

APPRENTICESHIP AND CERTIFICATION BOARD MINUTES

100- 111 LOMBARD AVENUE

June 18, 2015

BOARD MEMBERS

Beach, Allan	Employee Representative
Blaikie, Daniel	Apprentice Representative
Campbell, Anita	Public Interest Representative
Charron, Brent	Employee Representative
Einarson, Ryan	Employer Representative
Friesen, Cordella	Secretary and Ex-Officio Member
Harapiak, Leonard	Chair
Harris, Bruce	Employee Representative
Koslowsky, Ron	Employer Representative
Lauvstad, Doug	Employer Representative
Lafond, Marc	Employee Representative
McInerney, Betty	Employer Representative
Senff, Bob	Public Interest Representative
Siemens, Trent	Employer Representative
Stecy, Ron	Employee Representative

REGRETS

STAFF

Anne Janes	A/Director, Certification and Standards and Legislation
Troy Zdebiak	A/Director, Operations
Julia Tetrault	Manager, Policy, Legislation and Board Operations
Janice Peters	A/Apprenticeship and Certification Board Co-ordinator

1. **Call to Order**

The Chair called the meeting to order at 1:00 p.m.

2. **Approval of Agenda**

Motion 2015.06.01 To accept the agenda as written.

Moved by Bob Senff

Seconded by Allan Beach

Carried.

All in favour 12 in favour 0 opposed 0 abstained

3. **Approval of past minutes**

Motion 2015.06.02 To accept the May 13, 2015 meeting minutes as written.

Moved by Betty McInerney

Seconded by Ron Stecy

Carried.

All in favour 12 in favour 0 opposed 0 abstained

1. **Chair's Update**

No update.

2. **Executive Director's Update**

The Minister is in the process of appointing new members to the Board, which will be announced at the end of June 2015.

The Executive Director provided an update on the designation of the trade of Powerline Technician. On February 18, 2015, the Apprenticeship and Certification Board approved the use of a task-based ratio for Powerline Technician. Upon further discussion with Manitoba Hydro, it became clear that the industry request for an alternative ratio includes an expanded definition of supervision and scope of the trade. The designation process for this trade is being postponed until fall of 2015 to provide the opportunity for a Provincial Advisory Committee or Industry Working Group to formally meet and make recommendations on these additional requests to the Board.

3. **Review of previous Board Meeting Evaluation**

Leonard Harapiak reviewed the May 13, 2015 meeting evaluation feedback. Apprenticeship Manitoba staff will provide a report at the September 2015 Board meeting summarizing the results of the Board evaluation for the past two years

1. Nominating Standing Committee (NSC)

Anita Campbell presented the Record of Proceedings from the June 10, 2015 meeting for acceptance.

Motion 2015.06.03 *To accept the Nominating Standing Committee's June 10, 2015 notes as information.*

*Moved by Ron Stecy
Seconded by Bob Senff
Carried.*

All in favour 12 in favour 0 opposed 0 abstained

Carpenter

The NSC recommends to the Board that the following individuals be appointed to the Carpenter PAC, each for a three year term, from July 01, 2015 to June 30, 2018.

NAME	REPRESENTATION	AREA	LENTH OF TERM
Sean Ramsay	Chair	Urban	July 01, 2015-June 30, 2018
Lawrence Peters	Employer	Rural	July 01, 2015-June 30, 2018
David Schoor	Employer	Urban	July 01, 2015-June 30, 2018
Jeremy Lepp	Employee	Rural	July 01, 2015-June 30, 2018
Richard Simpson	Employee	Urban	July 01, 2015-June 30, 2018

Motion 2015.06.04 *The Board accepts all appointments to the Carpenter PAC.*

*Moved by Bob Senff
Seconded by Doug Lauvstad
Carried.*

All in favour 12 in favour 0 opposed 0 abstained

2. Program Standards Standing Committee (PSSC)

No update.

Powerline Technician

Discussion took place regarding the designation of Powerline Technician and next steps. It was determined that further clarification and discussions with Manitoba Hydro are required. It was recommended by a Board member that Motion 2015.02.04, made at the Board February 18, 2015 meeting, be rescinded because of new information provided by Manitoba Hydro in terms of their request to enhance the definition of supervision as part of the task-based ratio.

Motion 2015.06.05

That the Board rescind the following motion made on February 18, 2015: "To accept the Program Standards Standing Committee's recommendation to proceed with the designation of Powerline Technician as a trade in Manitoba, including the adoption of a task-based ratio system contingent on criteria set out in regulation requiring documentation, including task and sub-task tracking, for on-the-job training and technical training."

