THE ORIGINALS OF YOUR FORMS AND DOCUMENTS. IF NOMINATED, YOU WILL NEED THEM LATER IN THE APPLICATION PROCESS.
5. Submit the photocopy of your completed application package.
(DO NOT FAX APPLICATION PACKAGE.)
6. **MAIL TO:**
Business Immigration and Investment Branch
Manitoba Competitiveness, Training and Trade
600 - 259 Portage Avenue
Winnipeg, Manitoba, Canada R3B 3P4
7. Your application will be reviewed, and you will be contacted by letter, fax or electronic mail (e-mail) with the results. Further clarification and/or documentation may be requested.

8. **Decisions on applications are final.** There is no appeal process. However, this does not preclude applicants from applying again at a later date, provided the issues that caused the refusal of the initial application have been fully addressed.
9. If you are accepted for the Provincial Nominee Program for Business, you will be issued a letter with further instructions on **depositing your \$75,000 CDN** and on forwarding any other necessary documents to the province or to a Canadian Visa Office that serves your area.

Further instructions will be sent directly to you from the Canadian Visa Office regarding health and security checks.

The Canadian Visa Office may require additional documents at this stage, or ask you to attend an interview.

The Province of Manitoba may withdraw a Certificate of Nomination at any time prior to the issuance of the Permanent Resident Visa if the Provincial Nominee or any accompanying dependent is deemed inadmissible as a result of medical, criminal or security checks, or the Province of Manitoba is advised that information provided in the application is false or misleading.

If and when all requirements are satisfactorily met, Citizenship and Immigration Canada will issue permanent residence visas for you and your eligible dependents.

Upon arrival in Manitoba, contact the Business Settlement Office of the Business Immigration and Investment Branch (Canada 001-204-945-1872) for general settlement support in establishing your business. Once the business has been established, you may request the release of your \$75,000 deposit.

At any time during this process you are encouraged to contact our office for further information or clarification, or to advise on change in your personal or family situation, address or telephone number.