

Apprenticeship Manitoba

Trades Qualification Employer Declaration

Instrumentation and Control Technician

This form is to be completed by the direct supervisor of the applicant.
Information provided in this form will be verified.

A. Applicant Name	Name of the individual declaring their employment experience
Full name:	

B. Work History Information	All information boxes must be completed.		
Organization / Employer name:			
From (yyyy/mm/dd):	To (yyyy/mm/dd):	Job Title:	Total Hours Worked:
Type of Employment:	<input type="checkbox"/> Full time <input type="checkbox"/> Part time <input type="checkbox"/> Seasonal <input type="checkbox"/> Other		

C. Declaration of Job Tasks Performed 2013 NOA	<input checked="" type="checkbox"/> Check the "No" box if none of the tasks in the group were witnessed by you personally. <input checked="" type="checkbox"/> Check the "Yes" box if you personally witnessed the applicant performing the tasks at the level of a journey person. Strike out any individual tasks not witnessed. example
A – COMMON OCCUPATIONAL SKILLS Includes: Performs safety-related functions; Organizes work; Performs routine trade activities	<input type="checkbox"/> No <input type="checkbox"/> Yes
B – PROCESS MEASURING AND INDICATING DEVICES Includes: Installs and services pressure, temperature, level and flow devices; Installs and services motion, speed, position and vibration devices; Installs and services mass, density and consistency devices; Installs and services process analyzers; Installs and services multiple variable computing devices	<input type="checkbox"/> No <input type="checkbox"/> Yes
C – SAFETY AND SECURITY SYSTEMS AND DEVICES Includes: Installs and services safety systems and devices; Installs and services facility security systems. (Not Common Core); Installs and services safety instrumented systems (SISs)	<input type="checkbox"/> No <input type="checkbox"/> Yes
D – HYDRAULIC, PNEUMATIC AND ELECTRICAL SYSTEMS Includes: Installs and services control devices for hydraulic systems; Installs and services pneumatic equipment; Installs and services electrical and electronic equipment	<input type="checkbox"/> No <input type="checkbox"/> Yes
E – FINAL CONTROL DEVICES Includes: Installs and services valves ;Installs and services actuators; Installs and services positioners; Configures and services variable speed drives (VSDs)	<input type="checkbox"/> No <input type="checkbox"/> Yes
F – COMMUNICATION SYSTEMS AND DEVICES Includes: Installs and services control network systems; Installs and services signal converters; Installs and services gateways, bridges and media converters	<input type="checkbox"/> No <input type="checkbox"/> Yes
G – CONTROL SYSTEMS AND PROCESS CONTROL Includes: Establishes and optimizes process control strategies; Installs and services stand-alone controllers (SACs); Installs and services programmable logic controllers (PLCs); Installs and services distributed control systems (DCSs); Installs and services human machine interfaces (HMIs); Installs and services supervisory control and data acquisition (SCADA) systems.	<input type="checkbox"/> No <input type="checkbox"/> Yes

D. Supervisor/Employer Signature	I certify that the information I, as the current or former direct supervisor of the applicant provided is accurate. I understand that my support may allow the candidate to challenge the certification exam.	
Signature:	Date: (yyyy/mm/dd)	
Printed name:	Daytime phone:	

Office use only:	Verified - <input type="checkbox"/> Yes <input type="checkbox"/> No	Signature:	Comments:
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