**Moved by Allan Beach
Second by Marc Lafond
Defeated**

All in favour 4 in favour 7 opposed 1 abstained

As the motion was defeated, further discussion ensued. It was recommended by a Board member that the formal designation process be followed, including the establishment of a formal Provincial Advisory Committee or Industry Working Group in order to develop the trade regulation and program standards for Powerline Technician. Recommendations for the entire regulation and program standards will then go forward to the Board at a future date.

Motion 2015.06.06:

That the Board rescind the approval of the task-based ratio from the February 18, 2015 meeting to be revisited at such time that the recommendations for Powerline Technician for the whole regulation, including the definition of supervision, is approved by a PAC or IWG to be forwarded to the Board at that time.

**Moved by Betty McInerney
Second by Anita Campbell
Carried.**

All in favour 12 in favour 0 opposed 0 abstained

Community Liaison Standing Committee (CLSC)

3.

Leonard presented the Record of Proceedings from the May 20, 2015 meeting for acceptance.

Motion 2015.06.07

To accept the Community Liaison Standing Committee's May 20, 2015 notes as information.

**Moved by Doug Lauvstad
Seconded by Ron Koslowsky
Carried.**

All in favour 12 in favour 0 opposed 0 abstained

Community Liaison Standing Committee Term of Reference (CLSC TOR)

Each subcommittee is mandated to review its roles and responsibilities on an annual basis. The CLSC recommended that the term "occupation" be removed from the CLSC TOR, as *The Certified Occupations Act*, once passed, will oversee occupations standards.

Motion 2015.06.08

To approve the Community Liaison Standing Committee's recommendation to remove the following word from the Community Liaison Standing Committee Term of Reference: "occupation."

Moved by Ron Koslowsky

Seconded by Betty McInerney

Carried.

All in favour 12 in favour 0 opposed 0 abstained

Governance Standing Committee (GSC)

4. No update.

2015.06.04 CONTINUING BUSINESS

1. Board Policy Cafe Report – Information Only

On May 13, 2015, the Apprenticeship and Certification Board (Board) participated in a Policy Cafe and discussed the findings of the Canadian Council of Directors of Apprenticeship (CCDA) report on Apprenticeship Completion, Certification, and Outcomes. The feedback received from the Policy Cafe will help ongoing policy development at the branch level. The Board will receive updates about this progress over the next strategic planning year.

2015.06.05 NEW BUSINESS

1. No update.

2015.06.06 BRANCH UPDATE

1. Harmonization

The Board received an update on the CCDA harmonization project. The CCDA has been leading a cross-jurisdictional initiative to align apprenticeship systems across Canada by making apprenticeship training and certification requirements more consistent. Work began in fall 2013 and consensus has been achieved regarding three main objectives for the first ten Red Seal Trades. These objectives are the use of the Red Seal trade name, total training hours and the number of training levels. Progress is being made on a fourth objective, sequencing of in-school technical training, but consensus-building requires additional time and effort. Next steps include the development of a strategic plan to implement future phases and additional next steps will be identified at future meetings in summer 2015 with the Federation of Labour Market Ministers (FLMM).

Apprentice Mobility Protocol

A mobility protocol is being drafted to achieve a provincial-territorial approach to mobility for apprentices and individuals who are engaged in or have completed pre-apprenticeship training by facilitating the mutual recognition of training, experience and associated examination results.

The proposal includes the creation of transparent and accessible methods and processes that will assist apprentices to progress through their apprenticeship programs in participating jurisdictions.

It is anticipated that the mobility protocol will be signed by the Premiers in summer 2015, and that the Ministers' Memorandum of Understanding outlining the details of the protocol will also be finalized and signed in the summer of 2015.

2015.06.07 RECENTLY REGISTERED REGULATIONS (information only)

No update

2015.06.08 FUTURE AGENDA ITEMS

2015.06.09 CORRESPONDENCE/INFORMATION

No correspondence.

2015.06.10 NEXT MEETING / EVENTS

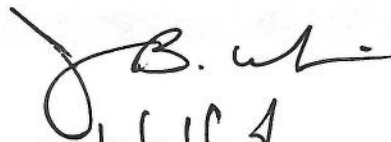
The next Board meeting is scheduled for September 16, 2015

2015.06.11 ADJOURNMENT

The meeting adjourned at 3:40p.m.

September 16, 2015

Date approved by
the Apprenticeship
and Certification
Board


on behalf of
Leonard Harapiak, Chair
Apprenticeship and
Certification Board


on behalf of
Cordella Friesen, Secretary
Apprenticeship and
Certification Board